

Minutes unofficial until approved by the Public Safety Advisory Commission

1. ROLL CALL

Meeting called to order by Drue Garrison at 7:31 am.

Members Present: Tom Epler, Drue Garrison, Ryan Duve, Anne Niven
Jayne Cravens, Jeffrey Boivin

Members Absent: Glenn VanBlarcom and Jody Sandstrom

Liaisons Non-Voting Representatives Present: Guy Storms, Nick Chan,
Tim Rippe, Kevin Noreen and Rob Farris.

Others Present:

Janie Schutz, Patrick Wineman, Jesse VanderZanden, Paul Downey and Kara Finn.

2. INTRODUCTIONS

Self-Introductions were made. Jeff Boivin, the newest member, introduced himself and shared some of his background.

3. CITIZEN COMMUNICATIONS

None at this time

4. APPROVAL OF MINUTES

MOTION TO APPROVE JULY 26th, 2017 MEETING MINUTES. Moved by Tom Epler, seconded by Anne Niven. **Motion carried 6-0**

5. ADDITIONS/DELETIONS: There was discussion regarding putting the new member orientation book as a link on the City website.

6. STAFF REPORTS

Police Department- Captain Herb's last day with the City will be Thursday August 31st. He starts at DPSST on September 1st and will oversee the delivery of recruit training to police, telecommunications, parole and probation, corrections, campus public safety/security and the OLCC.

Pat Hess was selected to fill Captain's Herb position. Chris Bowen started August 14th to fill one vacant position. Two other recruit candidates are still in the process.

Sgt. Mike Hall and Sgt. Matt Smith were selected to receive the FBI Director's Award for Distinguished Service for their prosecution of child sexual predator Steven Douglas Rocket. They will be honored at a ceremony in Washington DC on November 2nd. It was an amazing block of work by the two detectives.

Chief Schutz described a recent call and the result of police work done well.

Fire Department – Chief Wineman described critical calls from the last two weeks which consisted of tractor accidents, brush fires, lifeflight landings, a gas leak, 10 acre forest fire, commercial fire at Stimson lumber, and multiple conflagrations.

Firefighter II academy will begin soon which is joint training with Banks, Cornelius, Gaston and Forest Grove. Boat Operator training will begin soon. Training with MetroWest ambulance with career and volunteer personnel has begun.

Jayne Cravens inquired as to what 'centralized dispatch' was referring to in the most recent Chief Report. MetroWest has their dispatch, which is separate from WCCCA and is held off site. Finding ways to make dispatch a little less divided, a more simplified way, is the goal.

Chaplaincy Program- system wide program- all chaplains have gone through National Federation of Crisis Chaplaincy which they are accredited for. A field training program has been created for chaplains. This is a non-denominational service.

City Council – Councilor Rippe reported that there was a recent work session which is intended to provide information to the council. The last work session was on homelessness, part I of II. Presentations are done during regular council meetings. Recent presentations were on the Family Justice Center, Library Behavior Policy, Homelessness, and Washington County Hawthorne Center.

There have been two training sessions with the City Attorney on public meeting and records law, conflicts of interest, roles and responsibilities, etc. There will be a presentation this winter on public meeting laws which will be recorded for future use.

The approval of the Westside Plan was completed, which is the new development near David Hill between Hwy 47 and Thatcher. This plan also includes planning of development of both sides of David Hill Rd, west of Thatcher as far out as Purdin Rd.

The Park System Development charge was approved.

7. NEW BUSINESS

Levy Update- Jesse VanderZanden, City Manager and Paul Downey, Director of Finance presented measure 34-276 which is the renewal levy. Board and Commission members are unable to advocate on this levy as they are public officials.

The current levy expires June 30th, 2018. The City Council decided to put the renewal on the ballot this November. If the November election does not go through, there will be a second chance on the January ballot. Ballots will be

mailed out on October 18th and they are due by November 7th.

The current levy is five years. The proposed levy is for five years at 1.60/ 1000 assessed value. This will cost a homeowner about \$400 a year with an assessed value of 250k. This levy will raise approximately 2.4 million dollars per year to pay for emergency response, library services, etc. If the levy fails, 2.4 million will cease on June 30th, 2018.

The levy funding percentage was itemized for each department on the PowerPoint. There will be information sent out in the utility bill and the newspaper will also be sending information out to the public.

The level of service our citizens want and are willing to pay for is the major question in terms of the long term funding plan. The City is carrying about a 30-35 percent savings of the overall operating budget, so there are additional funds, if necessary. The council may look into franchise fees or right away fees for future additional funding for the community.

There was a roundtable discussion regarding Forest Grove's bedroom community vs industrial and commercial growth and how taxable income is affected.

NNO Debrief- The debrief meeting will be held at 0930 today. There were approximately 1200 attendees and the event was a success.

Citizens Academy- Any PSAC member that has not gone through the Citizens Academy should do so. It's a great way to learn about the police department and how they conduct business. It begins sometime in February and is a ten week program, once a week.

8. **ANNOUNCEMENT OF NEXT MEETING** – September 27, 2017 at Forest Grove Fire Department.

9. **ADJOURN**
Recorded & submitted by Kara Finn, Administrative Assistant