

Elena Uhing, Council Liaison
Jeff King, Staff Liaison
Mark Nakajima
Guy Storms
Javier Urenda
Jennifer Prickett
Brian Wilber
Kevin Yamada

James Draznin, Chair
Hope Kramer, Vice Chair

Bruce McVean
Lois Hornberger
Brad Bafaro
Howard Sullivan
Tom Raabe
Tim Budelman
Steve Krautscheid
Sandra Fowler-Hill

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ATTENDEES:

James Draznin
Howard Sullivan
Steve Krautscheid
Bruce McVean
Guy Storms
Kevin Emerick
Janice Nichols

CITY STAFF:

Jeffrey King, ED Program Manager
Brandi Walstead, Program Coordinator
Calvin LeSueur, ED Intern

ALSO ATTENDING: David Warner, FGSD; Mike Weech, Chaucer Foods; Sarah Saucy, Chaucer Foods

A. CALL TO ORDER:

The meeting was called to order at 12:03 p.m. by EDC Chair, James Draznin.

B. CITIZEN COMMUNICATION:

None presented.

**C. APPROVAL OF ECONOMIC DEVELOPMENT COMMISSION MEETING SUMMARY
MINUTES of November:**

Quorum not present, approval postponed.

D. ADDITIONS/DELETIONS:

None presented.

E. BUSINESS:

A. McMenemy's – Host Update, not in attendance

B. Forest Grove Chamber Update

Mr. Sullivan informed the Commission that the first sack lunch took place and was a success.

He then began a conversation as an extension of the mentioned request last month of grocery stores from citizens. Mr. Sullivan asked the commission what their viewpoint is in regards to looking to a food coop rather than another chain store. It was indicated that Adelante Mujeres has a coop and discussion could take place with them in regards to expanding it or marketing it more extensively and/or combine it with the farmers market to draw more people.

C. Council Liaison Update, not in attendance

D. Board Roundtable: evaluation of 2017 and review of 2018 goals

Chair Draznin led the roundtable. Draznin stated that Mr. King generally staffs the presentation; however, they felt it would be good to receive member input. Items presented included:

- Update of businesses that have expanded
- Business activity
- CEP grant update
- By the numbers slide showing businesses, buildings in and the corresponding dollars brought to the community

For 2018, possible goals included:

- Focus on recruiting support businesses for companies in surrounding communities
- Expansion of arts, possibly an amphitheater
- Finding creative ways to make land development affordable
- Tiny home development, possibly partner with Sustainability Commission

E. Enterprise Zone Extended Abatement Policy

Mr. King provided the commission a copy of a memo put together that gives a recommendation to the City Manager on the Enterprise Zone. The two possible methods of decision would be to either have each recommendation go to the City Councils of Forest Grove and Cornelius on case by case basis or for the Councils to approve a set model and allow staff to run it. Further information was requested on community fees and how they are spent. It was felt that if other communities charge a 25% community fee it would behoove Forest Grove to look at 20% to remain competitive without going too far backwards and limit forward movement. Mr. Weech stated that at least for Chaucer, 125% over 150% wage requirement would be ideal due to the differences in food processing as opposed to other industries. Mr. King will compile recommendations and send to the absent members for feedback.

F. Storefront Improvement CEP Update

Mr. King stated that there are two storefronts almost complete with three more that should be underway shortly.

G. Bicycle Tourism Update

Ms. Walstead provided an update on a grant that was awarded to the city for bicycle repair stations. A news release will be going out shortly with location details. Mr. King informed the commission that they had also applied for tourism studio grant that has chosen to focus on bicycle tourism. This would help to provide assistance to marketing in relation to businesses near the bike trails.

H. Board Vacancy:

Mr. Weech with Chaucer was present; the commission had invited Chaucer to stay on the commission despite the staff changes. For the PCC position, Sandra Fowler-Hill will be retiring in July.

I. STAFF & BOARD MEMBER COMMUNICATIONS:

Mr. King briefly discussed the Small Business forum that will be coming up.

J. ANNOUNCEMENT OF NEXT MEETING:

Chair Draznin announced that the next meeting of the EDC will be on Thursday, February 1st at 12:00 p.m. in the Alice Inkley Room at McMenamin's Grand Lodge.

K. ADJOURNMENT:

Chair Draznin adjourned the meeting at 1:32 p.m. by consensus.



A place where families and businesses thrive.

ECONOMIC DEVELOPMENT COMMISSION
THURSDAY JANUARY 4, 2018
McMENAMIN'S GRAND LODGE – ALICE INKELY ROOM

Respectfully submitted by:
Brandi Walstead
Program Coordinator
City of Forest Grove

Approved by the Forest Grove Economic Development Commission:

February 1, 2018