

FOREST GROVE CITY COUNCIL REGULAR MEETING
JANUARY 13, 2014 – 7:00 P.M.
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<i>Minutes are unofficial until approved by Council. Council approved minutes as presented February 10, 2014.</i>

1. ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Camille Miller; Ronald Thompson; Elena Uhing; and Mayor Peter Truax. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; George Cress, Light and Power Director; Tom Gamble, Parks and Recreation Director; Jon Holan, Community Development Director; Dan Riordan, Senior Planner; Janie Schutz, Police Chief; Rob Foster, Public Works Director (in the audience); and Anna Ruggles, City Recorder.

Moment of Silence:

Mayor Truax called for a moment of silence in remembrance of Retired Police Lieutenant “Duke” Vandehey who passed away recently. Vandehey began working with Forest Grove as a Police Officer in 1964 and was promoted to Police Lieutenant in 1971 and served until his retirement in 1984.

1. A. SWEARING-IN CERMONY:

Ruggles administered the Oath of Office to Shane Rogers, who was sworn-in as Police Officer, and Brandi Walstead, who was sworn-in as Community Service/Code Enforcement Officer. Police Chief Schutz read the biographies and introduced, welcomed and presented the official badges.

1. B. EMPLOYEE RECOGNITION:

Mayor Truax and City Manager Sykes presented a Certificate of Appreciation to Tom Gamble, Parks and Recreation Director, who was recognized for 25 years of service with the City.

2. CITIZEN COMMUNICATIONS:

Nathan Hughes, SW Carpenter Creek Road, addressed Council about water fluoridation, noting it is an outdated practice and citizens should have an option to choose whether they want fluoridation in their drinking water.

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (IT Assessment Report) Meeting Minutes of December 9, 2013.
- B. Approve City Council Work Session (Comp Plan and TSP Update) Meeting Minutes of December 9, 2013.
- C. Approve City Council Regular Meeting Minutes of December 9, 2013.
- D. Accept Library Commission Meeting Minutes of November 12, 2013.
- E. Accept Planning Commission Meeting Minutes of December 2, 2013.
- F. Accept Public Arts Commission Meeting Minutes of November 14, 2013.
- G. Accept Public Safety Advisory Commission Meeting Minutes of October 23 and November 27, 2013.
- H. Library Department Monthly Circulation Statistics Report for December 2013.
- I. **RESOLUTION NO. 2014-01 DESIGNATING CITY OF FOREST GROVE CITY COUNCIL MEETINGS FOR YEAR 2014.**
- J. **RESOLUTION NO. 2014-02 MAKING REAPPOINTMENTS TO THE BUDGET COMMITTEE (Reappointing Thomas Beck and Chère Sandusky, Terms Expiring December 31, 2016).**
- K. **RESOLUTION NO. 2014-03 MAKING REAPPOINTMENTS TO COMMITTEE FOR CITIZEN INVOLVEMENT (Reappointing Stephanie Rose, Term Expiring December 31, 2017).**
- L. **RESOLUTION NO. 2014-04 MAKING REAPPOINTMENTS TO COMMUNITY FORESTRY COMMISSION (Reappointing Mark Nakajima, Dale Wiley, and Jen Warren, Terms Expiring December 31, 2016).**
- M. **RESOLUTION NO. 2014-05 MAKING REAPPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION (Reappointing Mark Frandsen, Residential Developer; Don Jones, Financial; Mike Mallery, Primary, Lois Hornberger, Alternate, Higher**

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Education; Bruce Mcvean, Food/Beverage; Howard Sullivan, Chamber; and Brian Wilbur, Small Commercial, Terms Expiring December 31, 2016).

