



Minutes approved by Budget Committee on APRIL 20, 2021.

1. CALLED TO ORDER AND ROLL CALL:

Chair David Andersen called the Budget Committee meeting to order at 6:02 p.m. via Webex video conferencing.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City limited in-person contact and social distancing. **The City Budget Committee conducted the meeting remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and Executive Assistant Beverly Maughan and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time). The Council accepted written comments on items not on the agenda submitted by June 4, 2020, 3 pm, to the Executive Assistant.

ROLL CALL: PRESENT via Webex video conferencing: David Andersen, Jeff Boivin, Tom Cook, Wolanda Groombridge (joined at 6:11 pm), David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax (joined at 6:21 pm), Mariana Valenzuela, Adolph "Val" Valfre and Malynda Wenzl. **ABSENT:** Elena Uhing, Excused.

STAFF PRESENT via Webex video conferencing: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Assistant Finance Director; Keith Hormann, Light & Power Director; Gregory Robertson, Public Works Director; Colleen Winters, Library Director; Michael Kinkade, Fire Chief; and Beverly Maughan, Executive Assistant to City Manager.

2. FOLLOW UP FROM PRIOR MEETING: NONE.

3. REVIEW OF 2021 ANNUAL PROPOSED BUDGET (Continued):

Downey continued the review of the highlights for the remaining proposed budget funds as noted in the PowerPoint summary and answered questions from the committee.

4. PUBLIC COMMENT ON PROPOSED BUDGET: Andersen asked for public comment on the proposed budget. None.

5. DISCUSSION AND APPROVAL OF BUDGET:

Approval of Capital Improvements Program

Wenzl moved, seconded by Boivin, to approve the Capital Improvements Program for FY 2020-25. DISCUSSION: None. ROLL CALL VOTE: AYES: David Andersen, Jeff Boivin, Tom Cook, Wolanda Groombridge, David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax, Mariana Valenzuela, Adolph "Val" Valfre and Malynda Wenzl. EXCUSED: Elena Uhing. NOES: None. Motion passed 13-0.

STAFF PROPOSED CHANGES: Downey noted the two funds that have been revised

1) Transient Lodging Tax as already discussed;

2) Parks SDC to include Metro Bond proceeds for park acquisition and
Miscellaneous revenue to include Harper's Playground fundraising;

and that the Revenue and Expenditure Summaries have been revised with staff changes.

Approval of Proposed FY 2020-21 Budget

Roth moved, seconded by Boivin, to approve expenditures for FY 2020-21 Proposed Budget in the amount of \$128,709,175 and to establish the maximum expenditures for each fund as shown on FY 2020-21 Approved Budget Expenditure Summary by Fund. DISCUSSION: In response to Rippe's inquiry, Downey explained that if major revenue changes are determined in State Shared Revenue after this budget is approved, then he will convene the Budget Committee for another meeting to discuss possible options and revisions. Andersen noted that he desired discussion of flexible options to address deficit spending prior to increasing the local option levy.

ROLL CALL VOTE: AYES: David Andersen, Jeff Boivin, Tom Cook, Wolanda Groombridge, David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax, Mariana Valenzuela, Adolph "Val" Valfre and Malynda Wenzl. EXCUSED: Elena Uhing. NOES: None. Motion passed 13-0.

Approval of Property Tax Rate

Wenzl moved, seconded by Roth, to approve, for fiscal year 2020-21, a property tax rate of \$3.9554 per \$1,000 of assessed value for General Fund property taxes for taxes levied by the City's permanent rate, and a property tax rate of \$1.60 per \$1,000 of assessed value for General Fund property taxes for the third year of the five-year Local Option Levy expiring on June 30, 2023. DISCUSSION: None.

ROLL CALL VOTE: AYES: David Andersen, Jeff Boivin, Tom Cook, Wolanda Groombridge, David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax, Mariana Valenzuela, Adolph "Val" Valfre and Malynda Wenzl. EXCUSED: Elena Uhing. NOES: None. Motion passed 13-0.

6. ADJOURNMENT: Chair Andersen adjourned the meeting at 7:41 pm.

Respectfully submitted by
Beverly Maughan, Executive Assistant