

Minutes approved by Public Safety Advisory Commission on August 22nd, 2018

1. **ROLL CALL**

Meeting called to order by Drue Garrison at 7:30 am

Members Present: Anne Niven, Tom Epler, Joseph Baxter, Ray Arkus and Jeffrey Boivin.

Members Absent: Ryan Duve, Glenn VanBlarcom and Jayne Cravens

Liaisons Non-Voting Representatives Present: Guy Storms and Tim Rippe

Others Present: Michael Kinkade, Patrick Wineman, Kara Finn, Brandi Walstead- Keelan and Mike Hall.

2. **INTRODUCTIONS**

Self-Introductions were made.

3. **CITIZEN COMMUNICATIONS:** Chief Kinkade stated that at the last Forest Grove Rural Fire Board meeting, the Board voted to no longer send a non-voting representative to PSAC meetings going forward.

4. **APPROVAL OF MINUTES**

MOTION TO APPROVE JUNE 27th, 2018 MEETING MINUTES. Moved by Tom Epler, seconded by Jeff Boivin. **Unanimous** Anne Niven abstained

5. **ADDITIONS/DELETIONS:** Anne Niven spoke on National Night Out and handed out a list of vendors.

6. **STAFF REPORTS**

Police Department- Sergeant Hall stated that there are three officers in the academy. There is a new hire for the Code Enforcement position which handles a high volume of calls. The house on Hawthorne is still being handled and a contractor will be coming out to take a look at it. Twenty two of the forty five shifts this period were run at minimum staffing.

Fire Department – Chief Wineman reported that recently there were two house fires, a commercial fire, hazmat incident, brush fire, and a barn fire. Fire season is here and two conflagrations have already occurred (the Dalles and Grants Pass).

The Fireworks event went smoothly and enough money was raised to cover the cost of fireworks.

The old dental clinic across from McMenamins will be used for training.

There will not be any burning due to fire season, but the property will be used for other trainings opportunities. The new ladder truck will be delivered soon and there will be a formal ceremony for it. The house behind the back parking lot of the fire department is now occupied by two resident volunteer firefighters.

City Council- Councilor Rippe discussed the city council report. There was a work session on the police facility and the Council settled on the location of the new facility. It will be located behind the fire station on the 19th and Birch block.

Effective the 1st of July, the Forest Grove Hospital has been converted to an Urgent Care.

There will be a public hearing regarding a nonprofit tax exemption ordinance. Transportation Development Tax Project list for 2018: OR 47/Martin, OR 47/Maple, 19th St between C and D Ave, Willamina Ave between Main and Sunset, 26th Ave between Sunset Blvd and Hawthorne Ave.

Elections are this November with five running, three of which are existing Councilors.

7. **NEW BUSINESS**

Police Facility Outreach- Brandi Walstead- Keelan attended the meeting and stated that in May 2019 there will be a bond to vote for a new police facility. A project advisory committee is being put together and will be made up of two PSAC members, one CCI member, two citizens, Chamber of Commerce, city staff, Police Chief and Captain, and Facility Supervisor. Brandi requested two PSAC members to be part of the team. The first meeting is scheduled for August 23rd from 1-3pm.

There is a very aggressive timeline. The main agenda for the PAC is to communicate to the public and gain support.

MOTION TO ELECT TOM ELPER AND ANNE NIVEN AS PSAC MEMBERS TO SERVE ON THE PROJECT ADVISORY COMMITTEE.

Moved by Drue Garrison, seconded by Jeffrey Boivin. **Unanimous.**

Strategic Plan- Chief Kinkade recommended pausing the PSAC strategic plan until further information is received from City Council on a potential stream lined process for all boards and commissions.

8. **ANNOUNCEMENT OF NEXT MEETING** – August 22nd, 2018 at Forest Grove Fire Department.

PUBLIC SAFETY COMMISSION
Forest Grove Fire Department
1919 Ash St.
July 25th, 2018

9. **ADJOURN**

Recorded & submitted by Kara Finn, Administrative Assistant