

Public Arts Commission

Thursday, June 8, 2017

Rogers Room, Forest Grove Library

Page 1

MINUTES APPROVED BY THE PAC ON JULY 13, 2017

Commission Members Present: Dana Zurcher, Dana Lommen, Linda Taylor, Pat Truax, Kathy Broom,
Absent: Laura Frye, Michael Goetzke, Kathleen Leatham, Emily Lux **Council Liaison Present:** Matt
Vandehey, **Staff Present:** Tom Gamble, Colleen Winters **Guest:** Jeanna VanDyke

1. **Call to Order:** By Dana Zurcher at 5:00 pm. Introduction of Jeanna VanDyke from Theater in the Grove.
2. **Citizen Communications:** N/A
3. **Approval of Pac Meeting Minutes:** Motion to approve May meeting minutes made by Pat T, seconded by Kathy. Motion approved.
4. **Additions/Deletions:** N/A
5. **Discussion/Decision Items:**
 - a. **CAST Mini-Grant Requests:** Jeanna Van Dyke presented three mini grant requests from TITG. The first two requests for summer children's productions musicals will help pay for royalties. The teen production will be 'Guys and Dolls Junior' and the younger production will be 'Jungle Book Kids'. The third request was for a one week theater intensive class. The grant will provide a stipend for the instructors. All performances are free to the public and to the students who will perform. Pat moved and Linda seconded a motion to approve all three requests, with the money for the theater Intensive workshop coming from discretionary fund and the two plays coming from the 2017-18 CEP grant. The motion passed.
 - b. **Brick Installation Update:** The installation date for the bricks is planned for June 19th. 166 Bricks were sold for a profit of \$5270.
 - c. **First Wednesday Sign Up for shifts:** Matt has graciously volunteered to help with the July First Wednesday set up. Linda will send the sign up out to all members. June First Wednesday was successful.
 - d. **2017 Arts Festival Update:** The deadline for artists is June 16. Dana will contact both FGHS and Pacific U. for possible participation, as well as artists and the pottery studio at Valley Art.
 - e. **CEP Update:** PAC submitted and was awarded money for both grant requests. Discussion followed as the full request amount was not awarded and revisions were made. The first grant was 'Enriching/Promoting PAC in the Community' The amount awarded for this request is \$1350. Pat moved and Linda seconded a motion to change the distribution as follows-Printing \$400, Advertising \$850, Updating the PAC tri fold board \$100. The motion passed. The second grant "Promoting/Expanding Others Through the Arts" was awarded \$5800. Distribution will be \$3500 for mini grants with the remaining to be discussed at the next PAC meeting.

- f. **Meet the Artist Dinner Update:** July 30 at Kathy Compton's home in Gaston; Artist will be Bob Schlegel; Farm to Table menu theme; 30 people; cost \$65.00 each.
 - g. **Walking Tour:** Linda adds that the information for the walking tour is on the city website with a link to FAQ.
- 6. **Information Items:**
 - a. **Finance Report:** Linda Taylor would like to shift a 5/10 Leadership gift to be reflected under mini grants. Colleen noted that when the money from the brick sale is transferred from the FG Foundation to PAC, we can pay off the loan that was taken for the last art acquisition.
- 7. **Commission Communications:** Dana L. reports that TITG is in production of "The Importance of being Earnest". He would like to also recommend the workshop on Board Training from West Side Cultural Alliance.
- 8. **Staff Communications:** Colleen shared that the library was highlighted in the weekly paper as the 'Heart of the Community'.
- 9. **Council Liaison Communication:** Matt shared information regarding Public Meeting Laws. The request from PAC to reach a wider audience with a Facebook page was answered with this discussion. The City's Boards and Commissions are currently not allowed to have Facebook pages but are encouraged to utilize the City's Facebook page to post event information.
- 10. **Adjournment:** Dana Zurcher adjourned the meeting at 6:32 pm.

Respectfully Submitted by Pat Truax