Library Commission approved minutes as presented December 9, 2021.

1) **CALL TO ORDER AND ROLL CALL:** Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Monday, November 15, 2021

   Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice Chair; Hattie Krebsbach, Elizabeth Beechwood, Morgan Knapp, Kirsten Beier, Valyrie Ingram, Sam Ruder (student representative)

   Members Absent: none

   Staff: Colleen Winters, Library Director

   Council Liaison: Mayor Truax (excused absence – he emailed notes to commissioners for inclusion in these minutes)

   Others: None

2) **PUBLIC COMMENT:** None

3) **CONSENT AGENDA:** Valyrie Ingram moved, seconded by Sam Ruder, to approve the October 19, 2021 minutes as amended. **MOTION CARRIED** by all.

4) **ADDITIONS/DELETIONS:** None

5) **DISCUSSION/DECISION ITEMS:**

   a) **Patron Access/Commission Research**

   Pamela Bailey, Hattie Krebsbach, Morgan Knapp, and Elizabeth Beechwood shared their research on how other libraries promote patron access. This information brought on further discussion by the Commissioners. Colleen will bring the ideas of website improvement, incorporating outside space, including local history, and a land acknowledgement to staff for consideration. Commissioners will email their research to Elizabeth Beechwood, who will create a Word document with the information for inclusion in the agenda packet for the next commission meeting.

6) **B/C COMMUNICATIONS:**

Valyrie Ingram brought up an online article about libraries that allow 'borrowing people'. Sam Ruder suggested that the library invest in vinyl posters to reuse for PRIDE and other yearly events/messages/commemorative dates. Hattie Krebsbach announced that she is a member of the Forest Grove 150th Anniversary Celebration Committee and asked how the Library can be a part of the events. Discussion ensued and it was decided to add this to the agenda of the next meeting.

7) **STAFF COMMUNICATIONS:**

Colleen Winters reported these items:

a) Director's Report – The Teen Library Council members handed out bookmarks at the Halloween celebration. A $1,000 donation went to podcast studio equipment and a podcast will be coming out from TLC as well as staff sharing their favorite books. Lily Hawley provided teens with 41 programs since July with 445 participants. The Library of Things is ready to go soon! The library received a gift from the Clay Hoodenpyl family estate – this was a bequest without any specific request for how it should be spent and the library staff decided to use it to purchase a van. The city will begin to clean up the space between the library and the police station. The library staff are looking into using the green space behind the library as a pop-up park to use as a safe and accessible space for programs.

b) Friends of the Library – The Friends met last week. Donations continue to come in and a family from Cornelius donated 70 boxes of books. Online sales continue to do very well.

c) The Library Foundation of Forest Grove – The Foundation's first in-person meeting since April met today. They discussed the mural project that the Public Arts Commission, Library Commission, Library Foundation, and Friends of the Library will all be involved with. The local artist creating the mural will be Marcella Kriebel. The Public Arts Commission is also looking for artists and completed sculptures to add a sculpture between the library and the police station. Library Commissioners will be asked to weigh in on the chosen sculpture.

8) COUNCIL LIAISON REPORT:

Mayor Peter Truax shared notes with the Commissioners via email. His notes included:

a) City Council held work sessions discussing the Local Option Levy that brings some funding to the library and decided to employ focus groups to examine the use of a Right-of-Way fee to complement the levy.

b) A work session was also held on homelessness and consisted of examining a timeline of events being traced back to the passage of a Metro-wide levy which raised funding for construction of affordable housing. The money is being distributed to housing authorities in the region. The need is still great and the discussion continues for selection of new sites in western Washington County.

9) ANNOUNCEMENT OF NEXT MEETING:

Commissioners decided that the next meeting will be December 9th at 6:30PM.

10) ADJOURNMENT

Hearing no further business, Chair Bailey adjourned the meeting at 8:10PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Elizabeth Beechwood, Secretary