

Minutes approved by Public Safety Advisory Commission on February 22nd, 2017

1. ROLL CALL

Meeting called to order by Drue Garrison at 7:31 am.

Members Present: Anne Niven, Drue Garrison, Glenn VanBlarcom, Jayne Cravens and Jody Sandstrom

Members Absent: Mason Brown and Thomas Epler

Liaisons Non-Voting Representatives Present: Guy Storms, Kevin Noreen and Rob Farris (left at 8:39am)

Liaisons Non- Voting Representatives Absent: Nick Chan and Tom Johnston

Others Present:

Patrick Wineman, Janie Schutz, Michael Kinkade (left at 8:31am) and Kara Oliver.

2. INTRODUCTIONS

Self-Introductions were made. The new PSAC members, Jayne Cravens and Richard (Jody) Sandstrom, provided background information about their previous experience.

3. CITIZEN COMMUNICATIONS

None at this time

4. APPROVAL OF MINUTES

MOTION TO APPROVE OCTOBER 26, 2016 MEETING MINUTES. Moved by Glenn VanBlarcom, seconded by Anne Niven. Motion carried 5-0

MOTION TO APPROVE NOVEMBER 30, 2016 MEETING MINUTES. Moved by Glenn VanBlarcom, seconded by Anne Niven. Motion carried 5-0

5. ADDITIONS/DELETIONS

New Members- There will be two potential new members joining the PSAC committee. They are just completing city council interviews at this time. The Chair will forward information to Anna to remove Mason from the committee due to lack of attendance, with this being the fourth meeting absence.

It was agreed upon to consolidate the November and December Meetings in 2017 on December 6th, 2017.

MOTION TO REVIEW BYLAWS AT THE FEBRUARY PSAC MEETING:

Moved by Glenn VanBlarcom, seconded by Anne Niven. Motion carried 5-0.

6. STAFF REPORTS

Police Department- Chief Schutz referred to the FG Police Memorandum. Some highlights include:

- The department is now fully staffed. The goal is to now become operationally fully staffed.
- The agency held its first 'Coffee with A Cop' this year at Coffee House in the Grove. It was well attended and the best response yet by the public.
- The 2017 Citizen's Academy is full with class beginning February 8th.
- Capt. Ellingsburg is currently working on a review and analysis of 10 years of police department historical data. This analysis is focused on the trends related to population, staffing, budget, calls for service and the fluctuations in how these elements interact with each other.
- There will be a meeting with a research analyst that was hired by Washington County and her research will be looking at how police are dealing with communities of color.
- There is a levy for November 2017, and then a bond, that will be working towards a new police facility. There will be work on this for the next couple of years.
- There will be another NNO meeting next week to begin planning for NNO.

Fire Department – Chief Kinkade reviewed the Fire Chief Report and outlined the report for the new members.

The toy drive was a success and helped over 1300 children this year. Fire also coordinated the light parade. All new LED Lighting has been installed in the apparatus bay which was a last year budget request.

The Cooperative Work Effort Study has been a major project for the last seven years, which is a future consolidation program for the three local fire agencies (Cornelius/Gaston/Forest Grove). On February 13th, part two of the plan to establish a fire authority will be presented to the City Council.

For spring academy, seventeen interns and twenty one combat volunteers are scheduled.

Chief Kinkade is working with Pacific University on the creation of their emergency operations plan.

The ladder truck acquisition has been completed. Pierce was the chosen

vendor and the contract is currently being finalized. It will take approximately 13-16 months for delivery.

AFG Grants are underway and were filed November 17th. Another grant was just completed for mobile repeaters.

Chief Kinkade and Chief Schutz did a presentation on PSAC at the boards and commissions dinner. The 2016 members were recognized and PSAC's accomplishments were discussed.

City Council – No report at this time.

Affordable Housing- Anne Niven reported on the affordable housing subcommittee.

A survey is going to be sent out in the City's utility bill. The City staff put together a list of community characteristics from 2015. Forest Grove, Sherwood, Tualatin, and Newburg were compared. Characteristics highlighted: Forest Grove has the lowest medium household income, highest poverty rate at 16.9 percent, highest Hispanic population and lowest percentage of residents that work in Forest Grove. In general, Forest Grove is a low income commuter city.

Forest Grove currently does not have a homeless shelter; it only has an inclement weather shelter.

There will be more to report at next month's meeting.

7. NEW BUSINESS

PSAC Elections-

MOTION TO NOMINATE DRUE GARRISON FOR CHAIR OF PSAC. Moved by Anne Niven, seconded by Jayne Cravens. Motion carried 5-0

GLENN VANBLARCOM AS VICE CHAIR FOR PSAC. Moved by Anne Niven and seconded by Jayne Cravens. Motion carried 5-0

Strategic Plan Consultant Decision-

MOTION TO MOVE STRATEGIC PLAN PRESENTATION TO PSAC FEBRUARY MEETING. Moved by Anne Niven, seconded by Jayne Cravens. Motion carried 5-0.

For the good of the order: Jody Sandstrom voiced his concern regarding the change of administration on the federal level and how this would affect grants for sanctuary cities. There was a roundtable discussion regarding Forest Grove's potential of becoming a sanctuary city in the future.

8. ANNOUNCEMENT OF NEXT MEETING – February 22nd, 2017 at Forest

Grove Fire Department.

9. **ADJOURN**

The meeting was adjourned at 9:02am.

Recorded & submitted by Kara Oliver, Administrative Assistant