



A place where families and businesses thrive.



**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, October 20, 2022
Library Rogers Room, ZOOM**

Minutes approved as presented 11.17.2022.

1. CALLED TO ORDER:

Dana Eytzen, Chair, called the meeting to order at 5:06 p.m.

ROLL CALL: Dana Eytzen, Brenna Cooper, Leslie Crandall Dawes, Kathleen Leatham, Cherie Savoie Tintary, Linda Taylor, Pat Truax, Emily Lux

ABSENT: Marianna Valenzuela

STAFF PRESENT: Colleen Winters

GUESTS: Leina'ala Voss and April Hoff

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

- a) *Approve B/C Meeting Minutes of August 18, 2022 moved by Pat, seconded by Linda. Minutes approved unanimously.*

4. ADDITIONS/DELETIONS: Rearrange the agenda item order and added sponsorship opportunity as E. 2.

5. DISCUSSION/DECISION/PRESENTATION ITEMS:

1. Leina'ala Updates @ TV Creates: "American for the Arts" still actively recruiting volunteers for all events - Data collection @ events (4hrs total) tabling, survey takers. Starting to launch the leadership incubator - for career artists to build business skills. Apps live within the month. STD La Strada Chalk festival July 15th and 16th (info on website: tvcreates.org). TV Creates is a resource for local artists - FG arts commission should post info to the resource site.
2. Mini-Grant 97116 - April Hoff: Old News Times Bldg, 36 artists signed up, Paint the town, plus more. 3D artist limited to 5 entries. PAC invited to be one of the contributors (sculpture annex). Next year 97116 can do a sponsorship instead of a mini-grant. Asking for additional \$500 - social media and prints, collateral, musician, etc. Artists get 80% of sales. Giles Scott gave 50% discount for use of space. Accessibility for bilingual collateral material coming out of discretionary funds.
MOTION: Linda made motion to pay for material out of discretionary funds, Brenda seconded, abstaining from vote Cherie and Emily. Majority approved.

3. Sponsorship Opportunity Request for Annual Artist Event (AAE) \$500 ask. Hands on HeARTS - free event Nov 11-20th.
MOTION: Emily made a motion to sponsor AAE out of discretionary funds, Cherie 2nd, motion passed unanimously.
4. Mural Follow-up: Artists paid. Plaques for each piece to be on the walls. Name and info with QR code to videos. Budget - Damage Mitigation contingency \$ lives in the URA. Money out from PAC \$2787. Friends of Library Foundation and the Library Foundation paid for the library mural. Marcella's mural is in Greg Kriebel's shop; need to agree how it's going to be installed. Eric Cannon said he can do it. City not thrilled about mural being mounted directly into the stucco. 3-10'x5' panels need to be freestanding. Quote for installation is \$22k. Budget is \$1k to do this. Reimburse Ursula for materials that were thrown in the garbage and ruined by an unknown person in the amount of \$203.62.
MOTION: to reimburse Ursula out of discretionary fund made by Cherie, Emily seconded, motion passed 6-1.
Jesse wanted a post-mortem regarding the festival. Carriage rides went well, thank you Linda and Amy. Oct 5th event at Farmers Market may not have been worth it; 27 entries for the raffle, 5 prizes given away.
5. 97116 Sculpture Annex: facilitate sculpture at this year's show? Call for art deadline is Oct 31. Need to secure space. Booth fee? PAC needs more lead time to organize the call. 97116 Event is the 3rd weekend in November. Need to be reminded for next year late summer/early fall. PAC can promote the call to our artist list.
6. Forest Glen Park Mural: anti-graffiti coating for front mural. Dana proposes to cover the back of the wall for a future mural in plain color (Forest Grove's approved green). October 30 at 9am to paint coating. City is paying for the paint.
MOTION: Cherie motions to paint the back of wall with coating, Emily seconded, motion passed unanimously.
7. 2023/24 URA Project: Subcommittee: Emily, Dana, Pat, and Brenna. Funds: \$35k. Colleen will be checking if the funds designated for Open Aire are included in that.
8. Update Documents: Need someone to review and revise the by-laws, arts commission policy, and mural policy. Dana, Kathleen, and Colleen.
9. Need to assign a person to review the final mini-grants and sponsorship reports. Linda assigned. Linda will contact Jaime Zaik to coordinate that process.

6. INFORMATION / UPDATE ITEMS:

1. Open Aire Update: Garden rock was \$200 and installation is \$400 to get that sculpture installed.
2. Finance Report: need to coordinate with Jaime Zaik about our finance report needs for the new system. Talk to the city finance department to give the descriptions of revenue stream and gift entry to data sheet.

7. **B/C COMMUNICATIONS:** None.

8. **STAFF COMMUNICATIONS:**

City Hall building renovations, employees moving to clean water services space and library Rogers Room for approximately 6 months. Need to give PAC Commissions report to City Council in the first of the year once new members are elected.

9. **COUNCIL LIAISON REPORT:** None.

10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on November 17th at 5pm.

11. **ADJOURNMENT:**

The meeting adjourned at 6:36pm-
Submitted by Leslie Crandall Dawes and Dana Eytzen