

Minutes approved by the Public Safety Advisory Commission on 6/28/2017

1. ROLL CALL

Meeting called to order by Glenn VanBlarcom at 7:32 am.

Members Present: Anne Niven, Tom Epler, Ryan Duve, and Glenn VanBlarcom, Jody Sandstrom

Members Absent: Drue Garrison and Jayne Cravens

Liaisons Non-Voting Representatives Present: Guy Storms, Nick Chan, Kevin Noreen, Tim Rippe and Rob Farris.

Others Present:

Janie Schutz, Michael Kinkade, Mary VanCleve (WCCCA) and Kara Finn.

2. INTRODUCTIONS

Self-Introductions were made.

3. CITIZEN COMMUNICATIONS

None at this time

4. APPROVAL OF MINUTES

MOTION TO APPROVE APRIL 24, 2017 MEETING MINUTES. Moved by Anne Niven, seconded by Tom Epler. **Motion carried 5-0**

5. ADDITIONS/DELETIONS

6. STAFF REPORTS

Police Department- Chief Schutz referred to the FG Police Memorandum. Some highlights include:

- Reserve Officer Amber Daniels graduated from the Reserve Officer Academy. She also began Code Enforcement duties on April 24th.
- Citizen's Academy concluded April 26th
- Captain Herb is a member of the Police Revision Advisory Council which meets monthly at DPSST through October. The advisory members are revising the Basic Police curriculum. Captain Herb has invited Maria Rubio, Director of Centro Cultural, to be a community advisor to the PRAC project.
- The Department is working on an MOU regarding our response to calls on Pacific University Campus. A similar MOU is being considered with the School District.

Fire Department – No report at this time.

City Council – Councilor Rippe reported that City Council is knee deep in local option levy options. The current local option levy expires in June. Currently it is a \$1.60/1000 assessed value. The council was looking at increasing just to maintain services.

Water Shed Land Acquisitions, Forest Grove owns their own watershed and is potentially looking for land swaps in the future. The Council came up with some criteria to judge what parcel of land is needed.

There was a presentation on water info seismic studies in regards to water storage facilities and pumping stations.

Council is also awarding the CEP grants. This is money that is collected by Metro at our Water Treatment Plant. There was \$232,000 worth of requests.

7. NEW BUSINESS

WCCCA Presentation- Mary VanCleve, a lead dispatcher from WCCCA provided a PowerPoint presentation to the group. Highlights include:

- WCCCA is a standalone government agency and is the second largest 9-1-1 center in Oregon
- Funding resources come from telephone tax (21%), member user fees (70%), non-member user fees (6%), and misc. (3%)
- In 2016, 31% of calls were from landlines and 69% were from cell phones
- There are designated call takers and dispatchers. Call takers are trained to ask specific questions in order for the dispatcher to accurately update responders
- There are different scripts for the different type of calls. IE: Medical, Police, Fire, etc.

NNO Update- Anne Niven passed out a list of exhibitors for NNO.

8. ANNOUNCEMENT OF NEXT MEETING – June 28th, 2017 at Forest Grove Fire Department.

9. ADJOURN

Recorded & submitted by Kara Finn, Administrative Assistant