



Historic Landmarks Board
Community Auditorium Conference Room
1915 Main Street, Forest Grove, OR
Tuesday, December 20, 2022, 6:30 pm

1. **CALL TO ORDER:**

Vice Chair Haveluck called the meeting to order at 6:34 p.m.

Historic Landmark Board Members Present: Heidi Ruby, George Cushing, Jennifer Brent, Melody Haveluck.

Board Members Excused: None.

Council Liaison Present: Elena Uhing

Staff Present: Amy Kreimeier

2. **CITIZEN COMMUNICATION:** None.

3. **ACTION ITEMS/DISCUSSION:**

A. **Work Session – Historic Preservation Program Goals & Implementation:**

Kreimeier provided a brief report on the Historic Preservation Plan goals and implementation. Board to focus efforts on the goals to engage the community in historic preservation efforts and to encourage preservation of historic resources.

B. **2023 Work Plan Discussion:** Kreimeier provided a brief report on work achieved as part of 2022 work plan and the proposed 2023 work plan as included in the Historic Preservation Plan. It was noted that due to the cancellation of the post WWII RLS survey contract a large number of 2022 work plan items had not been achieved. Board discussed additional work plan items to increase outreach and educational opportunities with the community including a window workshop, educational resources for realtors, participation in community events, partnerships with other boards and commissions, and outreach with the Spanish speaking community.

C. **2023 CLG Grant Application Discussion:** Board discussed using grant funding to re-start post WWII RLS survey work, complete design work for Spanish language brochures, and additional printing of all brochures. Backup projects to include sending a board member to a conference and additional outreach and educational activities.

Cushing/Brent moved to approve proposed projects. Motion carried 4-0.

4. **NEW BUSINESS:**

- A. **APPROVAL OF MINUTES:** Approval of Historic landmarks meeting minutes of August 23, 2022 meeting.
- B. **COUNCIL LIAISON REPORT:** Councilor Uhing provided a brief report.
- C. **BOARD COMMUNICATIONS:** None.
- D. **FHFG REPORT:** Haveluck provided a brief report.
- D. **STAFF UPDATE:** Kreimeier provided a brief report.

5. **ADJOURN**

The meeting was adjourned at 8:35 p.m.

Respectfully submitted by: George Cushing, Secretary