

MINUTES APPROVED BY THE PAC ON DECEMBER 17, 2020

Staff Present: Tom Gamble, Colleen Winters

Council Liaison Present: Mariana Valenzuela

Commission Members Present: Linda Taylor, Emily Lux, Dana Eytzen, Pat Truax, Kathleen Leatham, Amy Tracewell, Laura Frye

Guest(s): Broadcast technician

Excused: Kathy Broom, Michael Goetzke

Absent: N/A

1. CALL TO ORDER: By Dana Eytzen at 5:03 pm

2. CITIZEN COMMUNICATION: N/A

3. APPROVAL OF PAC MEETING MINUTES: Pat moved to approve the October meeting minutes as written, Kathleen seconded. Motion carried unanimously.

4. ADDITIONS/DELETIONS: N/A

5. DISCUSSION/DECISION ITEMS:

A. Bylaws Review: Colleen shared the City Council's bylaws template for review. Council requested that all Boards and Commissions update their bylaws into this new format. Discussion of term limit language: At the beginning of the revision process, the PAC suggested a yearly appointment of the commission chair, which would be renewable. The Council language outlines a finite term, and wishes for this policy to be consistent for all City entities. It was suggested that this policy is unlikely to change, as it would be making an exception only for the PAC. There was a question of Dana, as current chair, officially beginning her term at the first turnover since this is a new policy. This will be confirmed with Anna Ruggles. Amy moved to approve the recommended bylaws. Laura seconded, but stated that it would have been appropriate to receive communication from the Council regarding this matter. Amy amended the motion to include that we object to the term limits for the Chair as per our initial feedback. Kathleen seconded. Motion carried, unanimously. The updated bylaws will be reviewed with Council and PAC members at a future Council meeting.

B. Review of Mini-Grant Application Language: Reviewed document and described additions/updates in DEI language. Organizations who frequently apply/receive mini-grants (TITG, Adelante, VA) should be contacted to alert them of these changes. Linda agreed to make these contacts. Laura moved to approve the updated document. Amy seconded. Motion carried, unanimously.

C. Mural Policy Subcommittee Report: A policy has been drafted, which will be sent to the entire PAC for review, to be voted on at the December meeting. Tom and Colleen joined the first subcommittee meeting and suggested that we discuss and draft a long-term plan for the acquisition of public art in Forest Grove. At the next subcommittee meeting, we discussed the draft master plan which will also be shared for review prior to a December vote. The mural policy specifically addressed murals on public property, not private.

D. Public Art During COVID Subcommittee Report: Kathleen described the subcommittee's idea to send public, uplifting messages to the Forest Grove community, featuring local artists. A call for art would include Forest Grove, Art Bizarre, and 97116 artists, soliciting an image that represented a

message of hope. These images would be printed on 100 yard signs to be posted in areas visible to passersby. Ten artists would be chosen, and the front of each sign would feature their artwork, and the text #ForestGroveMessagesOfHope and the artist's name. The back of the sign would list the logos of project partners-PAC, the 97116 Art Show, Love Rocks, and the City of Forest Grove, as well as "Messages of Hope" in English and Spanish. A banner was donated, which will be hung over Pacific Avenue in the first part of December to alert the community to be on the lookout for these messages. Miracle sign quoted a total of \$2100-\$2500 for this project. Lengthy discussion of the amount of time to leave the signs up, private properties, soliciting local businesses to display images on their property or in their windows, potentially selling the signs post-project, etc. The top priority is to provide these public messages of hope, with the goal of uplifting the community. Specific and intentional outreach to LatinX artists is a priority, as well as the messaging in both languages. Mariana offered to assist with the translation. A suggestion was made to provide each artist with a yard sign of their image as a thank you for participating, making the sign printing total 110. Amy made a motion to approve \$2600 out of discretionary funds to print 110 signs, and for advertising the project. Emily seconded. Motion carried, unanimously. The Library and Parks locations are willing to showcase signs. This project may also help strengthen the relationship between Parks and the PAC. This project was met with great enthusiasm.

6. INFORMATION ITEMS:

- A. Finance Report:** Reviewed. Leadership gifts question: Have 2020 leadership gifts been included in the finance report? Will clarify with Bev. Reminder for PAC members to submit if they have not already done so.
- B. Musical Bench Update:** *The Wishing Bench* at our Forest Grove location has been installed! A small repair was needed due to epoxy not curing correctly because of the particularly cold weather, but this issue was quickly remedied and the installation is now complete. Three of the four benches from this project have been installed.
- C. Banner Poles Update:** No update available at this time.
- D. Mural Update:** The mural is in progress, but has faced major setbacks due to weather. Many methods were attempted to allow for painting in cold/rainy weather, but ultimately the team asked if they could postpone it for dryer weather. The project will recommence in the spring, or earlier as weather permits.
- E. URA Proposal:** Six bases/locations are in the planning stages for the outdoor rotating sculpture gallery. A Call for Art will be sent out after the URA meets, likely in January. A recent walking tour of locations was conducted by subcommittee members. Two new potential locations were added at that time.

7. COMMISSIONER COMMUNICATIONS:

- **Amy**-Pacific University is now 100% remote learning. There has been a small amount of community spread in student and staff populations. Remote finals are happening soon.
- **Dana**-Update from TVC: The deadline for the Arts Incubator application has been extended to 12/1. Participants will receive a \$500 stipend upon completion. TVC asked that members like and share their social media posts to help spread the word.
- **Emily**-Beaverton is working on a series of small ground murals in their new outdoor plaza on Third Street. Emily may be painting one of the four murals, and would like to talk about the process afterwards to see about potentially trying something like this in Forest Grove.

8. STAFF COMMUNICATIONS:

- **Colleen:** There has been a donation of artwork to the library. The library commission will provide a recommendation after their meeting, and will provide photos of the piece to the PAC. The PAC will discuss acceptance/rejection/alternate placement options at the December meeting after considering the Library Commission's recommendation.

- **Tom:** Discussed the Festival Street design process. They are consulting with the same person from the Anna and Abby's Yard design team. This project could have tremendous, long-lasting positive effects on the community. Small tours are available at Rogers Park to see the new installations. The opening date is set for approximately two weeks from now.

9. COUNCIL LIAISON COMMUNICATIONS:

- **Mariana:** All parts of Anna and Abby's Yard were created with love and generosity, with input from kids and community members, and represents the very best of Forest Grove. The City of Hillsboro is creating a mural with the theme *Messages of Hope*. It is scheduled to be installed in April, and is in collaboration with Centro Cultural and community members.

10. ADJOURNMENT: Meeting adjourned by Dana Eytzen at 6:19 pm.

Respectfully Submitted by Emily Lux.