

Library Commission approved minutes as amended on December 9, 2020.

- 1) **CALL TO ORDER AND ROLL CALL:** Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Wednesday, November 18, 2020.

Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice Chair; Elizabeth Beechwood; Kirsten Beier; Morgan Knapp;

Members Absent: Nickie Augustine (excused), Valyrie Ingram (excused)

Staff: Colleen Winters, Library Director

Council Liaison: Adolph “Val” Valfre

Others: none

- 2) **ADDITIONS/DELETIONS to Agenda:** none

- 3) **APPROVE LIBRARY COMMISSION MEETING MINUTES OF October 14, 2020:**

MOTION: Morgan Knapp motioned, seconded by Kathleen Poulsen, to approve the October 14th, 2020 minutes with amendments. **MOTION CARRIED** by all.

- 4) **CITIZEN COMMUNICATIONS:** None

- 5) **INFORMATIONAL ITEMS:**

a) **FOUNDATION REPORT:** Colleen Winters shared comments about the activities of the Library Foundation of Forest Grove:

1. City Council publicly recognized the Foundation’s 20-year Anniversary
2. The daughters of Charles McAvoy have made a \$10K donation to the Library for a memorial for their father. What that memorial will look like will be discussed in the future.

b) **FRIENDS REPORT:** Colleen Winters shared comments about the activities of the Friends of the Forest Grove Library:

1. The Friends cancelled their December meeting.
2. The Friends will allocate money to support library programs in 2021 including the Summer Reading Author, Peter Rock and, in

partnership with Pacific University, Black History Month's program to bring Walidah Imarisha to Forest Grove virtually.

c) **COUNCIL LIAISON REPORT:** Adolph “Val” Valfre shared comments about the activities of the Forest Grove City Council:

1. No decision has been made yet regarding the annual Holiday in the Grove celebration.
2. City is on a 2-week freeze with no over-the-counter services.
3. City will begin credit collections for the payment of citations. Councilperson Valfre voiced his concern that this could negatively impact certain groups in our community and pondered if this was the equitable decision.
4. The Council will meet next Monday and will review and award applications for Boards & Commissions.

d) **LIBRARY DIRECTOR'S REPORT:** Colleen Winters reported these items:

1. Curbside services continue with services moved to the library vestibule to protect staff and media from the weather. Since November 1st, an average of 76 patrons use the curbside services daily. In October, the average was 71 patrons a day.
2. Laps Around the Library has been a hit. Public Works staff and library staff set up an obstacle course outside the library for children to run. Nathan also hosts Storytime virtually and records them for patrons to view later on YouTube. The next Cultural Program is January 19th and will be Oregon's Poet Laureate Anis Mojgani. Chromebooks are in and ready to go out. Colleen will report back to the Commission on whether or not the laptops have parental controls.
3. The Wassail Party has been cancelled this year but Bob Abby is reaching out to the Theater in the Grove for a dramatic reading instead.

6) **Art Donation**

The Arts Commission wants to adopt a policy regarding art donations to the City, including the Library. This will include language to accept and decommission donated art.

An artistic donation has been offered to the Library and the Arts Commission needs the input of the Library Commission as to whether or not this donation is appropriate for a public display in the Library. Colleen will email pictures to Commissioners so they can consider this potential donation and give a recommendation.

7) Community Feedback

Morgan commented that her family loved the Grab 'n Go Mystery Bags of Halloween books that the library offered in October. She also asked how do pedestrians navigate the curbside pickup system. Colleen will look into this and report back.
Councilor Valfre reported that while he was campaigning, he heard many good comments about the library from citizens.

8) Farewell and Thank You to Councilor Valfre

Pamela thanked Councilor Valfre for all the work he has done for the Library and for the City. Colleen thanked him as well. Commissioners all acknowledge he will be missed and that we all appreciated his thoughtful reports.

Councilor Valfre told the Library Commission that he has loved the vibrancy of the group.

9) ANNOUNCEMENT OF NEXT MEETING:

The next Library Commission meeting will be on December 9, 2020 via Webex teleconference.

10) ADJOURNMENT

Hearing no further business, Chair Bailey adjourned the meeting at 8:00 PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director
Elizabeth Beechwood, Secretary