

1. CALL TO ORDER:

The meeting was called to order at 10:00 a.m. by EDC Chairman Kevin Emerick.

ROLL CALL: EDC MEMBERS PRESENT: Tim Budelman; Jill Craig; Paul Hansen; Steve Krautscheid; Rick Lafave; Rob Langford; Jim Langstraat; Jaunita Lint; Alfredo Moreno; Mark Nakajima; Guy Storms

EDC MEMBERS ABSENT (EXCUSED):

EDC MEMBERS ABSENT (UNEXCUSED):

OTHERS PRESENT: Danene Dwyer; Tommy Douglass; Jessica Herrington; Calvin LaSueur; Justina Williamsen

COUNCIL LIAISON: Councilor Timothy Rippe

STAFF PRESENT: Jeff King, Economic Development Manager; Shannon Reynolds, Admin Specialist

2. CITIZEN COMMUNICATION:

None

3. APPROVAL OF ECONOMIC DEVELOPMENT COMMISSION MINUTES:

A quorum was met. Rob Langford moved a motion to approve the July EDC meeting minutes. Steve Krautscheid seconded and the motion passed unanimously.

4. ADDITIONS/DELETIONS:

Jeff introduced Calvin LaSueur to the EDC. He is the new Business Recovery Center representative and informal Adelante Mujeres representative. He interned several years ago with the City of Forest Grove and we welcome him back. Calvin is a business recovery specialist for western Washington County.

5. BUSINESS:

A. Chamber of Commerce Update, Juanita Lint:

Juanita Lint provided a Chamber of Commerce update. The Chamber will be hosting a Virtual HR seminar on Oct. 6th at 8am. The Annual Corn Roast will be a two day event on Oct. 18 & 19th. Saturday evening will be a Brew-fest and Live music. Sunday morning there will be Breakfast BINGO, Chalk Art Festival, Kids parade, Yoga lessons and kids crafts from 9am-1pm. They will provide free bike helmets for participants of the parade and awards for best decorated bicycles. McMenamin's will be hosting the ½ way to St. Patrick's Day celebration. Planning continues for the 150th Anniversary that will include a Pickle Ball Tournament. BRC has a vacancy to fill and they welcome and leads.

B. City Council Update, Councilor Rippe:

Councilor Rippe provided an update to the EDC. Council will be meeting next Monday to discuss the upcoming Levy that will go to vote in May 2022. The current levy is set to expire in June 2023. These levies last 5 years. A large portion of police and fire and number of other city services are funded through the levy. They hope to finalize the proposed design for the festival street downtown area.

C. Presentation: Workforce Training & Development, PCC

Justina Williamson, Workforce Manager and DeNene Dwyer, Integration Manager for Community Workforce Development at Portland Community College (PCC) provided a presentation on their Workplace Training and Development program. Their goal is to create opportunities to transform lives through education and career-track employment.

D. 2020 EDC Annual Report, Jeff King:

Jeff reviewed the 2020 EDC Annual Report.

E. Project Updates & DEI Forum, Jeff King:

Jeff introduced Tommy Douglass (Economic Development Intern) who provided a report on the Shared Mobility Program. Looking into providing Bikes, E-Scooters and/or E-Bikes. The front runner was BIRD E-Scooters. BIRD would license with a local business to provide 50 (minimum) to a few hundred E-Scooters. There would be no cost to the City. BIRD would provide a Representative that would present to the City Council. Jeff interjected that this project would still need to be presented to The City Council, Pacific University, Park and Rec, Chamber and Tourism. Councilman Tim stated that there are no current City Ordinances, so new policies would need to be approved by the Council.

6. STAFF AND BOARD MEMBER COMMUNICATIONS:

Chairman Kevin Emerick announced that this will be Jeff King's last EDC meeting. Personally thanked him for all his hard work and contributions and wished him a happy retirement. He also stated he will be stepping down as Chair. Javier Urenda has resigned and his position needs to be filled.

Juanita Lint states that EDC needs to address the bank issue in this town. We are a full service town and need to draw more local banks. EDC needs to develop a plan to stop banks from leaving and a plan to attract new branches.

7. ANNOUNCEMENT OF NEXT MEETING:

Chairman Kevin Emerick announced that the next meeting of the EDC will be on Thursday, October 7th at 10:00 a.m. (virtual).

8. ADJOURNMENT:

Chairman Emerick adjourned the meeting at 11:31 a.m. by consensus.

Respectfully submitted by:
Shannon Reynolds
Administrative Specialist
City of Forest Grove

Approved by the Forest Grove EDC:

5/19/2022

Date: _____

