

Minutes approved by Public Safety Advisory Commission on 4/25/2018

1. ROLL CALL

Meeting called to order by Drue Garrison at 7:31 am

Members Present: Jayne Cravens, Drue Garrison, Anne Niven, Ray Arkus, Tom Epler, Joseph Baxter and Jeffrey Boivin

Members Absent: Ryan Duve and Glenn VanBlarcom

Liaisons Non-Voting Representatives Present: Rob Farris, Kevin Noreen, Nick Chan and Guy Storms.

Others Present: Michael Kinkade, Kara Finn, and Janie Schutz

2. INTRODUCTIONS

Self-Introductions were made.

3. CITIZEN COMMUNICATIONS

4. APPROVAL OF MINUTES

MOTION TO APPROVE FEBRUARY 28th, 2018 MEETING MINUTES.

Moved by Anne Niven, seconded by Joseph Baxter. **Motion carried 7-0**

5. ADDITIONS/DELETIONS:

6. STAFF REPORTS

Police Department- Chief Schutz referred to the police memorandum that was sent out prior to the meeting. There is current crisis intervention training. The department is currently in week seven of the Citizens Academy. There are three patrol openings with three offers standing. One background check is completed and two are near completed.

Fire Department – No report at this time.

City Council- No report at this time.

7. NEW BUSINESS

Strategic Plan- Chief Kinkade projected a PowerPoint presentation regarding the PSAC's strategic plan. The history of PSAC was discussed. There has been a lot of turnover in the past and the goal is to create a purpose for this commission.

The City Council bylaws state that PSAC is to provide advice and recommendation to the City Council on public safety issues.

The Police strategic plan will be coming up and informed citizen input is

critical in this process.

Regarding Fire Authority, there are three options for the fire service in Western Washington County.

Jayne Cravens brought up bicycle safety and pedestrian safety and that it was one of her primary reasons for joining. Anne Niven asked if, as an organization, are we a set of people assigned to separate issues or do we come together, vote together and present to City Council, function in as a voting body or a collection?

Chief Schutz addressed analysis of workload for the Police department and the need for future assistance with the strategic plan.

MOTION TO ADOPT THE CURRENT MISSION STATEMENT. Moved by Jeffrey Boivin, seconded by Jayne Cravens. **Discussion:** The term, ambassadors, is not wanted. There was also discussion to amend the statement to “the mission of the public safety advisory commission is to serve as citizen’s advisor to the city council focused on promoting and supporting efforts to keep Forest Grove a safe and healthy community.”

AYES Jayne Cravens and Jeffrey Boivin. **NOES:** Ray Arkus, Drue Garrison, Joseph Baxter, Anne Niven, and Tom Epler. **MOTION FAILS**

MOTION TO REDEVELOP MISSION STATEMENT. Moved by Ray Arkus, seconded by Anne Niven. Unanimous. **MOTION PASSES.**

There was a roundtable discussion regarding the City Council objectives vs what is incorporated in each objective.

MOTION TO MOVE FORWARD WITH THREE MAJOR GOALS FOR PSAC STRATEGIC PLAN: FIRE AUTHORITY, POLICE FACILITY, AND POLICY STRATEGIC PLAN. Moved by Jeffrey Boivin, seconded by Joseph Baxter **AYES** Jayne Cravens, Jeffrey Boivin, Ray Arkus, Drue Garrison, Joseph Baxter and Tom Epler. **NOES:** Anne Niven. **MOTION PASSES 6-1**

MOTION TO MAKE LATINO OUTREACH GOAL BE A CROSSCUTTING ISSUE FOR DISCUSSION IN PURSUIT OF THE OTHER GOALS. To clarify, make Latino outreach be a consideration every time we talk about outreach. Moved by Jayne Cravens, seconded by Jeffrey Boivin **AYES:** Drue Garrison, Jayne Cravens, Jeffrey Boivin, Tom Epler. . **NOES:** Joseph Baxter and Ray Arkus **ABSTAINED:** Anne Niven **MOTION PASSES 4-3**

There was a roundtable discussion regarding a traffic safety review board. Rob Foster will be contacted for more information.

PUBLIC SAFETY COMMISSION
Forest Grove Fire Department
1919 Ash St.
March 21st, 2018

8. **ANNOUNCEMENT OF NEXT MEETING** – April 25th, 2018 at Forest Grove Fire Department.
9. **ADJOURN**
Recorded & submitted by Kara Finn, Administrative Assistant