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**Parks & Recreation Commission
Meeting Minutes**

**July 21, 2021
3:30 PM**

***Minutes are unofficial until approved by Parks and Recreation Commission.
APPROVED AS PRESENTED***

1. ROLL CALL/INTRODUCTIONS:

Member Sullivan called the meeting to order at 3:37 p.m.

- a. **Commissioners Present:** Howard Sullivan, Chair; Brad Bafaro, Vice Chair; Susan Taylor
- b. **Commissioners Absent:** Aaron Johnson, Tammi McLaughlin, Paul Waterstreet, Ralph Brown, Glenn VanBlarcom, Mackenzie Johnston Carey
- c. **Council Liaison Absent:** Malynda Wenzl
- d. **Staff Present:** Anne Lane, Parks & Recreation Director
- e. **Community:** Steve Harris, swimmer, long time resident of Forest Grove

2. CITIZEN COMMUNICATIONS: None.

3. APPROVAL OF MINUTES: Due to lack of quorum, minutes from the March 17, 2021; June 17, 2021 and July 21, 2021 meeting were not approved.

4. ADDITIONS/DELETIONS: None.

5. OLD BUSINESS:

a. Stites Park

- I. Anne: Making progress and at the permitting process phase. At 5:30 pm today is the deadline for community feedback. Timeline may need to be pushed out.

b. Pool Repair

- I. Question from Steve Harris: Asking what the committee does and what is the pool update: Anne answers: Concrete has been poured it is in the curing stage. We are doing a lot of cleaning up after the construction. The activity pool and spray park have been opened and are available by reservation. We are staffed for both. Spray park is free this summer. The hot tub is open now as well. We plan to open fully on September 8th.
- II. Question from Howard: How many reservations can be made as far as how many people? Anne answers: Yes, we are monitoring usage of spaces. I envision September 8th for everything to be open.

- III. Question from Steve Harris: Heard there was a chlorine shortage? Will the pool be fully open? Anne answers: There was a chlorine shortage but not anymore. I anticipate a fully open facility with swim lessons, no reservations, etc. just like before Covid.

6. **NEW BUSINESS:**

a. **Summer O' Fun**

- I. Anne: We are in the 3rd week and kids are having a blast. There have been great responses to programs. There were approximately 72 programs planned and nearly all were full in 5 days. Forest Grove School District has been an incredible partner.
- II. Question from Susan: What about next year? Anne answers: We have been able to keep lifeguards employed and bring recreation to the community. We have also been able to build a small inventory of supplies for future programs. We are hopeful to continue to be able to offer recreation programs to the community moving forward we just don't know what that looks like yet.
- III. Question from Howard: Any future plans to increase the budget? Is Harleman Park partnered with us? What can we do to support the adventures? How long does the grant last? Anne answers: She would love if the budget could be increased for it. The City of Cornelius has also been a great partner for us in running programs and activities at Harleman Park. The grant is just for this summer. Come see the programs in action and spread the word about what we're doing.
- IV. Question from Susan: What times are they available: Anne answers: Typically between 9am-4pm Monday through Friday.
- V. Question from Howard: Has anyone contacted News Time? Anne answers: First in the beginning but has not heard of anything recently. Howard replies: He will check in with them to see.

b. **Parks Supervisor**

- II. Question from Brad: When is Parks Supervisor being hired? Anne: We are waiting for results on physical, hopefully hired in 2 weeks. Would like the new supervisor to hire the utility worker.
- III. Question from Susan: Has the merry go round at Rogers Park been fixed and who pays for that? Anne replies: We received a package of bolts. We are waiting for a certified repairman and it should be covered under warranty.

7. **COMMISSION UPDATES REPORTS:** Howard: We can't discuss the approval of the minutes since we don't have enough members to vote. Can we move our meeting to in

person meetings? Brad: What does the council recommend? Anne answers: It doesn't need to be voted for in person since there are solutions and TVCTV can record.

8. **COUNCIL LIAISON REPORT:**

9. **STAFF REPORTS:** Anne: Park signage has been delayed. Going to coordinate with installation to look the same as what's at other parks. BMX track at Lincoln Park will be getting facelift in the fall. It needs more soil. A.T. Smith House has soil available so there are plans to move soil to BMX track.

10. **ANNOUNCEMENT OF NEXT P&R MEETING:** Next meeting will be held Wednesday, August 18, 2021, 3:30 p.m. via Zoom.

11. **ADJOURNMENT:**
Meeting adjourned 4:12 pm