

Forest Grove Sustainability Commission Mini-Grant Application

Grant Guidelines:

- ☐ Provide seed money to local organizations offering sustainability projects addressing equity, economic, and/or environmental issues Forest Grove at **no charge** to the community.
- ☐ Preference is given to groups:
 - Serving underrepresented portions of the community such as children, seniors, low-income, and Latinos.
 - Providing a substantial in-kind contribution; volunteer support and/or donation of goods and services.
 - Demonstrating reuse, repurpose, recycled or local materials
- ☐ Eligible activities consistent with the Sustainability Commission's Action Plan
- ☐ Non-profit organizations and schools are eligible to apply
- ☐ Organizations are not required to be registered as a non-profit.



Please print clearly or type your responses.

Sponsor (organization, school, committee): **Foodways at Nana Cardoon, Tom McCall Upper Elementary and Roots&Shoots**

Contact Person: **Charlie Graham** Contact Phone: **503-679-4444**

Address: **695 NE 4th Ave., Hillsboro, OR 97124** E-Mail Address: **cgraham@teleport.com**

Signature: **Charlie Graham** **Charlene Murdock**

A. Project Title: **Exploring Sustainable Food and Our Community** Amount Requested: **\$500**

B. Mark all of the goals below which your project meets and explain how:

	Goals	How project meets this goal (be clear & specific)
X	Improve the appearance or environmental quality of the community	Children will learn about and participate in sustainable gardening and living practices that reduce waste and provide habitat for native pollinators and other fauna
X	Reduce the amount or toxicity of waste	Children will learn about vermiculture, composting, eating fresh and local, and organic gardening methods
X	Increase reuse and recycling opportunities	Students in this program will see examples of how to repurpose household things. Examples: egg cartons for seed starts, newspapers in worm bins, plastic containers for storing seeds
X	Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code	Children will participate in service learning project during each visit that will contribute to the site's overall maintenance
	Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.	

	Result in improvement to, or an increase in, recreational areas and programs	
	Result in improvement in safety	
X	Benefit youth, seniors, low income persons and/or underserved populations.	54.5% of students at Tom McCall identify as Hispanic. 65.3% qualify for the National School Lunch Program

C.

Note: The Forest Grove Sustainability Commission makes every effort to ensure that a representative will participate in a project or attend events sponsored in part by the commission.

C) Brief Description and Explanation of how the CEP funds will be used:

Proposed schedule: Project start Date: April 2019 Project Completion Date: May 2019

D) Estimate how many residents will benefit if this project is funded: 30 at minimum

Who will benefit if this project is funded? The most apparent beneficiaries of the project are the 5th and 6th graders in the Roots&Shoots after school club (10 - 15 in the 18/19 school year). The service learning projects the students will participate in will continue to benefit students and community members who visit Nana Cardoon for years to come. Hundreds of adults and children visit Nana Cardoon each year. Eden Acres brings 300+ students to the site annually.

E) Projected Budget

Total Estimated Costs: \$ 1,714.50

How were these costs estimated (quotes, catalog, previous projects, etc.)? _____

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
Personnel Services (explain): <i>2 paid EdenAcres Outdoor Educators for instruction</i>	202.50 162.00		
Marketing & Publicity (explain):			
Materials & Supplies (explain): <i>snack / food items / supplies (\$3 per day/per child x 3)</i> <i>site fees (\$20 per day x 3)</i>	90.00 60.00		
Other (explain): <i>CLC / TMUES funds for transportation</i> <i>curriculum design / (6 hrs. @22.50)</i> <i>2 Pac U interns (12hrs. @15.00) project development</i> <i>volunteers</i>		270.00 180.00	750.00 bus (approx)
Total	\$514.50	\$450.00	\$750.00

% of Total Budget provided by Sponsor? 26 %

* In-Kind Contribution

F) Name of organizations that will partner or collaborate with this project:

Tom McCall Upper Elementary, Foodways at Nana Cardoon Urban Farm Learning Center

G) Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Yes. Funding for Transportation will be provided by CLC/TMUES from Tom McCall Upper Elementary. Volunteer hours for curriculum development and volunteer time during each visit will

be provided by FOODWAYS AT NANA CARDOON.

H) Will the project be completed with the proposed funding or will future funding be necessary?

Project will be completed _____

I) Explain how the project would enhance sustainability in Forest Grove, either economically, environmentally, or socially?

_This project will provide 5th/6th grade students with service learning experience, give them the opportunity to see and participate in sustainable living and food practices, and will allow them to make deeper connections to their community. Forest Grove benefits when it's youth are active, engaged, and thoughtful citizens. Opportunities like this promote stewardship and provide the knowledge needed make healthy and sustainable choices. Environmental literacy for our youth is a key component to a sustainable society.

Application needs to be submitted 10 days prior to a regular Sustainability Commission meeting (held the 4th Thursday of each month) to be considered. Applicants should plan to attend the meeting to present the request and answer questions (10 minute presentation and 10 minutes for questions).

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 - Providing a substantial in-kind contribution; volunteer support and/or donation of goods and services.
 - Demonstrating reuse, repurpose, recycled or local materials
- Eligible activities consistent with the Sustainability Commission's Action Plan
- Non-profit organizations and schools are eligible to apply
- Organizations are not required to be registered as a non-profit.



Please print clearly or type your responses.

