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**Community Policing Advisory Commission (CPAC)
Meeting Minutes**

**November 18, 2021
6:30 PM**

***Minutes are unofficial until approved by CPAC.
MINUTES APPROVED AS PRESENTED 12/16/21***

1. CALLED TO ORDER:

The meeting was called to order at 6:32 p.m. by Chair Charlotte Lumae.

ROLL CALL: Shawn Cardwell; Carlos Covarrubias; Paloma Dale; Jean Garcia; Charlotte Lumae; Sonia Reyes; Narce Rodriguez; Dan Blue; Jerry Brady-Duyn and Marissa Salgado

ABSENT: None

COUNCIL LIAISON: Kristy Kottkey

STAFF: Henry Reimann, Police Chief; Lauren Quinsland, Staff Assistant

PUBLIC IN ATTENDANCE: None

INTRODUCTIONS AND SELECTIONS: During roll call CPAC members shared a word representing what they were bringing to the table today. Some examples included: re-energized, mindfulness, excited, social justice, fragility, and shift. As a grounding exercise, commissioners reviewed the purpose, responsibilities and objectives of CPAC. Commissioner Reyes volunteered to be the time keeper; Commissioner Covarrubias volunteered to be the group “guardian,” vowing to call for a pause in discussion if necessary. Lauren Quinsland was introduced as the new Staff Assistant, replacing Jaime Zaik. FGPD Support Unit Supervisor Lisa Cannon stood in for Chief Reimann who was attending a conference.

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

- a) Chair Lumae made a motion to amend the minutes from September 16, 2021 to include a consensus to extend meeting to 8:40 p.m.; Commissioner Covarrubias Seconded.

MOTION: All Ayes **MOTION CARRIED 10-0.**

- b) Chair Lumae made a motion to amend the minutes from September 16, 2021 to include a motion by Commissioner Salgado to have CPAC meet with Council. Commissioner Covarrubias Seconded.

MOTION: All Ayes **MOTION CARRIED 10-0.**

- c) *Approve B/C Meeting Minutes of September 16, 2021 as Amended*

MOTION: All Ayes **MOTION CARRIED 10-0.**

4. **ADDITIONS/DELETIONS:** None.

5. **B/C Communications:** Chair Lumae advised there are three vacancies on CPAC and that the 2022 CPAC Workgroup needs to form to write the annual report as well as prepare new leadership for 2022. Any members interested in taking part in writing the report or serving as Chair or Co-Chair are encouraged to contact Chair Lumae or Co-Chair Covarrubias. Co-Chair Covarrubias advised the Community Conversation workgroup was starting up again expressed interest in those events meeting in person; Council Liaison Kottkey advised she would confirm whether this was possible. Commissioner Brady-Duyn volunteered to help out, adding that the Community Conversations were brought up by City Council at their 11/8/21 work session and that there appeared to be interest in further conversations; Commissioner Salgado shared that she had received similar positive feedback and expressed a desire to help out. Chair Lumae stated she was continuing work on the Stop Data work group, currently learning about the data reporting process at the state level; Commissioner Blue advised he would assist with the work group.

6. **STAFF COMMUNICATIONS:** None.

7. **COUNCIL LIAISON REPORT:** Council Liaison Kottkey provided a recap of City Council's work session discussion CPAC on 11/8/21, stating there was a strong theme of appreciation for CPAC's Community Conversations and a desire to see that work continued. It was further discussed that Council would like to see CPAC identify and discuss relevant current events and how they relate to FGPD/City Policy that could become a focus on CPAC agendas. An update on the commission appointments was also discussed, as well as a possibility to accommodate mid-year vacant B/C applications. Council will be reviewing all new applicants on 11/29/21.

