

*Minutes are unofficial until approved by CPAC.
Minutes Approved as Presented 09.16.2021*

1. **CALLED TO ORDER:**

The meeting was called to order at 6:30 p.m. by Chair Charlotte Lumae

ROLL CALL: Jerry Brady-Duyn; Shawn Cardwell; Carlos Covarrubias; Jean Garcia; Charlotte Lumae; Sonia Reyes; Narce Rodriguez and Marissa Salgado

ABSENT: Dan Blue; and Paloma Dale

COUNCIL LIAISON: Kristy Kottkey

STAFF: Henry Reimann, Police Chief; Jaime Zaik, Staff Assistant

PUBLIC IN ATTENDANCE: Pat Otte and Hope Kramer

INTRODUCTIONS AND SELECTIONS: During roll call CPAC members shared a single word, representing what they were bringing to the table today. Some examples included: structure, focus, balance and harmony. Chair Lumae then read aloud the CPAC purpose and objective from the [CPAC page on the City's website](#).

2. **PUBLIC COMMENT:** None.

3. **CONSENT AGENDA:**

a) *Approve B/C Meeting Minutes of July 15, 2021.*

MOTION: Commissioner Reyes moved, seconded by Commissioner Garcia, to approve the Consent Agenda. MOTION CARRIED 7-0.

b) *Approve publication of CPAC Team Orientation Slides to the City website.*

Commissioner Cardwell expressed concerns regarding the inclusion of a survey link embedded on a slide. Councilor Kottkey confirmed the document could not contain live links.

MOTION: Chair Lumae moved, seconded by Co-Chair Covarrubias. MOTION CARRIED 7-0.

4. **ADDITIONS/DELETIONS:** Chair Lumae proposed that the group discuss and vote on restructuring the agenda format for the current meeting. It was asked that B/C Communications be moved prior to Discussion/Decision/Presentation Items in the interest of time.

a) *Move agenda item B/C Communications prior to Discussion/Decision/Presentation Items.*

MOTION: Chair Lumae moved, seconded by Commissioner Reyes MOTION CARRIED 7-0.

5. **B/C Communications:** Co-Chair Covarrubias stated that an August date has not been set for the next Community Conversation. Commissioner Covarrubias proposed the creation of a workgroup to aide in future planning.
 - a) *Establishment of a workgroup to aid in future Community Conversation plans.*
MOTION: Co-Chair Covarrubias moved, seconded by Commissioner Salgado
MOTION CARRIED 7-0.Chair Lumae took a moment to remind B/C members of the upcoming CPAC election and asked that members take a moment to consider whether or not they may want to step into the role of Chair or Co-Chair for the 2022. Chair Lumae also asked for volunteers to assist in the creation of the CPAC Annual Report. Chair Lumae went on to report that a Citizen had reached out direct with concerns in regards to safety and accessibility for non-drivers within the City. Questions were raised by Lumae about whether or not this is a subject CPAC would address, and if not, where should lines of inquiry, such as this, be directed.
6. **COUNCIL LIAISON REPORT:** Council Liaison Kottkey referred members to an email that was sent directly to B/C Members in which she summarized highlights of the August City Council Meeting.
7. **STAFF COMMUNICATIONS:** Chief Reimann responded to questions regarding the cost/benefit analysis on remodeling the current police facility, specifically the addition of an annex vs. a new police building. His report stated a new building would have a greater benefit to the community as it would be longer lasting and a more efficient use of funds, whereas remodeling the existing building and adding an annex would not allow the life expectancy of the buildings to reach maturity before requiring additional maintenance and remodeling. Chief Reimann addressed concerns raised over the accuracy of Stop Data due to how the data is collected, advising that data is based on officer perception during initial contact only. It was requested that Commissioner Garcia share feedback on the recently attended Positionality Training in order to avoid bias. Commissioner Garcia advised the training was an overall success and helped officers to understand the “carbon footprint” that remains after citizen contacts. Chief Reimann advised that The Red Door project is being placed on pause due to the rising number of COVID19 cases.
8. **DISCUSSION/DECISION/PRESENTATION ITEMS:** Chair Lumae opened discussion with whether CPAC should make any formal recommendations to City Council or take any further actions with regards to Stop Data. Due to concerns over the viability of available data sets, a formal recommendation could not be made at this time. However, the group would like to see the data continue to be reviewed with a high level of scrutiny and a workgroup be formed to do so.

- a) *Establishment of a workgroup led by Chair Lumae to analyze Stop Data.*
MOTION: Co-Chair Covarrubias moved, seconded by Commissioner Brady-Duyn. MOTION CARRIED 4-3.

Further discussion on media coverage and the Forest Grove Police Department's response was tabled. CPAC determined the group would be accepting the invitation from City Council to host a table at the City's upcoming Public Service Open House. Commissioner Brady-Duyn volunteered to represent CPAC in this capacity.

- a) *Accept invitation for CPAC to participate in the Public Service Open House, October 9, 2021.*

MOTION: Commissioner Brady-Duyn moved, seconded by Commissioner Garcia. MOTION CARRIED: 7-0.

9. **ANNOUNCEMENT OF NEXT MEETING:**

The next meeting will be held Thursday, September 16, 2021 at 6:30 p.m.

10. **ADJOURNMENT:**

Meeting adjourned at 8:30 p.m. Recorded and Submitted by Jaime Zaik, FGPD Records Specialist