- N. RESOLUTION NO. 2014-06 MAKING REAPPOINTMENTS TO HISTORIC LANDMARKS BOARD (Reappointing George Cushing and Holly Tsur, Terms Expiring December 31, 2017).
- O. RESOLUTION NO. 2014-07 MAKING REAPPOINTMENTS TO LIBRARY COMMISSION (Reappointing Pamela Bailey, Annelle Hicks, Dayla Smoland, and Jon Youngberg, Terms Expiring December 31, 2015).
- P. RESOLUTION NO. 2014-08 MAKING REAPPOINTMENTS TO PARKS AND RECREATION COMMISSION (Reappointing Ralph Brown, Forest Grove School District, and Michael Olson, At-Large, Term Expiring December 31, 2017, and Jonathan Faris, Student Advisor, Term Expiring December 31, 2014).
- Q. RESOLUTION NO. 2014-09 MAKING REAPPOINTMENTS TO PLANNING COMMISSION (Reappointing Carolyn Hymes, Term Expiring December 31, 2017, and Carl "Al" Miller, Interim, Term Expiring December 31, 2017).
- R. RESOLUTION NO. 2014-10 MAKING REAPPOINTMENTS TO PUBLIC ARTS COMMISSION (Reappointing Linda Taylor, At-Large, and Dana Zurcher, Pacific University, Terms Expiring December 31, 2016).
- S. RESOLUTION NO. 2014-11 MAKING REAPPOINTMENTS AND NEW APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (Reappointing Tim Dierickx, Forest Grove Rural Fire Protection District; Drue Garrison, At-Large; Laura Hale, At-Large, John Rinier, At-Large, Nathan Seable; At-Large, Terms Expiring December 31, 2017, and Appointing Martin Goldman, Forest Grove School District, Non-Voting Representative).
- T. Community Development Department Building Monthly Activity Report for December 2013.

MOTION: Councilor Uhing moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. MOTION CARRIED 7-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

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5. PRESENTATIONS:

5. A. Northwest Requirement Utilities (NRU) Update

Cress introduced John Saven, Chief Executive Officer, and Blake Weathers, Resources and Planning Director, Northwest Management Services (NEMS), who presented a PowerPoint presentation highlighting NEMS, Northwest Intergovernmental (NIES) and Northwest Requirement Utilities (NRU), noting Forest Grove is a member of NIES, which is supported by NEMS and is made up of public utilities districts and municipalities. Saven presented updates on power supply issues facing the Pacific Northwest power distribution utilities and addressed pending regional power supply and conservation issues, as well as wholesale power and transmission rate issues. Saven gave an overview of Bonneville Power Administration's (BPA) segmentation analysis and impacts and NRU's next steps, noting based on the preliminary analysis, Forest Grove would see a more modest increase of 5% if a direct assignment allocation was applied to its 2012 Network Service (NT) and Point-to-Point (PTP) Base Charge (or roughly \$29,637). In addition, Saven gave an overview of the Columbia River Treaty, ratified in 1964 between Canada and United States (US) with the earliest termination date of 2024, noting the purpose of the Treaty is to provide flood control and operate flood storage on the Columbia River in a way that optimizes production of downstream hydro-electric facilities. Saven reported the US wants to limit benefits paid to Canada post 2024 to 50% of actual value of Canadian Entitlement (CE), which could potentially reduce Forest Grove's costs by 90% post 2024. In conclusion of the above-noted presentation, Saven and Weathers addressed Council inquiries pertaining to transmission rates, high water mark, and potential projects that could reduce future costs.

6. RESOLUTION NO. 2014-12 EXTENDING THE TERM OF THE CABLE TELEVISION SERVICES AGREEMENT WITH COMCAST OF OREGON II, INC., TO ENABLE THE METROPOLITAN AREA COMMUNICATIONS COMMISSION (MACC) TO COMPLETE THE FORMAL RENEWAL PROCESS

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting Metropolitan Area Communications Commission

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(MACC) is recommending member jurisdictions to approve the proposed resolution extending the term of the Cable Television Services Franchise Agreement with Comcast, which is scheduled to expire January 31, 2014, to December 31, 2014, in order to allow additional time for MACC to complete its formal renewal process. In conclusion of the above-noted staff report, Downey introduced MACC representatives who were present and addressed Council inquiries pertaining to negotiations with Comcast and formal renewal process, noting all MACC member jurisdictions must adopt similar resolutions in order to extend the term of the franchise agreement.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-12.

Sykes read Resolution No. 2014-12 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Thompson, to approve Resolution No. 2014-12 Extending the Term of the Cable Television Services Agreement with Comcast of Oregon II, Inc., to Enable the Metropolitan Area Communications Commission (MACC) to Complete the Formal Renewal Process.

