

MINUTES APPROVED BY THE PAC ON MAY 11, 2017

Commission Members Present: Kathleen Leatham, Dana Lommen, Emily Lux, Dana Zurcher, Kathy Broom, Laura Frye, Linda Taylor. **Absent:** Michael Goetzke, Pat Truax. **Council Liaison Present:** Matt Vandehey. **Staff Present:** Colleen Winters, Tom Gamble. **Guest(s):** N/A

1. **CALL TO ORDER:** By Dana Zurcher at 5:03 pm.
2. **CITIZEN COMMUNICATION:** N/A
3. **APPROVAL OF PAC MEETING MINUTES:** Motion to approve annual retreat meeting minutes as corrected made by Laura, seconded by Kathleen. Motion approved. Motion to approve March meeting minutes as written made by Kathleen, seconded by Dana Z.
4. **ADDITIONS/DELETIONS:** Additions: Item 5G-Arts Calendar, Item 5H-Farmers Market, Item 5I-Art Walk.
5. **DISCUSSION/DECISION ITEMS:**
 - A. Adoption of goals and actions:
 - Goal 4, under “Actions”, was amended to read, “**Actions:** *Explore the establishment of a Forest Grove Arts Foundation, Fundraising: Meet the Artist Events, pursue grant opportunities, coloring books, engraved brick sales, CEP grant writing, Arts Festival.*”
 - Goal 5, under “Actions”, was amended to read, “**Actions:** *Update website, mission statement, printed literature.*”Motion to approve goals as amended made by Laura, seconded by Kathleen. Motion carried.
 - B. Retreat Follow-up and Next Steps: Linda indicated Amy Callahan from Pacific University has expressed interest in pursuing involvement in exploring the establishment of the Forest Grove Arts Foundation, in the areas of grant writing and development.
 - C. CEP Grant Follow-up and Next Steps: Question-Can we plan to review future CEP grants as a commission, to have more involvement and input from all commissioners? Discussion of how to collaborate next year. Kathleen and Dana will present the grant on 4/18. Question RE: proposed artist sponsorship program-Chosen artists are given \$1000, after which they are to bring a proposal to the PAC to potentially be pursued as a public art piece? Discussion/explanation-Yes. This would support local artists through local art acquisitions. It is important to show the connection between supporting local artists and describing the resulting community benefit. Potential areas for public art display within the library were discussed.
 - D. 2017 Arts Festival Update-The arts festival will not be teaming up with Concours D’Elegance. It will instead be held in conjunction with the Farmers Market on the second Wednesday in September (the 13th). Please spread the word, and invite artists. September is also Hispanic Heritage Month, and the PAC would like to feature a Hispanic artist at this festival to honor this.

- E. Meet the Artist Dinner(s) Update- There are currently two Meet the Artist Dinners being planned. On Sunday, July 30, Kathy Compton will be hosting artist Bob Schlegel. The next event will be hosted by Kathleen Leatham in September, featuring musician Lauren Sheehan.
- F. Metro Community Placemaking Grant Program Report-Bev, Pat, and Colleen went to Metro, where roughly 100 people attended to learn about Metro's new, pilot grant opportunity. It didn't appear that there was an immediate fit with the PAC this year, but this is certainly something to consider applying for in the future.
- G. Arts Calendar-Discussion of promoting a PAC sponsored arts calendar, with plans to connect with the Forest Grove News Times quarterly arts/events schedule, and perhaps add any missing items to the Forest Grove economic development calendar. Discussion RE: promoting on social media.
- H. Farmers Market-Kaely Summers approved sales of the PAC coloring book at farmers market events. June 7, July 5, and August 2, PAC members are needed to sign up for farmers market shifts. One double space has been secured for all three of these dates.
- I. Art Walk-Volunteer docents will use a binder created by Linda as a guide, creating customized experiences for touring groups. Promotional materials could be handed out during these tours, including the post cards originally intended for sale. Motion to distribute these items free of charge made by Kathleen, seconded by Emily. Motion carried. Tour binders will be located in the library mezzanine. A flyer will be created to invite people to contact the PAC for tour reservations. Tours will be logged for history and general reporting.

6. INFORMATION ITEMS:

Financial Report: Discussion RE: the amended finance report from Bev to include an additional \$2,661.84. Part of this money is earmarked for bench repair. Mary Easton recently donated \$1000 to the PAC. The City will send a letter of acceptance and the PAC will send a thank you to Mary.

7. COMMISSIONER COMMUNICATIONS:

- Dana L.-Ken Centers is directing "Jesus Christ Superstar" at TITG. Get tickets early, because this show is likely to sell out.
- Linda-Green Grove Co-Housing is hosting an open house on Saturday, April 29, noon-6pm as part of National Cohousing Day. Activities will include tours, family-friendly activities, and a bluegrass jam session.

8. STAFF COMMUNICATIONS:

- Tom-Description of Roger's Park renovation project, which includes "loose parts", nature play, and other aspects that differentiate this endeavor from traditional parks. The Robinson family is enlisting a local artist to create an entrance. The present play structures will remain.

9. COUNCIL LIAISON COMMUNICATIONS:

- Matt-CEP presentations are happening on April 18. There were 32 applicants requesting \$240,000. The total available for distribution is \$131,600.

10. ADJOURNMENT: Dana Zurcher adjourned the meeting at 6:22pm.

Respectfully Submitted by Emily Lux