

**FOREST GROVE CITY COUNCIL REGULAR MEETING
JANUARY 26, 2015 – 7:00 P.M.
COMMUNITY AUDITORIUM
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<i>Minutes are unofficial until approved by Council. Council approved minutes as presented February 9, 2014.</i>
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1. ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL**

PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Ronald Thompson; Malynda Wenzl; and Mayor Peter Truax.

COUNCIL ABSENT: Elena, Uhing, excused. **STAFF PRESENT:** Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Janie Schutz, Police Chief; Matt Jacobsen, Police Officer; Michael Kinkade, Fire Chief (in the audience); and Anna Ruggles, City Recorder. **STAFF ABSENT:** Tom Gamble, City Manager Pro Tem, excused.

1. A. POLICE OFFICER SWEARING-IN CEREMONY:

Ruggles administered the Oath of Office to Andrew Colasurdo who was sworn-in as Police Officer. Police Chief Schutz read the biography and introduced, welcomed and presented Officer Andrew Colasurdo with his official Police badge.

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (City Manager Selection Process) Meeting Minutes of January 12, 2015.
- B. Approve City Council Regular Meeting Minutes of January 12, 2015.
- C. Accept Community Forestry Commission Meeting Minutes of December 17, 2014.
- D. Accept Library Commission Meeting Minutes of November 17 and December 9, 2014.
- E. Accept Public Arts Commission Meeting Minutes of

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December 11, 2014.

F. Library Department Quarterly Statistic Report for FY 2014-2015.

MOTION: Councilor Kidd moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

4. ADDITIONS/DELETIONS: None.

5. PRESENTATIONS:

5. A. Washington County Interagency Gang Enforcement Team (IGET):
Police Chief Schutz introduced Matt Jacobsen, Forest Grove Police Officer, who presented a PowerPoint presentation outlining the IGET's mission and objectives, including number and types of gang-related crimes and identified dominant gangs in Washington County, noting Washington County has 1,510 known gang members, 332 (approximately 22 percent) residing in Forest Grove/Cornelius. In addition, Jacobsen highlighted various high-profile gang-related cases that occurred in Forest Grove and/or had Forest Grove connection. In conclusion of the above-noted presentation, Jacobsen addressed Council inquiries pertaining internally documenting gang affiliations, noting legalizing recreational use of marijuana (Measure 91) will have little effect in relation to gang enforcement.

5. B. Climate Smart Communities:
Holan presented a PowerPoint presentation outlining Metro's adoption of the Climate Smart Strategy in December 2014, fulfilling 2009 mandate by Oregon Legislature (HB3543 and HB2001), which required Metro to develop and implement a strategy to reduce the region's per capita greenhouse gas emissions from cars and light trucks at least 20 percent by 2035. Holan presented an overview of Metro's amendments to the Regional Framework Plan, adopted strategies, and Key Actions for 2015 and 2016, noting Action 1 advocates for increased federal, state, regional and local transportation funding for all transportation modes; Action 2 advocates for federal and state governments to advance Oregon's transition to cleaner, low carbon fuels, and more fuel-efficient vehicle technologies; and Action 3 seeks opportunities to advance local and regional projects that best combine the most effective greenhouse gas emissions reduction strategies. In conclusion of the above-noted

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presentation, Holan added Metro's Climate Smart Strategy must be approved by the Oregon Land Conservation and Development Commission (LCDC), noting if LCDC approves the strategy plan, the plan will be implemented and monitored beginning in 2015, through a variety of projects and possible policy actions by the region, local governments, the state and special districts.

6. RESOLUTION NO. 2015-14 AUTHORIZING THE EXPENDITURE OF METROPOLITAN AREA COMMUNICATIONS COMMISSION (MACC) PUBLIC COMMUNICATIONS NETWORK (PCN) GRANT FUNDS IN THE INFORMATION SYSTEMS FUND FOR A DISASTER RECOVERY SYSTEM FOR THE CITY'S COMPUTER NETWORK SYSTEM

Staff Report:

Downey presented the above-noted resolution requesting authorization of expenditure of MACC PCN grant funds, noting the City was awarded \$40,000 for a backup and disaster recovery file server for the City's computer network. Downey reported staff developed the grant so the City could have a redundant on-site system in the event of an emergency that disables the primary servers and to allow the City to stop backing-up its information to the cloud, noting in the event of a disaster, IT staff estimates it will take about five to ten minutes for the network to switch over to the disaster recovery system. In conclusion of the above-noted staff report, Downey advised staff is recommending Council adopt the proposed resolution so grant funds can be spent, noting a supplemental budget hearing is not required pursuant to budget law for expenditure of grant funds.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2015-14.

Mayor Truax read Resolution No. 2015-14 by title.

MOTION: Councilor Lowe moved, seconded by Councilor Kidd, to adopt Resolution No. 2015-14 Authorizing the Expenditure of Metropolitan Area Communications Commission (MACC) Public Communications Network (PCN) Grant Funds in the Information Systems Fund for a Disaster Recovery System for the City's Computer Network System.

