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**Historic Landmarks Board
Community Auditorium Conference Room
1915 Main Street, Forest Grove, OR
Tuesday, February 22, 2022, 6:30 pm**

1. CALL TO ORDER:

Vice Chair Haveluck called the meeting to order at 6:37 p.m. via Zoom webinar.

Historic Landmark Board Members Present: Heidi Ruby, Melody Haveluck, George Cushing

Board Members Excused: Jennifer Brent, Holly Tsur

Staff Present: Amy Kreimeier

2. CITIZEN COMMUNICATION: None.

3. ACTION ITEMS/DISCUSSION:

- A. Preservation Grant Request at 2114 B Street:** Cushing introduced the applicant and described the project, a removal of vinyl siding and restoration old original cedar siding. The applicant, Dan Beagle, presented his construction bids and request for \$750.00 of preservation grant funding.
Haveluck/Ruby moved to approve the grant request. Motion carried 3-0.
- B. CLG Grant - RLS survey - Post WWII plats presentation:** Consultant Rebecca Ziegler presented on the reconnaissance level survey work conducted for post WWII plats in the city. Survey to be submitted to SHPO for approval once complete.
Vice Chair Brent/Ruby moved to revisit the upgrading Main Street level discussion at the February meeting. Motion carried 5-0.
- C. Review and adopt 2022 work plan:** Kreimeier discussed the changes to the work plan suggested at the January meeting.
Cushing/Ruby moved to adopt the 2022 work plan. Motion carried 3-0.
- D. Sesquicentennial event planning:** Haveluck provided an update on event planning and possible scavenger hunt.
- E. CEP application preparation:** Ruby volunteered to participate in grant preparation activities with subcommittee members Brent and Tsur.

- F. **Downtown Historic District Brochure Update:** Kreimeier provided update on process with brochure contractor. Board members discussed proposed revisions to draft brochure.
Cushing/Ruby moved to accept brochure as revised. Motion carried 3-0.

4. **NEW BUSINESS:**

- A. **APPROVAL OF MINUTES:** Approval of Historic landmarks meeting minutes of January 25, 2022 meeting.
- B. **COUNCIL LIAISON REPORT:** None.
- C. **BOARD COMMUNICATIONS:** None.
- D. **FHFG REPORT:** None.
- E. **STAFF UPDATE:** Kreimeier gave brief report.

5. **ADJOURN**

The meeting was adjourned at 7:38 p.m.

Respectfully submitted by: George Cushing, Secretary