

Minutes approved by Public Safety Advisory Commission on May 23rd, 2018

1. ROLL CALL

Meeting called to order by Drue Garrison at 7:31 am

Members Present: Jayne Cravens, Glenn VanBlarcom, Drue Garrison, Anne Niven, Ray Arkus, Joseph Baxter and Jeffrey Boivin

Members Absent: Ryan Duve and Tom Epler

Liaisons Non-Voting Representatives Present: Tim Rippe, Rob Farris, Nick Chan and Guy Storms.

Others Present: Michael Kinkade, Kara Finn, Patrick Wineman and Janie Schutz

2. INTRODUCTIONS

Self-Introductions were made.

3. CITIZEN COMMUNICATIONS

4. APPROVAL OF MINUTES

MOTION TO APPROVE MARCH 21st, 2018 MEETING MINUTES. Moved by Anne Niven, seconded by Glenn VanBlarcom. **Motion carried 7-0**

- 5. ADDITIONS/DELETIONS:** Chief Kinkade stated that he attended the last Committee for Community Involvement meeting and reported PSAC's recommendation that was passed at the previous meeting.

6. STAFF REPORTS

Police Department- Chief Schutz reviewed the police memorandum for April.

Fire Department – No report at this time.

City Council- Councilor Rippe reported that the police facility focus groups are to be conducted by outside independent agencies focused on the spectrum of voters likely to vote for a potential bond measure to finance a new building.

Urban renewal agency, there is a program to do some store front improvements.

There was a work session on the senior center kitchen project.

There have been presentations on town center streetscape concepts, Sister City 30th anniversary, Waste Management recycling update, youth advisor attendance at the- National League of Cities Conference, and Department

2018-19 Action Plans.

There were public hearings on Pacific University's master plan, with parking and transportation design management and land use discussion.

The following resolutions were adopted: Council goals and objectives for 2018-19, recognition of Sister City 30th Anniversary, approving town center crosswalk plan, GIS roadmap study, and aquatic center fee increases.

7. NEW BUSINESS

Strategic Plan- At the last meeting, there was a motion to create a new mission statement. The current PSAC mission statement: Is to serve as ambassadors focused on promoting and supporting efforts to keep Forest Grove a safe and healthy community.

PSAC was formed to make recommendations to City Council about public safety issues. The current bylaws were reviewed.

There was a roundtable discussion and brain storming session regarding what does PSAC do, the definition of public safety, and the mission statement.* See attached document on p. 3*

The first draft of the mission statement is as follows: The mission of the PSAC is to proactively provide advice and support to the City Council on the issues of public safety. The commission supports and engages the community and the stakeholders through transparent discussion, education and research on public safety topics.

The commission needs to review the bubble chart and the first draft of the mission statement and come back with any additional ideas to the next meeting.

City Council's idea for the Public Safety Advisory Commission's was to advise, not to oversee. The term 'discussion' may need to be better defined as time goes on. There may also be future needs assessments when certain topics in the community are becoming apparent. These community topics can then be pushed up to City Council for review.

8. ANNOUNCEMENT OF NEXT MEETING – May 23rd, 2018 at Forest Grove Fire Department.

9. ADJOURN

Recorded & submitted by Kara Finn, Administrative Assistant