Council Discussion:

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Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above-noted motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

7. CITY MANAGER'S REPORT:

Downey reported on upcoming events as noted in the Council calendar. Downey announced the Annual Town Meeting (ATM), hosted by Committee for Citizen Involvement (CCI), is Saturday, January 31, 2015, 9am, Community Auditorium, noting the theme is "*What's up? Your Utility Bill!*". Downey reported Metro approved increasing the City's Solid Waste Enhancement Fee from \$0.50 to \$1.00 per ton, effective July 1, 2015, noting staff has received a draft Intergovernmental Agreement (IGA) between the City and Metro and is reviewing the IGA and Metro's code provisions to determine if the City's existing Community Enhancement Program (CEP) complies with Metro's new rules. Downey added staff has scheduled a Council Work Session on Monday, February 23, 2015, to discuss new changes to the CEP program. In addition, Downey advised the City Manager's Report would be submitted via e-mail to Council, noting the report provides updates on various City department-related activities, projects, and upcoming city-wide events.

8. COUNCIL COMMUNICATIONS:

Council President Johnston reported attending Parks and Recreation Commission (P&R) meeting, noting P&R is working on a Parks Master Plan Update. Johnston reported attending Washington County Public Safety Coordinating Committee meeting and Washington County Chamber of Commerce meeting, noting he met with local state senators and representatives at the chamber meeting. In addition, Johnston reported on other matters of interest and upcoming meetings he was planning to attend.

Kidd reported attending Westside Economic Alliance (WEA) meeting, noting WEA plans touring Forest Grove soon. Kidd reported attending B&C Annual Recognition Reception, noting the event was well attended and excellent presentations were heard. Kidd commended Ruggles for putting together a well-organized event. In addition, Kidd reported on other matters of interest and upcoming meetings he was planning to attend.

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Lowe reported attending Sustainability Commission meeting, noting she has nothing to report at this time. In addition, Lowe reported on upcoming meetings she was planning to attend.

Thompson reported attending Community Forestry Commission (CFC) meeting, noting CFC presented its Annual Report at the B&C reception. Thompson referenced a copy of Ride Connection's preliminary survey results, noting the purpose of the survey was to see how well current connector GroveLink shuttle service supports elderly and disabled populations in Forest Grove. Thompson pointed out highpoints of the survey results, noting the survey shows that 30 percent of riders are low-income; 26 percent are elderly; 17 percent are disabled; and the greatest at 39 percent are identified as students; and 61 percent use GroveLink for shopping, 26 percent for health care; and 14 percent for other commuting services. Thompson noted the most impressive statistic is that 81 percent of riders use GroveLink at least once per week and nearly one-third use GroveLink on a daily basis. In addition, Thompson reported on other matters of interest and upcoming meetings he was planning to attend.

Uhing was absent, but submitted her January Council Notes via e-mail to Council. Uhing reported in her report highlights of her attendance at Westside Economic Alliance (WEA) – Land Use and Housing meeting, noting Forest Grove is hosting the WEA Director, along with Economic Development Commission, at a luncheon on February 10th, 1910 Main Street. Uhing expressed in her report a desire of Forest Grove having a higher priority and bigger presence as WEA shapes the economic landscape of the County. In addition, Uhing reported on other matters of interest and upcoming meetings she was planning to attend.

Wenzl reported attending Library Commission (LC) meeting, noting LC put together a strategic planning group to assist in developing a three-year strategic plan for the Library. Wenzl reported attending Fernhill Wetlands meeting, noting Fernhill Wetlands is considering applying for a CEP grant to purchase toolboxes, i.e., binoculars for public use, and is opening its trails soon. Wenzl invited the public to attend the ATM on Saturday, January 31, 2015, 9am, Community Auditorium. In addition, Wenzl reported on other upcoming community-related events and upcoming meetings she was planning to attend.

Mayor Truax announced dates of various upcoming activities and

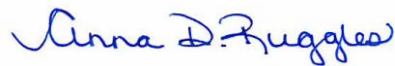
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meetings as noted in the Council Calendar. Mayor Truax asked Council to let him know if they plan to attend City Day at the Capitol on Thursday, February 26, 2015. Mayor Truax distributed a copy of his "Mayor's January Gallimaufry Report (Part Two)", noting highlights of his written report are the Oregon Liquor Control Commission is holding a series of meetings statewide (upcoming meetings nearby will be February 2, Salem; February 26, Tigard; and February 27, Clackamas), which will serve as opportunities to learn and get involved in Measure 91 rulemaking and implementation. Mayor Truax reported meeting with Representative Susan McLain to discuss issues pertinent to both the City and League of Oregon Cities (LOC), noting the issues included transportation (both funding and safety), tax reform and mental health services. Mayor Truax reported on the B&C Annual Recognition Reception and thanked Ruggles for her stellar work on coordinating the event. Mayor Truax expressed his sincere appreciation to all volunteers and representatives who serve on the City's advisory B&C, noting each individual needs to know that their service is much appreciated and that we, as Councilors, take their input very seriously. In addition, Mayor Truax's written report highlighted other local, regional, Metro, and Washington County meetings and community-related events he attend, noting he will be on the road next week attending LOC workshops on essentials for newly-elected officials across the state (upcoming classes will be offered on January 28, Independence; January 29, Coquille; February 3, Medford; and February 5, Redmond).

9. ADJOURNMENT:

Mayor Truax adjourned the meeting at 8:30 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder