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**Planning Commission
Community Auditorium and Zoom
1915 Main Street, Forest Grove, OR
Monday, April 3rd, 2023, 7:00 pm**

1. **CALL TO ORDER AND ROLL CALL:**

Commissioner Ginny Sanderson called the Planning Commission public hearing to order at 7:00 p.m. via Zoom Video Conference.

The meeting was held in person in the Community Auditorium and remotely video conferenced by Planning Commission Coordinator Shannon Reynolds. To view the recorded meeting, please visit the City of Forest Grove website. The public was allowed to attend via Zoom or observe in the Community Auditorium.

Roll Call:

Planning Commission Present In Person and via Zoom Remotely: Commissioners Ginny Sanderson (in person), Teri Bjorn (in person), Tim Farrell (in person), and Joel Redwine (in person) and Julie Danko (in person).

Planning Commission Excused: None

Staff Present: Bryan Pohl, Community Development Director; Amy Kreimeier, Senior Planner (in the Community Auditorium); Dan Riordan, Senior Planner (in the Community Auditorium) Shannon Reynolds, Planning Coordinator (in the Community Auditorium)

2. **PUBLIC MEETING:**

A. **PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:**

(1.)Nominations for Open Planning Commission Positions: Chair/Vice Chair

Commissioner Sanderson opened the meeting for nominations for the position of Chair. Joel Redwine nominated Ginny Sanderson for the position of Chair, Terri Bjorn seconded the motion.

Roll Call Vote on Motion: AYES: Commissioners Bjorn, Farrell, Nakajima, Redwine and Sanderson. NOES: None. MOTION CARRIED 5-0.

Commissioner Sanderson opened for nominations or volunteers for the position of Vice Chair. Joel Redwine moved a motion to nominate Terri Bjorn, Tim Farrell seconded the motion.

Roll Call Vote on Motion: AYES: Commissioners Farrell, Redwine, Danko, Sanderson, Bjorn and Sanderson. NOES: None. MOTION CARRIED 5-0.

B. PUBLIC HEARING:

(1.) File No. 311-23-000003-PLNG – Comprehensive Plan Text Amendment for Downtown Historic District.

Commissioner Sanderson opened the Public Hearing at 7:04 p.m. by reading the criteria the commission must use to make their decision. Mr. Dan Riordan presented Commissioners with a staff report of the proposed amendments to the Forest Grove Comprehensive Plan to formally add the Downtown Historic District approved by Council and listed on the National Register of the Historic Places in 2020. This amendment is clean-up because staff was not aware of the rules changes during the process to place the Downtown Historic District on the National Register of Historic Places. Property owners affected by this listing were given ample time to withhold consent. An open house was held as well as notices mailed to all property owners within the proposed district. Notice of the Public Hearing was also published in the News Times. No votes in opposition were received during this process.

Staff recommends the Planning Commission recommend that City Council adopt an ordinance to amend the Forest Grove Comprehensive Plan text to add the Downtown Forest Grove Historic District.

Commissioner Sanderson closed the public hearing at 7:14 pm.

COMMISSIONER DISCUSSION:

Commissioners were in agreement of the staff recommendation.

Commissioner Bjorn moved a motion to approve file number 311-22-0000006-PLNG – Comprehensive Plan Text Amendment for Downtown Historic District and recommend City Council adopt an ordinance to amend the text as stated in the staff report. Commissioner Farrell seconded the motion.

Roll Call Vote on Motion: AYES: Commissioners Sanderson, Bjorn, Farrell, Danko and Redwine. NOES: None. ABSTAIN: None. ABSENT: None. MOTION CARRIED 5-0.

C. ACTION ITEMS:

None.

D. WORK SESSION ITEMS:

(1.)File No. 311-23-000006-PLNG – Development Code Text Amendments

Mrs. Amy Kreimeier provided a staff report on the various proposed Development Code updates. The purpose of these updates will satisfy federal, state and regional laws, goals and rules. It will also guide planning policies and actions and facilitate review of the development proposals. Mrs. Kreimeier prepared a power point presentation on each code update and explained the reasoning for each. Commissioners asked questions and provided feedback when needed.

Commissioner Sanderson closed the work session at 8:09.

3. BUSINESS MEETING:

A. APPROVAL OF MINUTES:

The December 19th, 2022 minutes were approved by acclamation.

B. DIRECTOR'S REPORT:

Bryan Pohl provided a brief update on the lawsuit that the city is part of in regards to the new land use rules adopted by Oregon last year. The Climate Friendly and Equitable Communities (CFEC) rules are to promote more climate friendly housing development as well as reduce greenhouse emissions from transportation and heating. We are no longer able to require various parking in the downtown areas and within one-half mile of Tri-met bus line 57. We have not received a verdict on the lawsuit but were advised to not adopt the CFEC regulations until a judgement is received. In the meantime, we will not require any parking along the transit corridor and come June 30th we will not require any parking City-wide. Community Development has hired a new Economic Development Director, Miles Glowacki. Miles comes to us from the City of Beaverton. We are excited to have him on board. The DSA is almost complete, we will be moving in on April 18th. The building is beautiful and we look forward to seeing you there and showing you around. We just received a local government grant from State Office of Historic Preservation (SHPO). We hope to use the funds for the printing of our historic brochures in Spanish as well as complete survey work for post WWII properties with potential to add new historic district. The City has issued a recruitment to existing board members as we look for potential candidates to fill available positions on various boards. One application has come in for Planning Commission at this time.

C. ANNOUNCEMENT OF NEXT MEETING:

The next meeting is May 1, 2023

D. ADJOURNMENT:

The meeting was adjourned at 8:27 p.m.

Respectfully submitted by:

Shannon Reynolds/ Planning Commission Coordinator