

Minutes approved by Public Safety Advisory Commission on June 27th, 2018

1. ROLL CALL

Meeting called to order by Glenn VanBlarcom at 7:31 am

Members Present: Jayne Cravens, Glenn VanBlarcom, Anne Niven, Ray Arkus, and Jeffrey Boivin.

Members Absent: Ryan Duve, Drue Garrison, Joseph Baxter and Tom Epler

Liaisons Non-Voting Representatives Present: Tim Rippe, Nick Chan and Guy Storms.

Others Present: Kara Finn, Patrick Wineman and Janie Schutz

2. INTRODUCTIONS

Self-Introductions were made.

- 3. CITIZEN COMMUNICATIONS:** Karen Reynolds, 2115 NW Thatcher Rd, Forest Grove, OR 97116, communicated traffic accident concerns in the area of Thatcher and David Hill Rd.
Councilor Rippe addressed the concern and spoke on the future development and provided insight in the Council's ideas and plans for the future.

4. APPROVAL OF MINUTES

MOTION TO APPROVE APRIL 25th, 2018 MEETING MINUTES. Moved by, seconded by. **Motion carried 5-0**

5. ADDITIONS/DELETIONS:

6. STAFF REPORTS

Police Department- Chief Schutz addressed highlights from the Police Memorandum.

The department hired Officer Bartlett and will begin academy on June 11th and projected to be solo status sometime around February 2019.

The city has opened the Code Enforcement Officer position. The position is projected to be in place sometime around late summer or early fall.

Out of 39 shifts for the current time period, 29 were staffed at minimum with six of those shifts fill out with overtime to reach minimum staffing.

The department will be moving to 10 hours shifts eventually and it will take at least a year to get this to be sustainable.

The budget committee meeting for Police occurred and Jeffrey Boivin was in attendance. He stated that it was very eye opening and would be helpful for

a PSAC member to better understand staffing for both departments. The zombie house on Hawthorne has been an issue for almost two years now. The owner had died and the one person in the house, stayed and it became a flop house for individuals with heavy criminal records. Chief Schutz is working diligently and dealing with a lawyer and the bank that now owns the house to move forward with clean up.

Fire Department – On June 5th, there will be a 'Burn to Learn' opportunity on Kansas City Rd. It will be a full fire production. The new recruit academy will use it as their first live fire exercise.

On the 19th of May, there was a mandatory event for the fire department to hear from speaker Dr. Griffin regarding the Charleston fire where nine firefighters were killed in a sofa warehouse fire.

City Council- Councilor Rippe went over highlights of the Council Liaison report. There were focus groups for the police facility bond measure. There was positive feedback and there is positive support of a new building, but there will be a need to first provide a detailed design and cost before full support.

Metro is going to propose 2000-3200 affordable housing units in the Metro Region depending on the November ballot results. A constitutional amendment will be necessary in order for a government agency to own and manage properties in Oregon.

The consultant report was discussed regarding the police facility.

NNO Report- Anne Niven spoke regarding the exhibitors that have been contacted for National Night Out. Please send her an email if you would like a list of the vendors.

7. **NEW BUSINESS**

Strategic Plan-

MOTION TO APPROVE THE PUBLIC SAFETY ADVISORY COMMISSION

MISSION STATEMENT AS FOLLOWS: The mission of the Public Safety Advisory Commission is to advise and support the City Council on issues of public safety. The commission engages the community and stakeholders through discussion, education and research on public safety topics. **Moved by Jeffrey Boivin. Discussion:** Does this mission statement cover everything we have done in the last three years? The commission agreed that the statement does cover everything. **Motion seconded by Anne Niven. MOTION PASSED 5-0**

PUBLIC SAFETY COMMISSION
Forest Grove Fire Department
1919 Ash St.
May 23rd, 2018

8. **ANNOUNCEMENT OF NEXT MEETING** – June 27th, 2018 at Forest Grove Fire Department.
9. **ADJOURN**
Recorded & submitted by Kara Finn, Administrative Assistant