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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
ZOOM WEBINAR & COMMUNITY AUDITORIUM
THURSDAY, APRIL 22, 2021 – 6:00 P.M.**

MEETING MINUTES Approved by Commission on May 27, 2021.

CALL TO ORDER: Chair Nieves called the meeting to order at 6:05 PM.

Sustainability Commission Present:

Amber Nieves
Tonya Johnson
Ed Uecker

Johanna Peeters Weem
Fallon Harris
Greg Arrigotti

Robin Lindsley

Absent, Unexcused: Steven Barnard

Absent, Excused: Elena Uhing

Staff: Paul Downey, Elizabeth Stover

Guests: None.

1. **Community Communications:** None.
2. **Commissioner Communications:** Nieves read the Sustainability Commission's mission statement and an Earth Day quote to the group.
3. **Consent Agenda:** Lindsley requested spelling out Diversity, Equity, and Inclusion in the minutes from March. Nieves moved to approve, Lindsley seconded. Unanimous approval.
4. **Additions/Deletions:** Nieves deleted agenda items 11 and 12.
5. **Economic Development Commission (EDC) Partnership Potential:** Nieves polled the Commission for interest in pursuing this opportunity. A subcommittee was formed, consisting of Nieves, Lindsley, Arrigotti, and Harris. Nieves to reach out to the EDC chair.
6. **Community Enhancement Program (CEP) Mini-Grant Application Update:** Nieves suggested including Metro's language regarding diversity, equity, and inclusion (DEI) in the Commission's mini-grant application. Arrigotti will create two questions from Metro's one question. Harris moved to approve, Nieves seconded. Unanimous approval.
7. **CEP Grant Discussion:** \$3,200 was approved to be moved and utilized in the 2021-2022 grant cycle. Harris to connect with Barnard regarding painting a mural on the wall of a local business. Barnard to present at the May meeting.
8. **Work Plan 2021:** Nieves reviewed the topics on the most recent draft of the Work Plan with the group. Nieves suggested forming a subcommittee for the Burn Plan project. Subcommittee volunteers were Uecker, Johnson, Harris, Peeters Weem, and Arrigotti. Lindsley is working on getting information on the Food Fix/Taxi project. Harris updated the group on the School Gardens "Adopt a Garden" project. Harris to connect with Lindsley and how the School Gardens might intersect with the Food Fix/Taxi effort. Nieves to ask Uhing about the City's efforts regarding affordable housing. Nieves to work on getting updates regarding civic engagement and to also connect with Brian Schimmel.
9. **Sustainability Commission New Member Onboarding Guide:** The Commission reviewed the draft Legacy Guide. Nieves moved to approve the document, Harris seconded. Unanimous approval.

- 10. DEI Update:** Stover updated the Commission on the City's DEI efforts: April 21, the last two focus groups were conducted, consultants MIG will meet with the City's DEI Team to review the information from the interviews and focus groups, a staff survey will go out, and the DEI Team and MIG will determine next steps.
- 11. Staff Report:** Downey updated the Commission on City affairs, including the budget process, American Rescue Plan, local option levy, capital improvement programs, Stites Park, 26th Street improvements, Shredding Event, and CEP changes regarding Metro.
- 12. Future Agenda Topics:** For the May meeting:
- Mural Project – Steven Barnard
 - CEP Mini-Grant Application – Greg Arrigotti
 - DEI Update – Staff
 - EDC
 - Work Plan – Nieves
 - Burn Plan
 - Civic Engagement – Elena Uhing
 - Adopt-a-Garden – Fallon Harris
- 13. Adjournment:** Nieves adjourned the meeting at 7:39 pm.

Respectfully Submitted,
Elizabeth Stover, Program Coordinator
City of Forest Grove

Approved by the Forest Grove Sustainability Commission: Date: May 27, 2021