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

7. CONTINUE PUBLIC HEARING FROM DECEMBER 9, 2013: SECOND READING OF ORDINANCE NO. 2013-13 REPEALING AND REENACTING CHAPTER 6 OF THE FOREST GROVE CODE, ENTITLED “VEHICLES AND TRAFFIC”, AND AMENDING CODE SECTIONS 3.210, 5.060, AND 9.620

The first reading of Ordinance No. 2013-13 by title and motion to adopt occurred at the Council meeting of December 9, 2013.

Staff Report:

Downey and Hudson-Rau presented an amended copy of Ordinance No. 2013-13, noting staff is proposing to add new language to Code Section

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6.710(b) to allow storing a discarded vehicle on private property in a completely enclosed “accessory structure” pursuant to Development Code, Section 10.07.020, for enforcement-related purposes. Hudson-Rau advised the purpose of the amendment is because the Police Department has encountered situations where vehicles are being stored in “temporary” canvas canopies, tents and/or other metal carports and the proposed language will clarify the structure must be a city-permitted structure.

Sykes read Ordinance No. 2013-13 by title for second reading as amended.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the Council meeting of December 9, 2013, and explained hearing procedures.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

In response to Kidd’s concerns pertaining to a city-permitted building and/or structure, Holan explained an accessory structure must comply with the requirements of the Development Code, Section 10.7.020, and is a Type I land use permit process (limited in size, setback requirements and cannot be located in a front yard).

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the motion made at the Council meeting of December 9, 2013.

ROLL CALL VOTE: AYES: Councilors Johnston, Lowe, Miller,

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**Thompson, Uhing, and Mayor Truax. NOES: Councilor Kidd.
MOTION CARRIED 6-1.**

**8. PUBLIC HEARING AND RESOLUTION NO. 2014-13 REESTABLISHING
PARKING FINES AND REPEALING RESOLUTION NO. 2005-12**

Staff Report:

Downey and Hudson-Rau presented the above-proposed resolution reestablishing the City's parking fines pursuant to the adoption of Ordinance No. 2013-13 (refer above to Agenda Item 7), reenactment of Chapter 6, Vehicles and Traffic. In conclusion of the above-noted staff report, Downey and Hudson-Rau advised the general parking violation fine remains the same at \$15; parking within 10' of a fire hydrant remains at \$30; and parking in violation of a disabled zone is reduced from \$250 to \$160 pursuant to State law.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-13.

Sykes read Resolution No. 2014-13 by title.

MOTION: Councilor Kidd moved, seconded by Councilor Miller, to adopt Resolution No. 2014-13 Reestablishing Parking Fines and Repealing Resolution No. 2005-12.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call

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vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

9. **APPROVING ORDER NO. 2014-01 ASSIGNING A CITY OF FOREST GROVE ZONING DESIGNATION, CONSISTENT WITH THE FOREST GROVE COMPREHENSIVE PLAN MAP AS REQUIRED BY FOREST GROVE DEVELOPMENT CODE SECTION 10.2.160 AND 10.2.750, TO CERTAIN PROPERTIES ANNEXED BY THE CITY OF FOREST GROVE. FILE NO. ZNC-13-00253; AND REPEALING ORDER NO. 2013-02**

Staff Report:

Holan and Riordan presented the above-noted order for Council consideration, noting Council adopted Ordinance No. 2013-12 at the Council meeting of December 9, 2013, annexing into the City one parcel, totaling approximately 5.56 acres, located at 3351 Thatcher Road, and adopted Order No. 2013-02, assigning the R-10 zone designation consistent with the Comprehensive Plan. In conclusion of the above-noted staff report, Holan and Riordan advised during the public hearing process there was considerable deliberation regarding adequate public facilities necessary to serve future development, noting as recommended by City Attorney, Order No. 2013-02 is being repealed and replaced with the proposed order in order to clarify that adequate public facilities will be reviewed if and when development occurs and includes a minor revision reinforcing the Planning Commission's Findings of Fact, dated April 8, 2013.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Order No. 2014-01.

Sykes read Order No. 2014-01 by title.

