

**ECONOMIC
DEVELOPMENT COMMISSION
Thursday July 13, 2023
CITY OF FOREST GROVE – IN PERSON**

1. CALL TO ORDER:

The meeting was called to order at 12:14pm by EDC Vice-Chair, Steve Krautscheid.

ROLL CALL: EDC MEMBERS PRESENT: Kevin Emerick, Steve Krautscheid, Mark Nakajima, Mara Rico, Guy Storms, Timothy Watts,

EDC MEMBERS ABSENT: Brad Bafaro, Tim Budelman, Jill Craig, Tom Raabe, Rick Lafave, Jim Langstraat, Mathea Zietz

OTHERS PRESENT: Claudia Yakos; Interim Chamber Director

COUNCIL LIAISON:

STAFF PRESENT: Michelle Davis; Meeting Recorder, Miles Glowacki; Staff Liaison, Bryan Pohl; Community Development Director

2. CITIZEN COMMUNICATION

NONE

3. CONSENT AGENDA:

a) A quorum was met. Mark Nakajima moved a motion to approve the EDC Minutes from June 8, 2023. Kevin Emerick seconded and the motion passed unanimously.

4. ADDITIONS/DELETIONS:

NONE

5. DISCUSSION/DECISION ITEMS:

a) Enterprise Zone Fee Schedule Update – Miles Glowacki

HB 2009 recently passed the state legislature. There are a number of changes associated with the new legislation. There is updated changes/information on the Enterprise Zone, that include Year 4 & 5 contributing a 15-30% additional fee tax (of the abated value) for schools. E-Commerce buildings (like Amazon) are not approved for Enterprise Zones.

Miles also discussed the current application fee rate for the Enterprise Zone, currently set at a flat rate of \$200. Staff recommended that the fee be changed to .1% of the total project with a \$50,000 cap. Which brings the city into alignment with other jurisdictions.

Collectively the Board believes a cap is a good idea. Kevin Emerick moved a motion to approve a .1% with a 50k cap. Timothy Watts seconded the motion, and the motion was unanimously approved.

6. B/C COMMUNICATIONS:

a) Chamber Update – Claudia Yakos

The Annual Board retreat was a huge success. It was held on July 12th with full Board participation and 85% Board at Large participation. Quarterly meeting was held. The Chamber has paid off their line of credit. They continue to see an increase in their membership. Chamber has finalized and approved their new handouts and pintable's. Annual Corn Roast will be held September 16th, with a new ideas to bring recognition to Local Farmers and Teachers.

7. STAFF COMMUNICATIONS:

a) Bryan Pohl- reports that the Camp at highway 47 is permanently closed and all campers have been placed in shelters or other reasonable accommodations. He gave a brief update on the Time, Place and Manor laws that the City is having to abide by. It has not been officially approved by the Council but looking like the gravel lot between the Fire Department and City Hall will be approved for camping between the hours of 7pm-7am daily. There is no new information on the Elm Street pod project. There have been 2 public meetings with heated discussions. The County has expressed their intentions to place temporary pod housing at the Elm Street and Hwy 47 location with the plan to build permanent low-income housing in the future.

b) Mark Nakajima – Suggest that EDC bring back the Spot Light on local Businesses, where the EDC invites local businesses to join the lunch meeting and provide a brief presentation on their business and what they offer. He suggests Rhonda from The Higher Taste. A family owned and operated business in Cornelius that provides vegan and vegetarian catering services.

c) Miles Glowacki - There is no meeting scheduled for August. September EDC guest speaker will be County Commissioner, Pam Treece.

8. COUNCIL LIAISON REPORT:

NONE

9. ANNOUNCEMENT OF NEXT MEETING:

a) The next meeting will be at noon on September 14, 2023 in the Alice Inkley meeting room at McMenamins Grand Lodge.

10. ADJOURNMENT:

Vice-Chair Steve Krautscheid adjourned the meeting at 12:51 pm.

Respectfully submitted by:

Michelle Davis Approved by the Forest Grove EDC:

Administrative Specialist

City of Forest Grove Date: _____