Sponsor (organization, school, committee): _____

Contact Person: _____ Contact Phone: _____

Address: _____ E-Mail Address: _____

Signature: _____

A. Project Title: _____ Amount Requested: _____

B. Mark all of the goals below which your project meets and explain how:

Goals	How project meets this goal (be clear & specific)
Improve the appearance or environmental quality of the community	
Reduce the amount or toxicity of waste	
Increase reuse and recycling opportunities	
Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code	
Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.	
Result in improvement to, or an increase in, recreational areas and programs	
Result in improvement in safety	
Benefit youth, seniors, low income persons and/or underserved populations.	

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C) Brief Description and Explanation of how the CEP funds will be used:

Proposed schedule: Project start Date: _____ Project Completion Date: _____

D) Estimate how many residents will benefit if this project is funded: _____

Who will benefit if this project is funded? _____

E) Projected Budget

Total Estimated Costs: \$ _____

How were these costs estimated (quotes, catalog, previous projects, etc.)? _____

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
Personnel Services (explain):			
Marketing & Publicity (explain):			
Materials & Supplies (explain):			
Other (explain):			
Total	\$	\$	\$

% of Total Budget provided by Sponsor? _____ %

* In-Kind Contribution

F) Name of organizations that will partner or collaborate with this project:

G) Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

H) Will the project be completed with the proposed funding or will future funding be necessary?

I) Explain how the project would enhance sustainability in Forest Grove, either economically, environmentally, or socially?

Application needs to be submitted 10 days prior to a regular Sustainability Commission meeting (held the 4th Thursday of each month) to be considered. Applicants should plan to attend the meeting to present the request and answer questions (10 minute presentation and 10 minutes for questions).

Within 30 days of completion of the funded project or event, the applicant is required to submit the Final Report (attached). A reimbursement check, not to exceed grant amount, will be processed and distributed within two weeks. A request for purchase can be made if the project lacks sufficient funds to start.

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Please print clearly or type your responses.

Sponsor (organization, school, committee): Forest Grove Community School

Contact Person: Amy Staats Contact Phone: (503) 359-4600

Address: 1914 Pacific Ave E-Mail Address: a.staats@fgcschool.org

Signature: [Handwritten Signature]

A. Project Title: refrigerator / freezer to enhance experiential ed. program Amount Requested: \$500 or full amount available

B. Mark all of the goals below which your project meets and explain how:

Goals	How project meets this goal (be clear & specific)
☒ Improve the appearance or environmental quality of the community	more garden classes & opportunities encourage students to care for environment & community
☒ Reduce the amount or toxicity of waste	less food waste - garden produce waste
☒ Increase reuse and recycling opportunities	less purchasing from stores - save resources associated w/ consumption
☐ Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Service code	
☐ Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.	
☒ Result in improvement to, or an increase in, recreational areas and programs	Garden education, nutrition, chemistry, cooking will all use
☒ Result in improvement in safety	food safety & proper food storage
☒ Benefit youth, seniors, low income persons and/or underserved populations.	students will have more cooking, gardening opportunities over the course of a year

Note: The Forest Grove Sustainability Commission makes every effort to ensure that a representative will participate in a project or attend events sponsored in part by the commission.

C) Brief Description and Explanation of how the CEP funds will be used:

Proposed schedule: Project start Date: 5-1-19 Project Completion Date: 7-1-19

Will purchase fridge as soon as possible, have it delivered over the summer to have available for school year 19-20.

D) Estimate how many residents will benefit if this project is funded: 400

Who will benefit if this project is funded? students, families, staff at FGCS

E) Projected Budget

Total Estimated Costs: \$ \$1,000

How these costs were estimated (quotes, catalog, previous projects, etc.): online, quotes

List the payee(s) name and address (if known)

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
Personnel Services (explain): <u>moving / delivery cost</u>	<u>—</u>	<u>~50</u>	<u>—</u>
Marketing & Publicity (explain):	<u>—</u>	<u>—</u>	<u>—</u>
Materials & Supplies (explain): <u>Refrigerator / Freezer</u>	<u>500</u>	<u>~450</u>	<u>—</u>
Other (explain):	<u>—</u>	<u>—</u>	<u>—</u>
Total	\$ <u>500</u>	\$ <u>500</u>	\$ <u>—</u>

% of Total Budget provided by Sponsor? 0-50 %

* In-Kind Contribution

F) Name of organizations that will partner or collaborate with this project:

Forest Grove Community School - N/A

G) Is there secure funding for Sponsor's share of the total costs including funding from other public or private agencies and what are the sources of funding?

Yes - allocated annual budget for Experiential Education

H) Will the project be completed with the proposed funding or will future funding be necessary?

completed

I) Explain how the project would enhance sustainability in Forest Grove, either economically, environmentally, or socially?

Students will have more opportunities to grow, harvest, cook + preserve

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→ garden produce. By having consistent + readily available food storage, we will reduce waste + be able to have hands-on cooking and food related lessons throughout the school year, cut back on purchasing food + produce from stores. Environmental benefits to food preservation.

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Benefit youth, seniors, low income persons and/or underserved populations.	

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D) Estimate how many residents will benefit if this project is funded: _____

Who will benefit if this project is funded? _____

E) Projected Budget

Total Estimated Costs: \$ _____

How were these costs estimated (quotes, catalog, previous projects, etc.)? _____

Categories	Mini-Grant Funds	Sponsor *	Other * (specify)
Personnel Services (explain):			
Marketing & Publicity (explain):			
Materials & Supplies (explain):			
Other (explain):			
Total	\$	\$	\$

% of Total Budget provided by Sponsor? _____ %

* In-Kind Contribution

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