MOTION: Councilor Miller moved, seconded by Councilor Kidd, to adopt Order No. 2014-01 Assigning a City of Forest Grove Zoning Designation, Consistent with the Forest Grove Comprehensive Plan Map as Required by Forest Grove Development Code Section 10.2.160 and 10.2.750, to Certain Properties Annexed by the City of

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Forest Grove. File No. ZNC-13-00253; and Repealing Order No. 2013-02.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Miller, Thompson, Uhing, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

- 10. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2014-01 ADOPTING WORK PRODUCTS RELATED TO THE UPDATE OF THE CITY OF FOREST GROVE COMPREHENSIVE PLAN REQUIRED UNDER OREGON DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT PERIODIC REVIEW ORDER 001786 AS AMENDED AND REPEALING ORDINANCE NO. 1980-14 AND SUBSEQUENT CONFLICTING ORDINANCES AND AMENDING MUNICIPAL CODE SECTION 9.700(1) COMPREHENSIVE PLAN. FILE NO. CPA-13-01369**

Staff Report:

Holan and Riordan presented the above-noted ordinance for Council consideration, noting the proposed ordinance is accepting the Planning Commission's findings and adopting Periodic Review work products as required under the Comprehensive Plan Periodic Review Order 001768. Riordan presented a PowerPoint presentation and gave a summary of the tasks as referenced in the staff report and as outlined in Exhibit A of Ordinance No. 2014-01, Forest Grove Comprehensive Plan List of Comprehensive Plan Work Products, and Exhibit B, Planning Commission Findings and Decision to Recommend Approval of Comprehensive Plan Periodic Review and Post-Acknowledgement Plan Amendment Work Products and Transportation System Plan Update. Riordan provided a summary as outlined in Attachment A to the staff report, List of Comprehensive Plan Work Products; Attachment B, Land Use Concept for South of Pacific Avenue Area; and Attachment C, Recommended Land Use Changes. In addition, Riordan reported the Periodic Review Work Products include Citizen Involvement Program; Housing Needs, including Buildable Land Inventory; Public Facility Plan and Urban Services; Transportation System Plan; Alternative Analysis and Reconciliation of Analysis for Policy Decisions; Urbanization; and

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Population Forecast and Coordination with Metro Element. In conclusion of the above-noted staff report, Holan and Riordan advised once the City's Comprehensive Plan is acknowledged by the Oregon Department of Land Conservation and Development (DLCD), the City's Comprehensive Plan will become effective.

Before proceeding with the Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2014-01.

Sykes read Ordinance No. 2014-01 by title for first reading.

MOTION: Councilor Uhing moved, seconded by Council President Johnston, to approve Ordinance No. 2014-01 Adopting Work Products Related to the Update of the City of Forest Grove Comprehensive Plan Required Under Oregon Department of Land Conservation and Development Periodic Review Order 001786 as Amended and Repealing Ordinance No. 1980-14 and Subsequent Conflicting Ordinances and Amending Municipal Code Section 9.700(1) Comprehensive Plan. File No. CPA-13-01369. The second reading of Ordinance No. 2014-01 by title and final vote is scheduled to occur at the Council meeting of January 27, 2014.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony:

Riordan referenced an e-mail submitted by Kathy Corey, dated December 27, 2013 (refer below to testimony), pertaining to the proposed zone designation and development plans (Gales Creek Terrace) in the area of D Street to Ritchey Road (referenced as Attachment D to staff report).

Proponents:

Mimi Doukas, 4230 Galewood, Lake Oswego, OR 97035, testified in support of the Planning Commission's Findings as presented.

Lee Leighton, Westlake Consultants, 15115 SW Sequoia Pkwy, Suite 150, Tigard, OR 97224, representing Gales Creek Terrace, testified in support of the Planning Commission's Findings as presented.

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No one else testified and no other written comments were received.

Opponents:

Kathy Corey, 1815 D Street, Forest Grove, OR 97116 (refer above to written testimony), testified in opposition of the proposed zone designation and development plans (Gales Creek Terrace) in the area of D Street to Ritchey Road, noting her main concern is building high-density housing in an area that has wetlands and flood plan and asked that the zone be changed to better match the existing housing in the area or move development to a more suitable area closer to Hwy 47 or Hwy 26. In addition, Corey displayed photographs and referenced a map showing the area of the creek, wetlands and flood plan.

No one else testified and no other written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax recessed the Public Hearing for Ordinance No. 2014-01 as noted below.

