



BUDGET SUBCOMMITTEE

Thursday, December 01, 2022

Zoom Webinar

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Zoom Webinar Link:

<https://us06web.zoom.us/j/88979431208?pwd=cHlsZ2VDUmJwSUZRbmhmQm9wTmV5UT09>
Zoom Meeting ID: 889 7943 1208 and Passcode: 12012022

A. Call to Order:

B. Roll Call: Elena Uhing, Councilor; Mariana Valenzuela, Councilor; Timothy Rippe, Councilor; David Maisel, Chair; Wolanda Groombridge, Member; Paul Downey, Assistant City Manager/Finance Director; Jaime Zaik, Executive Assistant.

C. Public Comment: Anyone wishing to speak to the Budget Subcommittee on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by 9:00 a.m. on the day of the meeting to jzaik@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comments.

D. Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Committee members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

1. Approve Budget Subcommittee Meeting Minutes of August 18, 2022

E. Additions/Deletions:

F. Agenda: Discuss remaining \$117,000 of the \$567,000 not allocated toward youth summer recreation programming.

G. Adjournment:

*The public can observe the meetings **LIVE** on **Zoom** Webinar the day of the meeting.*

ADA Notice: *In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the Interim City Recorder's Office, jzaik@forestgrove-or.gov, 503-992-3234, at least 48-hours in advance of the meeting.*



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**Budget Subcommittee
Meeting Minutes**

**August 18, 2022
Zoom Community Auditorium**

Budget Subcommittee 08.18.2022 Minutes Unapproved

1. CALLED TO ORDER:

The meeting was called to order at 6:16 p.m. by David Maisel, Chair.

ROLL CALL MEMBERS ATTENDED BY ZOOM WEBINAR: Wolanda Groombridge; David Maisel, Chair; Timothy Rippe; Mariana Valenzuela; Elena Uhing.

ABSENT:

STAFF PRESENT ATTENDED BY ZOOM WEBINAR: Paul Downey, Assistant City Manager/Finance Director; Jaime Zaik, Executive Assistant.

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA: None.

4. ADDITIONS/DELETIONS: None.

5. INFORMATIONAL DISCUSSION:

A. Overview of FY 2021-2022 fund spending:

Downey provided an overview of the FY 2021-2022 spending:

- City is scheduled to receive final American Rescue Plan Act (ARPA) payment of \$2,836,256 in August 2022.
- Budget Committee allocated 20% (\$567,000) to the subcommittee to develop a spending plan for non-City specific projects.
- Budget Committee allocated 80% of the second year ARPA funds to City projects and/or activities.
- Subcommittee has the same funds available for FY 2022-2023 spending: \$567,000.

B. Discussion:

- Rippe asked if the \$40,000 Community Enhancement Program (CEP) grant funding for the Forest Grove Foundation (FGF) has any accountability tied to it. Downey has requested FGF prepare a report for Council.
- Valenzuela asked if the money will be carried over to the next year if it is not spent during the current year, specifically for a summer program. Downey stated the money must be spent before December 2024.
- Groombridge asked if all the businesses received the same funding from

last year's spending. Downey replied no; it is dependent on the business side.

- Committee members asked if the funds can repair the spray park. Downey stated there are funds available for City facilities and the ARPA funds could be spent elsewhere.
- Rippe stated the Senior Center employees are not paid a living wage and require supplemental forms of income. He would like to see funds allocated to increase wages. Discussion regarding supporting the Senior Center continued with Downey asking the committee to consider the impact on the Center once the short-term funds end.
- Maisel asked if the money must be used within the city; Downey replied no but had concerns about spending money on programs outside the city.
- Uhing asked how the Kyle property support for campers is funded; Downey stated the funds are from ARPA monies allocated for the City.

6. ANNOUNCEMENT OF NEXT MEETING:

Committee will be polled for next meeting date. The meeting will be held in the Community Auditorium (in-person with hybrid option).

7. ADJOURNMENT:

Chair Maisel adjourned the meeting at 7:28 p.m.