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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
COMMUNITY AUDITORIUM**

THURSDAY, DECEMBER 20, 2018 – 6:00 P.M.

MEETING MINUTES Approved by Commission on February 28, 2019

CALL TO ORDER: Chair Nieves called the meeting to order at 6:00 PM.

Sustainability Commission Present:

Robin Lindsley (arrived 6:12 pm)
Brian Schimmel
Tabitha Merten
Tammy Banek-Rydman

Johanna Peeters Weem
Ken Cobleigh
Amber Nieves

Absent, Excused: Fallon Harris, Lily Meeks, Jacob Rose, Kate Grandusky.

Council Liaison: Elena Uhing.

Staff: Paul Downey, Director of Administrative Services, Bev Maughan, Recording Secretary

Guests: Charlene Murdock, Nana Cardoon.

1. COMMUNITY COMMUNICATIONS: None.

2. CONSENT AGENDA:

Tabitha moved, seconded by Amber, to approve minutes of November 15, 2018, meeting as presented. With no opposition, minutes were approved as presented.

3. ADDITIONS/DELETIONS: Postponed Item #6 until January meeting for full participation and input.

4. GUEST SPEAKER: Charlene Murdock presented an update on grain initiatives and Foodways at Nana Cardoon Urban Farm activities:

- Celebrate Great Grains involved over 600 people; next year's date, Sept 21, 2019;
- Classes offered in 2019: CALC 5 classes from January through March funded by donorschoose.org ; Roots & Shoots 3 classes in spring and will be requesting mini-grant from Sustainability Commission; Local Grains with Adelante Mujeres
- Mentoring new positions and businesses/jobs
- "What is a Real Tortilla" project with Eric Canon and Greg Kriebel

5. PLANETCON UPDATE: Tabitha updated event details and assignments for the Sustainability Commission: Saturday, January 12, 2019, 11 to 2, Polystyrene station. Tabitha is a designated team leader and asked those who are volunteering to sign up on the website. Robin volunteered to staff a table of information for the Commission and local events.

6. BOARDS & COMMISSIONS REVISIONS DISCUSSION: Tabled until January meeting.

7. **WORK PLAN for 2019:** After discussion, there was consensus to remove assignment of project leads from the plan. **Amber moved, seconded by Robin, to approve the 2019 Work Plan with revisions for submission to City Council. With all those present voting in favor, motion was approved.**

Homelessness Objective: Brian reviewed the recommendation by the Homelessness subcommittee and asked the Commission to approve presenting the proposal to Council for adding the following Homelessness Objective to the City Council Goals: 1) Develop strategy and recommended code changes regarding temporary shelters and supportive housing; 2) Promote public education, agency synergy and cooperative partnerships; 3) Advocate at the regional and state level toward policies and resources that support local service programs. **Robin moved, seconded by Tammy, that the Commission adopt the recommendation and have Council Liaison Uhing present the Homelessness Objective proposal to City Council. With all those present voting in favor, motion was approved.**

8. **COUNCIL LIAISON:**

Councilor Uhing reported on upcoming meetings and events that would be of interest to the Sustainability Commission including Senators Merkley and Wyden's Town Hall meetings, January 2 and 4; B&C Recognition Dinner, January 17; Point in Time Count, January 23; Annual Town Meeting, January 26; Library Celebrating Diversity event, January 26.

9. **STAFF REPORT:**

Mr. Downey noted the new Program Coordinator started work on December 17 and will be introduced at the next meeting.

10. **FUTURE AGENDA TOPICS AND OTHER ITEMS:**

Amber noted what she planned to present at the B&C Dinner. There was consensus to focus on: 2018 Accomplishments: 1) Public Education Articles, 2) Growing Gardens in Schools, 3) Homelessness; 2019 Priorities: 1) Gardens & School Programs and involvement, 2) Reduce Food Waste with businesses, 3) Relationship with Pacific University. Brian will send Amber a summary of mini-grant expenditures and programs supported.

Next meeting agenda will include a 5 minute update from Johanna on preparations for the April Earth Day Roadside Cleanup Event and 15 minutes to discuss procedure to engage Pacific University on ad-hoc subcommittees as well as laws regarding email use. Ken will prepare the CEP grant application for the Commission to review in February.

Robin noted upcoming Dairy Creek Community Food Web events: Feb 16: Seed Swap at St. Bede church and April 27 & 28: Spring up Plant Sale at Assembly of God parking lot.

11. **ADJOURNMENT:** The meeting was adjourned by consensus at 7:15 p.m.

Respectfully Submitted,

Paul Downey, Director of Administrative Services

City of Forest Grove

Approved by the Forest Grove Sustainability Commission: Date: February 28, 2019