Public Hearing Recessed:

Mayor Truax recessed the Public Hearing until the next Council meeting of Monday, January 27, 2014.

**11. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2014-02
ADOPTING POST-ACKNOWLEDGMENT PLAN AMENDMENT WORK
PRODUCTS RELATED TO THE UPDATE OF THE CITY OF FOREST
GROVE COMPREHENSIVE PLAN. FILE NO. CPA-13-01369**

Staff Report:

Holan and Riordan presented the above-noted ordinance for Council consideration, noting the proposed ordinance is accepting the Planning Commission's findings and adopting post-acknowledgement plan amendment Periodic Review work products relating to the update of the Comprehensive Plan Periodic Review Order 001768. Riordan presented a PowerPoint presentation and gave a summary of the post-acknowledgement plan amendment work products as referenced in the staff report and as outlined in Exhibit A of Ordinance No. 2014-02, Forest

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Grove Comprehensive Plan List of Post-Acknowledgement-Plan-Amendment Products; Exhibit B, City of Forest Grove Comprehensive Plan Designation; and Exhibit C, Planning Commission Findings and Decision to Recommend Approval of Comprehensive Plan Periodic Review and Post-Acknowledgement Plan Amendment Work Products and Transportation System Plan Update. In conclusion of the above-noted staff report, Holan and Riordan advised the post-acknowledgement plan text amendments to the Comprehensive Plan include Citizen Involvement Chapter; Background Chapter; Land Use Chapter and Comprehensive Plan Map/Zoning Map Changes; Community Sustainability Chapter; Natural Resources and Natural Hazards including Physical Environment; Environmental Quality; Energy Resources; and School and Education.

Before proceeding with the Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2014-02.

Sykes read Ordinance No. 2014-02 by title for first reading.

MOTION: Councilor Lowe moved, seconded by Councilor Kidd, to approve Ordinance No. 2014-02 Adopting Post-Acknowledgment Plan Amendment Work Products Related to the Update of the City of Forest Grove Comprehensive Plan. File No. CPA-13-01369. The second reading of Ordinance No. 2014-02 by title and final vote is scheduled to occur at the Council meeting of January 27, 2014.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony:

Referenced above, refer to Agenda Item 10.

Proponents:

Mimi Doukas, 4230 Galewood, Lake Oswego, testified in support and had nothing further to add to her testimony heard under Agenda Item 10.

Lee Leighton, Westlake Consultants, 15115 SW Sequoia Pkwy, Suite 150, Tigard, representing Gales Creek Development, testified in support and had nothing further to add to his testimony heard under Agenda Item

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10.

No one else testified and no other written comments were received.

Opponents:

Kathy Corey, 1815 D Street, testified in opposition and had nothing further to add to her testimony heard under Agenda Item 10.

No one else testified and no other written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Hearing no discussion from the Council, Mayor Truax recessed the Public Hearing for Ordinance No. 2014-02 as noted below.

Public Hearing Recessed:

Mayor Truax recessed the Public Hearing until the next Council meeting of Monday, January 27, 2014.

12. RESOLUTION NO. 2014-14 ADOPTING THE CITY OF FOREST GROVE PARKS AND RECREATION DEPARTMENT FIELD USE POLICY AND REGULATIONS

Staff Report:

Gamble presented the above-proposed resolution requesting to consider adopting a new Parks and Recreation Field Use Policy for facilities owned and operated by the City (Exhibit A). Gamble provided a summary of the proposed Field Use Policy as referenced in the staff report and as outlined in Exhibit A, noting the Parks and Recreation Department has for several years experienced an increase in field use requests, noting the increase in usage has resulted in both conflict and misuse of city fields. Gamble reported at the request of staff, the Parks and Recreation Commission study a variety of policies and focused its discussions on developing a policy that includes a priority list of which user groups receive top priority of field use; a clear allocation process; a process that considers historical use; and a clear set of rules and regulations for use of field space. In conclusion of the above-noted staff report, Gamble advised the policy has been reviewed by the City Attorney and City's insurance provider and was approved by the

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Parks and Recreation Commission at its November 20, 2013, meeting.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-14.

Sykes read Resolution No. 2014-14 by title.

