



A place where families and businesses thrive.

**SUSTAINABILITY COMMISSION
THURSDAY, MARCH 25, 2021 – 6:00 P.M.
ZOOM & Community Auditorium, 1915 Main Street**

Edward Uecker Robin Lindsley Gregory Arrigotti	Amber Nieves, Chair Fallon Harris, Vice Chair Elena Uhing, Council Liaison Paul Downey, Staff Liaison	Johanna Peeters Weem, Student Steven Barnard Tonya Johnson Elizabeth Stover, Staff Liaison
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All meetings of the Sustainability Commission are open to the public and all persons are permitted to attend any meeting. The public may address the Commission as follows:

- ➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.
- ➔ Consent Agenda – Items on the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove an item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder's Office, aruggles@forestgrove-or.gov, 503.992.3235, at least 48 hours prior to the meeting.

A G E N D A

TOPIC	PREPARATION	PROCESS
<u>COMMUNITY COMMUNICATIONS:</u> 1. Anyone wishing to speak on an issue not on the agenda? Time: 6:00 / 5 minutes Purpose: Listen Leader: Chair	None	• State name and address for the record. • In the interest of time, please limit comments to three minutes or less.
<u>COMMISSIONER COMMUNICATIONS:</u> 2. Information relevant to Commissioners. Time: 6:05 / 10 minutes Purpose: Listen Leader: Chair	None	• Chair polls the team. • Chair may suspend.
<u>CONSENT & REVIEW MINUTES:</u> 3. Approve or edit previous meeting minutes. Time: 6:15 / 5 minutes Purpose: Decision Leader: Chair	Review meeting minutes. Be prepared to offer edits if any.	• Chair polls the team for edits. • Approve the minutes as presented, with edits, and if no objection.

4. <u>AGENDA ADDITIONS/DELETIONS:</u> Time: 6:20 / 5 minutes Purpose: Input Lead: Chair	Any additions or deletions to the agenda?	Chair polls the team.
5. <u>EDC-Economic Development Commission Partnership Potential</u> Time: 6:25 / 15 minutes Lead: Councilor Rippe	Councilor Tim Rippe to discuss EDC and SusCom partnership opportunity	Listen, develop ideas
6. <u>CEP GRANT RUBRIC:</u> Time: 6:40 / 5 minutes Purpose: Vote to implement Lead: Chair	Review the rubric from email attachment	- Review, discuss, vote. - Vote on using rubric for all future grant requests
7. <u>CEP GRANT – NEW ADMINISTRATOR:</u> Time: 6:45 / 10 minutes Purpose: Discuss Lead: Chair & Vice Chair	Review documents from Ken & find new volunteer for future grant admin. New application needed for 2021-22 grant cycle, move to forward funds from 2020 to 2021 cycle.	Listen, discuss, vote.
8. <u>WORK PLAN 2021:</u> Time: 6:55 / 10 minutes Purpose: Update/Revisit Leader: Chair & Vice Chair	Create Mission Statement Add work/revise work – be prepared to discuss future work partnerships with other commissions	Listen, discuss, prepare to complete work plan goals document for APRIL meeting.
9. <u>LEGACY GUIDE:</u> Time: 7:05 / 10 minutes Purpose: Listen Leader: Chair	Historic Landmarks Board bylaws/documents. Review to compare, link online at City of FG website under Sustainability meeting.	- Listen, discuss - Need volunteer to put together a welcome/onboarding new SusCom members document.
10. <u>DEI PRESENTATION:</u> Time: 7:15 / 10 minutes Purpose: Listen Leader: Elizabeth Stover & DEI Team	Updates	Listen, discuss. How will SusCom promote this?
11. <u>COMMUNITY CIVIC ENGAGEMENT:</u> Time: 7:25 / 10 minutes Purpose: Listen Leader: Elizabeth Stover & Councilor Uhing	How to participate in local government. What are other groups doing?	Discuss. How will SusCom promote this?

12. COUNCIL LIASON REPORT Time: 7:35 / 10 minutes Purpose: Decision Leader: Councilor Uhing	None.	Liaison informs on the status of initiatives that intersect the City or external agencies.
13. STAFF REPORT: Time: 7:45 / 10 minutes Purpose: Listen Leader: Paul Downey	None.	Staff informs on the status of ongoing City developments.
14. FUTURE AGENDA TOPICS: Time: 7:55 / 5 minutes Purpose: Input Leader: Chair	Identify relevant topics for the following meeting.	Chair polls the team
15. ADJOURNMENT: Time: 8:00 pm	Meeting adjournment.	Chair adjourns the meeting if no objection.

If a Commission member cannot attend the meeting, please e-mail Elizabeth Stover at estover@forestgrove-or.gov or call 503.992.3298, prior to the meeting.