

To: Historic Landmarks Board

From: Amy Kreimeier (AICP) Senior Planner
akreimeier@forestgrove-or.gov (503) 992-3233

Re: July 26 Agenda

Date: July 19, 2022

Memorandum

NOTE: If anyone can't make the meeting, please advise as soon as possible.

ACTION ITEMS

1. **National Night Out Planning.** Board to finalize planning for National Night Out event. National Night Out is August 2nd.
2. **Chalk Art Festival Planning.** Board to begin planning for Chalk Art festival event. Chalk Art Festival is September 17th.
3. **Sesquicentennial Update.** Board member Haveluck to provide update on Sesquicentennial event planning and board participation.
4. **Editorial Calendar.** Determine editorial and events calendar for July-December 2022. Discuss potential article topics, article formatting, and assignments. Discuss participation in upcoming events. Decide upon calendar. Are articles to be published in multiple languages? What translation services would be needed? Where should articles be published (newspaper, social media, FHFG newsletter)? See attached document for list of some upcoming events.

INFORMATION ITEMS

Preservation Grants: The Board was awarded \$4,152 for FY21-22. Five applications have been approved to date:

2004 Main Street – door repair. A grant of \$391 was awarded. This project has been completed.

2620 18th Avenue – porch repair. A grant of \$750 was awarded. This project has been completed.

2114 B Street – siding restoration. A grant of \$750 was awarded. This project has begun.

1638 Birch Street – painting. A grant of \$750 was awarded. This project has not yet begun.

2114 B Street – window replacement. A grant of \$750 was awarded. This project has not yet begun.

Remaining \$761 of preservation grant funding to be awarded to remaining open preservation grant projects. Funding to be split equally between recipients. All funding has been allocated.

August Agenda: Chalk art festival planning, public safety open house planning

2022-2023 CALENDAR - UPCOMING AGENDA ITEMS

July 26, 2022

- ☐ Chalk Art Festival planning (September 17)
- ☐ Adopt July-December 2022 Editorial Calendar

August 23, 2022 (fourth (not fifth) Tuesday)

- ☐ Chalk Art Festival planning (September 10)
- ☐ Public Safety Open House planning (October 8)

September 27, 2022

- ☐ Public Safety Open House planning (October 8)
- ☐ Governance 101

October 25, 2022

- ☐ 2023 Photo contest
- ☐ Website review

November 15, 2022 (third Tuesday)

- ☐ 2023 Photo contest

December 20, 2022 (third Tuesday)

- ☐ Discuss 2023 work plan
- ☐ Prepare January-June 2023 Editorial Calendar
- ☐ 2023 Photo contest

January 25, 2023

- ☐ Review and adopt 2023 work plan
- ☐ Review and adopt January-June 2023 Editorial Calendar
- ☐ Photo contest
- ☐ Annual officer elections
- ☐ Adopt 2022 meeting schedule

February 28, 2023

- ☐ Practice Design Review Hearing

March 28, 2023 (fourth Tuesday)

- ☐ Discuss selection of Stewart Award recipient
- ☐ Preservation Month

April 25, 2023

- ☐ Select Stewart Award recipient
- ☐ Preservation Month
- ☐ Prepare annual report

May 8, 2023 City Council Meeting

- ❖ *Present Annual Report*
- ❖ *Preservation Month Proclamation; honor Stewart Award recipient and photo contest winners*

May 23, 2023 (Tuesday)

- ☐ Review July-December 2023 Editorial Calendar
- ☐ Website review

June 25, 2022

- ☐ National Night Out planning
- ☐ Governance 101

Upcoming Events

August

- August 2nd – National Night Out
- Natsu-Matsuri Summer Festival
- Farmer's Market

September

- September 17th – Chalk Art Festival
- September 23-25 – Tualatin Valley Open Pickleball Tournament
- Corn Roast & Harvest Festival
- Farmer's Market

October

- October 5th – Old College Hall Museum Open House & Campus Tours
- October 8th – Public Safety Open House
- Oktoberfest at McMenamins Grand Lodge
- Farmer's Market

November

- November 24th - Thanksgiving

December

- December 3rd – Holidays in the Grove
- December 25th - Christmas