



*A place where families and businesses thrive.*

**Community Policing Advisory Commission (CPAC)  
Meeting Minutes**

**March 18, 2021  
6:30 PM**

***Minutes are unofficial until approved by CPAC.  
Minutes Approved as Presented 04.15.2021 at 6:41pm***

**1. ROLL CALL/INTRODUCTIONS:**

The meeting was called to order at 6:35 p.m. by Chief Henry Reimann

- a. **Commissioners Present:** Dan Blue; Jerry Brady-Duyn; Shawn Cardwell; Carlos Covarrubias; Paloma Dale; Charlotte Lumae; Sonia Reyes; Narce Rodriguez; and Marissa Salgado
- b. **Commissioners Absent:** Jean Garcia
- c. **Council Liaison:** Kristy Kottkey
- d. **Staff:** Henry Reimann, Police Chief; Jaime Zaik, Staff Assistant

**2. PUBLIC COMMENT:** None.

- 3. CONSENT AGENDA/APPROVAL OF MINUTES:** CPAC Minutes of January 19, 2021.  
**MOTION:** Commissioner Dale moved, seconded by Commissioner Reyes, to approve the minutes as presented. MOTION CARRIED 9-0.

**4. ADDITIONS/DELETIONS:** None.

**5. OLD BUSINESS:**

- a. Future meeting date/time/place/frequency was agreed upon. Meetings will be held the 3<sup>rd</sup> Thursday of each month. Commissioners reserve the right to hold additional meetings if deemed necessary.
- b. The first bias based training for FGPD Officers titled "Ramifications of Micro Aggressions" will be hosted by Pac U and taught by Commissioner Rodriguez. An open invitation to attend the training will be sent out by Chief Reimann.

**6. NEW BUSINESS:**

- a. A clear set of guidelines for how the group will handle discussions, meetings, and sensitive information discussed within the group were developed. The Group Agreements are as follows:
  - 1. Honor New Voices
  - 2. Assume Positive Intent
  - 3. Attack the Problem not the Person
  - 4. Listen to Understand
  - 5. Remember - This is a Work in Progress
- b. Zoom Closed Caption – Whether this is an option for future CPAC meetings.

- c. Chair Nomination and Election: MOTION: Commissioner Reyes moved to nominate Commissioner Lumae, seconded by Commissioner Covarrubias, to approve the nomination for chair. MOTION CARRIED 9-0 .
- d. Vice Chair Nomination and Election: MOTION: Commissioner Covarrubias self-nominated after initial nomination by Commissioner Cardwell, seconded by Commissioner Salgado, to approve election to Vice Chair. MOTION CARRIED 9-0.

7. **COMMISSIONERS' UPDATES/REPORTS:**

- a. Purpose and scope of the group was discussed and Commissioners shared their personal reasons why they felt called to be a part of CPAC.

8. **COUNCIL LIAISON REPORT:**

- a. The purpose and scope adopted within the bylaws was read and reviewed.
- b. Council Liaison requested a round table style discussion regarding perception and ideas of what CPAC is working on, is wanting to work on, and what goals are shared by CPAC and City Council.

9. **STAFF REPORTS:**

- a. Chief Reimann discussed the City's need for a DEI Committee Representative. Commissioners Brady-Duyn and Dale expressed interest.

10. **ANNOUNCEMENT OF NEXT CPAC MEETING:** Next meeting will be held Thursday, April 15, 2021 at 6:30 p.m.

11. **ADJOURNMENT:** Meeting adjourned at 8:32pm. Recorded and Submitted by Jaime Zaik, FGPD Records Specialist and Staff Assistant