



A place where families and businesses thrive.

**Planning Commission
Community Auditorium and Zoom
1915 Main Street, Forest Grove, OR
Monday, May 1st, 2023, 7:00 pm**

1. CALL TO ORDER AND ROLL CALL:

Chair Ginny Sanderson called the Planning Commission public hearing to order at 7:00 p.m. via Zoom Video Conference.

The meeting was held in person in the Community Auditorium and remotely video conferenced by Planning Commission Coordinator Shannon Reynolds. To view the recorded meeting, please visit the City of Forest Grove website. The public was allowed to attend via Zoom or observe in the Community Auditorium.

Roll Call:

Planning Commission Present In Person and via Zoom Remotely: Chair Ginny Sanderson (in person); Commissioners Tim Farrell (in person), Julie Danko (via Zoom) and Joel Redwine (in person).

Planning Commission Excused: Commissioner Teri Bjorn

Staff Present: Bryan Pohl, Community Development Director; Shannon Reynolds, Planning Coordinator (in the Community Auditorium), and Michelle Davis, Admin Specialist (in the Community Auditorium).

2. PUBLIC MEETING:

A. PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:

None.

B. PUBLIC HEARING:

(1.) File No. 311-23-0000006-PLNG – Forest Grove Development Code Amendments.

Chair Ginny Sanderson opened the Public Hearing at 7:03 p.m. by reading the criteria the Commission must use to make their decision.

Community Development Director Bryan Pohl provided the Commissioners with a staff report and Power Point presentation. The purpose of the proposed amendments are to update the code pertaining to Type I, II, & III applications, approval time limits, Type I Site Development Reviews, Director's Interpretations,

Similar Use Authorizations, street trees, final plats, residential accessory structures, home occupations, manufactured homes on lots, Access and Circulation Standards, Building Design and Development Standards, clarify processes and procedures, correct omissions, inconsistencies and typographical errors, update definitions or bring the Development Code into compliance with State statutes.

Staff recommends the Planning Commission recommend to City Council to adopt an ordinance amending the text of the Forest Grove Development Code as provided in Exhibits A-H as stated in the staff report.

PROPONENTS:

None

OPPONENTS:

None

OTHER:

None

REBUTTAL:

None

COMMISSIONER DISCUSSION:

Commissioner Sanderson asked for any comments or questions of staff. Commissioner Redwine asked for clarification on the City's fee schedules and what this means for home occupations. The fee schedule is minimal and in place to ensure business owners are aware of the "rules" of operating a business out of your home.

Chair Ginny Sanderson closed the public hearing at 7:39 pm.

Commissioner Redwine moved a motion to recommend to City Council to adopt an ordinance amending the text of the Forest Grove Development Code as provided in Exhibits A-H and as stated in the staff report concerning file number 311-22-000006-PLNG – Forest Grove Development Code Amendments. Commissioner Farrell seconded the motion.

**Roll Call Vote on Motion: AYES: Chair Sanderson; Commissioners Redwine, Farrell and Danko. NOES: None ABSTAIN: None
ABSENT: Bjorn. MOTION CARRIED 4-0.**

C. ACTION ITEMS:

None.

3. BUSINESS MEETING:

A. APPROVAL OF MINUTES:

The April 3rd, 2023 minutes were approved by acclimation.

B. DIRECTOR'S REPORT:

Bryan Pohl provided a brief update to the Commissioner's. The Development Services Annex building is officially open and fully operational. Feel free to stop by and tour the new facility. An update on the status of the ongoing lawsuit against the State of Oregon was provided. Senior Planner Amy Kreimeier submitted her resignation. The City posted this position open for hire.

E. ANNOUNCEMENT OF NEXT MEETING:

The next meeting is TBD.

F. ADJOURNMENT:

The meeting was adjourned at 7:51 p.m.

Respectfully submitted by:

Shannon Reynolds
Planning Commission Coordinator