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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
ZOOM WEBINAR & COMMUNITY AUDITORIUM
THURSDAY, AUGUST 27, 2021 – 6:00 P.M.**

MEETING MINUTES Approved by Commission on September 23, 2021.

CALL TO ORDER: Chair Nieves called the meeting to order at 6:04 PM.

Sustainability Commission Present:

Ed Uecker

Tonya Johnson

Elena Uhing

Johanna Peeters Weem

Greg Arrigotti

Robin Lindsley

Amber Nieves

Absent, Unexcused: None

Absent, Excused: Fallon Harris

Staff: Paul Downey, Elizabeth Stover

Guests: None

- 1. Community Communications:** None.
- 2. Commissioner Communications:** Chair Nieves read the Sustainability Commission mission statement. Lindsley updated the Commission that her group had received 299 pounds of food for food boxes.
- 3. Consent Agenda & Review Minutes:** Lindsley wanted to change “deleted” to “item deleted” in the minutes, item #6. Nieves wanted to change “food grants” to “free food resources website”, item #9. Nieves moved to approve, Lindsley seconded. Unanimous approval.
- 4. Agenda Additions/Deletions:** Remove agenda item #6: the mural mini-grant application. Lindsley requested help from the Commission to write the Dairy Creek Community Food Web mini-grant application for a Cooking Series. It was stated that Commission help would create a conflict of interest. Uhing suggested Lindsley look for help from the Dairy Creek Community Food Web.
- 5. Bev Maughan’s Retirement Celebration:** Downey provided an update regarding the City’s standard retirement celebration procedures. No further action will be taken by the Commission at this time.
- 6. Mural Mini-Grant:** This agenda item was deleted.
- 7. Burn Plan Discussion:** Uecker updated the Commission regarding the work the Burn Plan Subcommittee has completed thus far. Uhing provided background on the Council’s desire to have a Burn Ban/Plan recommendation from the Sustainability Commission. Lindsley requested documents have authors and titles added. Uhing to update the Council on the Commission’s progress.
- 8. Council Liaison Report:** Uhing updated the Commission regarding serial communication laws and laws pertaining to using Commission titles when supporting or advocating for issues. Uhing provided additional updates about Council and City programs and projects. Lindsley to ask the Sesquicentennial Committee how Native American and Japanese-Americans will be included in the celebrations.
- 9. Staff Report:** Downey updated the Commission on City programs and projects, including upcoming staff liaison changes to the Sustainability Commission. Stover updated the

Commission regarding the Diversity, Equity, and Inclusion Plan and the Communications Plan.

10. Future Agenda Topics: For the September meeting:

- Mural Project Mini-Grant
- Burn Plan Subcommittee Update

11. Adjournment: Nieves adjourned the meeting at 7:23 pm.

Respectfully Submitted,

Elizabeth Stover, Program Coordinator

City of Forest Grove

Approved by the Forest Grove Sustainability Commission: Date: 09/23/21