MOTION: Council President Johnston moved, seconded by Councilor Kidd, to adopt Resolution No. 2014-14 Adopting the City of Forest Grove Parks and Recreation Department Field Use Policy and Regulations.

Council Discussion:

Lowe commended staff and Parks and Recreation Commission for developing a clear set of guidelines, noting she wholeheartedly supports the proposed resolution.

Mayor Truax advised he would like to expand on a policy addressing smoking and tobacco use, to which Gamble noted the Parks and Recreation Commission will be discussing the topic at their next meeting.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

Councilor Miller excused herself at approximately 9:28 p.m.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Uhing, and Mayor Truax. NOES: None. ABSENT: Councilor Miller. MOTION CARRIED 6-0.

13. RESOLUTION NO. 2014-15 APPOINTING THE DIRECTOR OF ADMINISTRATIVE SERVICES AS THE PLAN COORDINATOR FOR THE CITY'S ICMA-RC SECTION 457 DEFERRED COMPENSATION PLAN

Due to the time, Sykes asked to postpone the above-noted resolution until the next Council meeting of January 27, 2014.

14. RESOLUTION NO. 2014-16 ADOPTING SUPPLEMENTAL BUDGET AND INCREASING MUNICIPAL COURT AND POLICE DEPARTMENT APPROPRIATIONS WITHIN THE GENERAL FUND FOR FISCAL YEAR

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2013-14

Due to the time, Sykes asked to postpone the above-noted resolution until the next Council meeting of January 27, 2014.

15. RESOLUTION NO. 2014-17 AUTHORIZING THE EXPENDITURE OF WASHINGTON COUNTY STRATEGIC FRAMEWORK STATE INCENTIVE GRANT FUNDS IN THE POLICE DEPARTMENT AND INCREASING APPROPRIATIONS FOR THE GENERAL FUND FOR FISCAL YEAR 2013-14

Due to the time, Sykes asked to postpone the above-noted resolution until the next Council meeting of January 27, 2014.

16. RESOLUTION NO. 2014-18 CREATING AN INFORMATION TECHNOLOGY MANAGER POSITION WITHIN THE GENERAL FUND FOR FISCAL YEAR 2013-14 AND ADOPTING THE SALARY RANGE FOR THE POSITION OF INFORMATION TECHNOLOGY MANAGER

Staff Report:

Downey presented the above-proposed resolution requesting to adopt the new salary range for the newly-established position of Information Technology (IT) Manager. Downey reported at the Council work session held on December 9, 2013, staff briefed Council on the recommendation of hiring a full-time IT Manager based on an IT assessment conducted by the consultant. In conclusion of the above-noted staff report, Downey advised staff is recommending a non-represented salary range for \$6,106 to \$7,793 per month, noting the Administrative Services Department should be able to absorb the additional costs of the new position using savings from several positions that turned over during the fiscal year, and at most, a transfer (not exceeding \$10,000) from the General Fund Contingency may be needed to help fund the position.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2014-18.

Sykes read Resolution No. 2014-18 by title.

MOTION: Council President Johnston moved, seconded by Councilor Uhing, to adopt Resolution No. 2014-18 Creating an Information Technology Manager Position within the General Fund for Fiscal Year 2013-14 and Adopting the Salary Range for the

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Position of Information Technology Manager.

Council Discussion:

In response to Uhing's concern pertaining to the new position, Downey advised the IT Manager would be a regular staff position not a temporary position, noting staff has developed the job description with assistance of the consultant.

In response to Council President's inquiry pertaining to the new position, Downey noted the IT Manager would report to the City Manager.

Hearing no further discussion from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Johnston, Kidd, Lowe, Thompson, Uhing, and Mayor Truax. NOES: None. ABSENT: Councilor Miller. MOTION CARRIED 6-0.

17. CITY MANAGER'S REPORT:

Due to the time, Sykes distributed a copy of his written report, which outlined various meetings he attended and provided updates on various City department-related activities, projects, and upcoming city-wide events.

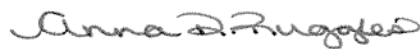
18. COUNCIL COMMUNICATIONS:

Due to the time, Mayor Truax, with consensus of the Council, postponed Council Communications to the next Council meeting of January 27, 2014.

19. ADJOURNMENT:

Mayor Truax adjourned the meeting at 10:05 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder