

***Library Commission approved minutes as presented on
Wednesday, November 9, 2022.***

- 1) **CALL TO ORDER AND ROLL CALL:** Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Wednesday, August 10, 2022.

Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice Chair; Kirsten Beier, Elizabeth Beechwood, Hattie Kresbach

Members Absent: Valyrie Ingram, excused; Morgan Knapp, excused; Sam Ruder, Student Representative, excused

Staff: Colleen Winters, Library Director

Council Liaison: Mayor Truax, excused

Others: None

- 2) **PUBLIC COMMENT:** None

- 3) **CONSENT AGENDA:** Hattie Kresbach moved, seconded by Kathleen Poulsen, to approve the June 9, 2022 minutes as presented. **MOTION CARRIED** by all.

- 4) **ADDITIONS/DELETIONS:** Delete Council Liaison Report

5) **DISCUSSION / DECISION ITEMS**

a) Library Planning: Director Colleen Winters reported that ideas are being discussed and decisions being made by staff regarding their post-Covid analysis of library usage with emphasis on being proactive instead of responsive to the ongoing changes brought on by Covid. Items being discussed include: One vacant position that was a volunteer coordinator position but will be reevaluated and affiliated with Outreach Programming; future opportunities for Outreach; open hours; how the building will be used in the future. Colleen wants to bring a proposal to the Commission for input on these ideas and how these ideas can be implemented.

6) **B/C COMMUNICATIONS:**

a) Kathleen Poulsen commented that the brochures for the Sesquicentennial brochures are nice. Hattie reported that the first Wednesday in October will be the city's birthday party.

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7) STAFF COMMUNICATIONS:

Colleen Winters reported these items:

- a) Director's Report – Carolina Valezquez started on Monday, August 8th, as the new Youth Services staff member. Summer Reading program has 1,022 children and teens signed up, reading for 1,072 hours, and 1,093 books were given away. The library is a "Place to Stay Cool" cooling center in Forest Grove. Staffing the center is a challenge with library staff being joined by other departments including the Fire Chief and Assistant City Manager. The Public Arts Mural Festival will have four murals in the city by September: Woodfold Manufacturing Inc., Pizza Schmizza; Bard Park, Forest Grove City Library. The library mural will be created by Marcella Kreibel and feature a tree with books and animals along with a quote "Wonder is the beginning of wisdom" in both English and Spanish. The Foundation will be paying for the mural. DEI Training was held last Friday for City Council, Department Heads, Mid-management teams, and the DEI Team. MIG is the company providing the training and the plan is to include how DEI is incorporated into policy and hirings. October 24th will be the library's annual presentation to the Council by Pamela Bailey. Library program Tangled Up in Blue by Rosa Brooks will be held on Sept. 28th at 2pm. This program is a collaborative effort with Pacific University and the Forest Grove Police Department.
- b) Friends of the Library – The Friends met to discuss the Fall Book Sale to be held October 6th, 7th, and 8th.
- c) The Library Foundation of Forest Grove – The Foundation is looking at its infrastructure right now and would like to plan an event in the Fall.

8) COUNCIL LIAISON REPORT:

Mayor Peter Truax was attending official meetings out of town. No report.

9) ANNOUNCEMENT OF NEXT MEETING:

Commissioners decided that the next meeting will be on September 14, 2022 at 6:30 PM in the Rogers Room.

10) ADJOURNMENT

Hearing no further business, Chair Bailey adjourned the meeting at 7:45 PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Elizabeth Beechwood, Secretary