



FOREST GROVE CITY COUNCIL

Monday, August 10, 2015

Meeting Agenda

5:15 PM – Work Session (*B&C Interviews*)

6:00 PM – Work Session (*Police Facility Needs Assessment*)

7:00 PM – Regular Council Meeting

8:00 PM – Urban Renewal Agency Meeting (*Separate Agenda*)

8:15 PM – Reconvene Regular Council Meeting

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President

Richard G. Kidd III

Victoria J. Lowe

Ronald C. Thompson

Elena Uhing

Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.



FOREST GROVE CITY COUNCIL AGENDA
AUGUST 10, 2015
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Anna Ruggles, City Recorder Tom Gamble, City Manager Pro Tem	5:15	<u>WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS (B&C) INTERVIEWS</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
Paul Downey, Administrative Services Director J. F. Schutz, Police Chief Tom Gamble, City Manager Pro Tem	6:00	<u>WORK SESSION: POLICE FACILITY NEEDS ASSESSMENT</u> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

- 7:00**
1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
 1. A. **RESOLUTION NO. 2015-58 AUTHORIZING THE MAYOR TO DECLARE FOREST GROVE A PURPLE HEART CITY**
 1. B. **PROCLAMATION:**
 - *City of Forest Grove a Purple Heart City & August 7, 2015, Purple Heart Day*
 1. C. **RECOGNITION:**
 - *If I Were Mayor State Contest Poster Winner (Hannah Hepburn, Forest Grove)*
 2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
 3. **CONSENT AGENDA:** See Page 4
 4. **ADDITIONS/DELETIONS:**

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| Jeff King, Economic Development Manager
George Cress, Light and Power Director
Tom Gamble, City Manager Pro Tem | 7:10 | 5. A. | 5. PRESENTATIONS: <ul style="list-style-type: none">• <i>Washington County Industrial Site Assessment Study</i> |
| | 7:30 | 5. B. | <ul style="list-style-type: none">• <i>People for Libraries (Debbie Clarke and Mike Smith, President of Friends of FG Library)</i> |
| Peter Truax, Mayor | 7:40 | 6. | <u>RESOLUTION NO. 2015-59 OF THE FOREST GROVE CITY COUNCIL SUPPORTING THE WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES REPLACEMENT LOCAL OPTION LEVY BALLOT MEASURE 34-235</u> |
| Peter Truax, Mayor | 7:45 | 7. | <u>RESOLUTION NO. 2015-60 OF THE FOREST GROVE CITY COUNCIL SUPPORTING THE WASHINGTON COUNTY PUBLIC SAFETY RENEWAL LOCAL OPTION LEVY BALLOT MEASURE 34-236</u> |
| Paul Downey, Administrative Services Director
Tom Gamble, City Manager Pro Tem | 7:50 | 8. | <u>CONTINUE PUBLIC HEARING FROM JULY 13, 2015: SECOND READING OF ORDINANCE NO. 2015-07 OF THE CITY OF FOREST GROVE GRANTING A NON-EXCLUSIVE CABLE TELEVISION FRANCHISE TO COMCAST OF OREGON II, INC.</u> |
| Paul Downey, Administrative Services Director
Jon Holan, Community Development
Dan Riordan, Senior Planner
Tom Gamble, City Manager Pro Tem | 7:55 | 9. | <u>OPEN PUBLIC HEARING POSTPONED JULY 13, 2015: RESOLUTION NO. 2015-61 AUTHORIZING THE CITY MANAGER PRO TEM TO EFFECT THE SALE OF THE TIMES LITHO PROPERTY TO THE URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE AND TO ENTER INTO A PURCHASE AND SALE AGREEMENT (AND OTHER AGREEMENTS AS NECESSARY) WITH THE AGENCY</u> |
| | <u>8:00</u> | 10. | <u>RECESS REGULAR COUNCIL MEETING TO CONDUCT:</u>
<u>URBAN RENEWAL AGENCY MEETING:</u>
The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Meeting (<i>Refer to separate agenda</i>). |

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| | <u>8:15</u> | 11. <u>RECONVENE REGULAR COUNCIL MEETING:</u> |
| J. F. Schutz, Police Chief
Paul Downey, Administrative
Services Director
Tom Gamble, City Manager
Pro Tem | 8:20 | 12. <u>RESOLUTION NO. 2015-62 AUTHORIZING THE
ADDITION OF A FULL-TIME POLICE OFFICER FOR
FOREST GROVE'S PARTICIPATION IN TRI-MET
POLICING PROGRAM</u> |
| Tom Gamble, City Manager
Pro Tem | 8:30 | 13. <u>CITY MANAGER'S REPORT:</u> |
| | 8:45 | 14. <u>COUNCIL COMMUNICATIONS:</u> |
| | 9:00 | 15. <u>ADJOURNMENT:</u> |
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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).
- A. Approve City Council Regular Meeting Minutes of June 22, 2015.
 - B. Approve City Council Work Session (Employee Handbook) Meeting Minutes of July 13, 2015.
 - C. Approve City Council Joint Work Session (Sustainability Commission) Meeting Minutes of July 13, 2015.
 - D. Approve City Council Regular Meeting Minutes of July 13, 2015.
 - E. Accept Community Forestry Commission Meeting Minutes of April 15, 2015.
 - F. Accept Historic Landmarks Board Meeting Minutes of May 26, 2015.
 - G. Accept Parks and Recreation Commission Meeting Minutes of May 20, 2015.
 - H. Accept Planning Commission Meeting Minutes of May 18, June 15 and July 6, 2015.
 - I. Accept Public Arts Commission Meeting Minutes of June 11, 2015.
 - J. Accept Public Safety Advisory Commission Meeting Minutes of May 27 and June 24, 2015.
 - K. Library Department Quarterly Statistics Report for FY 2014-15.
 - L. Community Enhancement Program (CEP) Final Project Reports 2014-15.
 - M. **Endorse New Liquor License Application (Limited-On Premises) for Sauce Enterprises DBA: Thai House 2, 2036 Main Street, Suite B (Applicant: George Womack and Jack Vu)**
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