



*A place where families and businesses thrive.*

**Parks & Recreation Commission  
Meeting Minutes**

**February 16, 2022  
7:00 PM**

**Minutes approved as presented by Parks and Recreation Commission on 3.16.2022.**

**1. CALLED TO ORDER:**

Sullivan, Chair, called the meeting to order at 7:00 p.m.

**ROLL CALL:** Howard Sullivan, Chair Brad; Bafaro, Vice Chair; Aaron Johnson; Mackenzie Johnston Carey; Tammi McLaughlin; Glenn VanBlarcom; Paul Waterstreet; Malynda Wenzl, Council Liaison.

**ABSENT:** Susan Taylor.

**STAFF PRESENT:** Anne Lane, P&R Director; Tom Martin, Parks Supervisor; Sherri Mead, Aquatics Supervisor; Rachael Van Loo, Administrative Specialist.

**2. PUBLIC COMMENT:**

**3. CONSENT AGENDA:**

a) *Approve B/C Meeting Minutes of January 19, 2022.*

**MOTION:** Paul Waterstreet moved, seconded by Brad Bafaro, to approve the Consent Agenda as presented/amended. MOTION CARRIED 8-0.

**4. ADDITIONS/DELETIONS:**

Anne added item c) Amended Parks & Rec Fee Schedule under Discussion/Decision Items.

Tom added item b) Graffiti Issue Update under Communications.

**5. DISCUSSION/DECISION/PRESENTATION ITEMS:**

a) Local Option Levy – Paul Downey, Finance Director / Assistant City Manager  
Paul: Shared slide show and outlined the process and results of going for a replacement levy versus a renewal levy. It was decided to go for a replacement levy which will increase the levy rate. Explanation of services current levy rate provides and how the current rate is not sufficient to maintain services, and a summary of the needs assessment from each city department. Summary of focus groups that were conducted on the levy, result was that the renewal levy has a decent chance of passing if we are able to educate the public well.  
The school district will potentially have a levy on the November 2022 ballot, we are shooting to put our levy on the May 2022 ballot.

b) Fitness Court Mural – Dana Eytzen, Public Arts Commission  
Dana: Four murals will be completed as part of a mural festival this summer. Included in these murals is the mural going into Bard Park as part of the fitness court project. Shared a description and design of the proposed mural. Agreement from the group to approve the proposed design for the Bard Park Fitness Court mural.

c) Amended Parks & Rec Fee Schedule  
Anne: Shared screen with abbreviated fee presentation from City Council meeting. Gave summary of the purposes, outcome and process of creating the new fee schedule, and explanation of the proposed amended fee schedule. Group gave a thumbs up agreement for the proposed amended fee schedule.

**6. B/C COMMUNICATIONS:**

a) Update from Parks & Recreation Director

I. Eastside Park

Anne: Property was purchased for Eastside Park location on 19<sup>th</sup> Ave. We will be working with Habitat for Humanity and other organizations to salvage structures before site clearance begins. We will be collaborating with the neighborhood to develop the space and make sure to have lots of community engagement in order to build a barrier free and inclusive space.

b) Update from Parks Supervisor

I. Graffiti Issue Update

Tom: Graffiti in the parks is an ongoing issues that has increased in the last couple weeks at Lincoln and Rogers Parks. The parks crew has been working closely with the police department and hope to be able to resolve the issue soon.

II. Sesquicentennial Celebration Tree Planting

Tom: In honor of the celebration, we will be working with various community groups in order to get a total of 150 trees planted this year in Forest Grove.

c) Update from Aquatics Supervisor

Rachael for Sherri: We have launched two new Babysitting Classes, we are halfway through completing the training for a new lifeguard hire, and we have nine signed up for our March Lifeguard Class.

d) Update from Administrative Specialist

Rachael: Another swim lesson registration kicked off of February 14<sup>th</sup>, and all park shelters are now online and available for reservation thanks to the help from Tom.

**7. STAFF COMMUNICATIONS:**

Paul: Question about the Dave Easton display at the Aquatic Center, is it an appropriate time to take the display down or make it smaller and utilize the space for something else?

Group discussed and decided to put Dave Easton display on the agenda for the next meeting.

**8. COUNCIL LIAISON REPORT:**

Malynda: Every year metro awards community enhancement grants, hoping to put the money from this year toward scholarships for recreation programs.

DEI update, various equity trainings will be happening.

In-person meeting update, hope to have in-person City Council meetings starting in April.

**9. Elections:**

I. Election for Chair

Brad Bafaro nominated Paul Waterstreet, seconded by Glenn VanBlarcom passed 6-0.

II. Election for Vice Chair

Paul Waterstreet nominated Brad Bafaro, seconded by Howard Sullivan passed 6-0.

**10. ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on Wednesday, March 16, 2022 at 7:00 p.m.

**11. ADJOURNMENT:**

The meeting adjourned at 8:33 p.m.