

**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
COMMUNITY AUDITORIUM**

THURSDAY, MAY 25, 2017 – 6:00 P.M.

Hope Kramer	Mayor Pete Truax	Mitch Taylor, Chair
Brian Schimmel		Jacob Rose, Vice Chair
Deke Gundersen		John Hayes
Robin Lindsley		Melanie Estrada Lopez
Dale Feik		

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

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CALL TO ORDER:

Sustainability Commission Present: Vice Chair Jacob Rose, Robin Lindsley, Melanie Estrada, Brian Schimmel, Deke Gundersen, Hope Kramer

Council Present: NA

Staff Present: Jon Holan, Community Development Director; Paul Downey, Administrative Services Director, Brandi Walstead, Program Coordinator

Guests: NA

1. COMMUNITY COMMUNICATIONS: None

2. CONSENT AGENDA: Vice Chair Rose asked for any changes or corrections to the April meeting minutes. Commissioner Lindsley asked that the minutes be changed to reflect everyone who had previously worked on the Latino Summit. Ms. Walstead advised that only those things which were actually discussed could be entered into the minutes. The Commission discussed that the intent was never to leave anyone out; it was just discussion as part of the planning of Latino Summit's moving to CCI.

Commissioner Lindsley moved to accept the meeting minutes as presented, the motion was seconded by Commissioner Schimmel. Discussion: none. Motion carries unanimously.

3. ADDITIONS/DELETIONS: none presented

4. COUNCIL LIAISON REPORT:

Mayor Truax not present for a report.

5. STAFF REPORT:

Mr. Downey provided a summary of the annual Executive Sponsor Team meeting for Partners for Sustainable Washington County Community. They reviewed the work that has been done by the Operations Team which Ms. Walstead is a member of. Ms. Lindsley requested that a link to the public page be sent out to the group.

Mr. Downey reviewed the funds that were awarded by the CEP Committee for the grants requested by the Sustainability Commission.

Mr. Downey provided an update of issues around solid waste.

6. COMMERCIAL FOOD COMPOSTING

This topic was tabled until the next regularly scheduled meeting.

7. MEMBERS

Vice Chair Rose requested status of applicants from Ms. Walstead. Ms. Walstead reported that there is currently only one application with the City Recorder for the Sustainability Commission. This application is pending Council interview and determination. There are three other applicants ahead of this applicant on the interview waiting list. The vacancies are Agricultural; Educator; Ethnic/Cultural and Transportation/business affiliation (at-large).

There was a discussion about recruiting and how that ties to the timing of Council interviews. Previously members were concerned that newly appointed Commission members would not understand the commitment before appointment. To that point, the recommendation was made to recruit potential members, have them fill out the application, and request that they work on sub-committees until Council decision. This would give them a picture of what the commitment entails and gives the Commission additional help on projects until the Commission is once again full.

Mr. Schimmel reminded the Commission that there are currently 9 members appointed which is larger than some other Commissions and encouraged Commissioners to not let the number stop the work that is being done. Mr. Feik reminded the Commissioners that there are further members who will have appointments expiring this year.

8. CURRENT PROJECT PLANNING: SUST PUB

Vice Chair Rose began the discussion of continued planning for the pub. Mr. Rose spoke to Ridgewalker who was supportive of hosting the event if on a late afternoon of a Tuesday, Wednesday or Thursday. There was further discussion of rotating locations for each quarter.

In scheduling the first event, the majority of the Commission was open for the period of June 19-23rd or the following week. Ms. Walstead reminded the Commission that the regular meeting is on June 22nd.

Commissioner Kramer made a motion to vote between the two names presented during this meeting: “People Get Ready” and “Knowledge Pub”. The motion was seconded by Commissioner Estrada. The motion passed unanimously.

Vice Chair Rose took the vote of the two names: “Knowledge Pub”: 3 “People Get Ready”: 2. Commissioner Gundersen abstained from voting. “Knowledge Pub” passed.

Ms. Estrada will follow up on graphic design work for advertising.

9. COMMISSIONER COMMUNICATIONS:

Mr. Schimmel: Community School spent time speaking to City Council during Community Communications on a project proposal. This would be related to cleaning up Gales Creek. There are homeless camps along there, the proposal included placing Port-A-Potties and dumpsters near the camps. The second was having specially marked garbage bags given to those camping along there. They spoke to Waste Management about allowing those specially marked bags to be placed in WM dumpsters for free. The third was placing “pack in/pack out” interpretive signs. Mr. Schimmel asked of how this ties to franchise operations.

Mr. Schimmel also passed on the amount of funds available for mini-grants beginning July 1st, which is \$5600.00.

Mr. Gundersen passed on that Pacific University is hiring a Sustainability Director.

10.FUTURE AGENDA TOPICS:

Commercial Food Composting

13. Plus/Delta: None presented at this time.

14. ADJOURNMENT: The meeting was adjourned by consensus.

Respectfully Submitted,
Brandi Walstead, Program Coordinator
City of Forest Grove

Approved by the Forest Grove Sustainability Commission:

Date: June 22, 2017