Council Liaison Kottkey asked what CPAC members would like the liaison report itself to consist of, specifically what the liaison should report back to Council, as well as what to bring from Council to each CPAC meeting. Council Liaison Kottkey provided the new City Manager's report as an example of streamlining B/C communications from/to council; Commissioners expressed interest in receiving updates about City ongoing in this format. It was suggested a CPAC member could participate in the Liaison's report to Council by providing a short presentation or video about what CPAC is currently working on.

Chair Lumae opened the floor for further discussion on what the Liaison role could be.

Commissioners expressed interest in participating in the Liaison's report to Council on a rotating basis, starting with a video at the upcoming meeting. Commissioner Covarrubias made a motion to allow him to provide a short video that Council Liaison Kottkey can play at the City Council meeting on 11/22/21 on a trial basis. Commissioner Blue Seconded.

MOTION: All Ayes **MOTION CARRIED 10-0**

8. **DISCUSSION/DECISION/PRESENTATION ITEMS:**

Old Business – Chair Lumae inquired as to whether CPAC's breadth of work also included addressing non-policing public safety issues; Council Liaison Kottkey advised that Council has expressed a desire for CPAC to focus on current events, continuing Community Conversation events, and looking at best practices/policy.

New Business - Commissioners discussed the City Council Work Session focusing on CPAC on 11/8/21. It was particularly noted that there are differing understandings and definitions of the concept of "Community Policing" between Councilors and CPAC members. Commissioner Salgado suggested that CPAC members have a meeting with Council discuss Community Policing in depth and how it relates to CPAC's function and membership. Commissioner Covarrubias shared a link to the Department of Justice's link on definitions of Community Policing that can be found here:

<https://cops.usdoj.gov/RIC/Publications/cops-p157-pub.pdf>

Commissioners shared their respective understanding of what Community Policing is and it was suggested that the Council Liaison could communicate these understandings to Council, possibly as part of the requested joint work session. Commissioners expressed interest in inviting City Councilors other than the Council Liaison to attend a meeting.

Commissioner Blue made a motion to recommend Council Liaison Kottkey invite up to two Forest Grove City Councilors to attend CPAC meeting to discuss shared goals and understandings; seconded by Jean Garcia.

MOTION: All Ayes **MOTION CARRIED 10-0**

Council Liaison Kottkey advised she would share the invitation and her upcoming report to City Councilors with CPAC commissioners before sending it. Chair Lumae asked the main points be expressly articulated in summary.

9. **AGENDA PLANNING, FEEDBACK, AND NEXT ACTION STEPS:**

Commissioner Blue suggested a possible CPAC workgroup to develop policy/council actions regarding Eight Can't Wait, as well as having a CPAC member monitor legislation on policing and police reform. Commissioner Blue made a motion to establish a sub-committee to research best practices and police reform, monitor

state/federal legislation, and draft a set of potential policy and council actions that CPAC can evaluate and endorse; Seconded by Commissioner Covarrubias who further suggested Eight Can't Wait as a Community Conversation topic.

MOTION: All Ayes **MOTION CARRIED 10-0**

Commissioner Blue asked that this subcommittee have time to report at the next CPAC meeting. Commissioner Brady-Duyn asked that time be given in the next CPAC meeting to discuss the Red Door Project that took place on 11/17/21.

Commissioner Covarrubias stated the Community Conversation Workgroup would begin planning the next event. Chair Lumae stated she would send the SURJ presentation on police training on 7/14/21 to the group for review and provide Stop Data at the next meeting.

Several Commissioners expressed they were pleased with the content, efficiency, substance and flow of this CPAC meeting. It was further added that the "pause" taken for the month of October had a positive impact on CPAC overall. Chair Lumae shared a word about a wheel of intersectionality; focus on disability and health.

10. **ANNOUNCEMENT OF NEXT MEETING:**

The next meeting is December 16, 2021 at 6:30 p.m.

11. **ADJOURNMENT:**

Meeting adjourned at 8:43 p.m. Recorded and Submitted by Lauren Quinsland, FGPD Community Outreach Specialist