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CFC Meeting Minutes March 15, 2023

<i>Approved by CFC on April 19, 2023</i>

- A. **Called to Order:** The meeting was called to order by Chair Mark Nakajima at 5:31 p.m.

Members Present: Bruce Countryman, Shaun English, Michael Howell, David Hunter, Justin Marble, Mark Nakajima, Jeremy Sapp

Members Absent: None

Liaisons Present: Councilor Rippe, Dan Riordan, Senior Planner

- B. **Public Comment:** None

- C. **Action Items:**

1. Review and Approve Meeting Minutes: February 15, 2023: David made a motion, seconded by Bruce, to approve the minutes as presented. The motion passed unanimously.

- D. **Discussion Items**

1. Approval to Remove one Oregon white oak listed on the Register of Significant Trees at 1827 17th Avenue: The Commission discussed the Public Works Department's request to remove two Oregon white oak trees listed on the City's Register of Significant Trees. Removal is needed due to the 26th Avenue improvement projects that will include new sidewalks, curb, gutter and storm drainage. In addition, the power poles will be moved to the north two feet impacting trees along the north side of the road.

Dan noted, that the Development Code includes criteria for removal of trees listed on the Register of Significant Trees. One criterion allows removal for a public purpose and there's is no alternative without significant cost. After discussion David made a motion, seconded by Michael to approve removal of the trees. The motion passed unanimously.

2. Finalize Arbor Month 2023 Event: Commissioners finalized plans for the 2023 Arbor Month tree planting event. The event will be held at 10:00 am on Thursday, April 20th at Talisman Park. Two trees will be planted including one in honor of former City Councilor and Council liaison to the Community Forestry Commission

Ron Thompson. The Commissioners agreed to plant a lodgepole pine in honor of Councilor Thompson. Jeremy volunteered to find suitable trees for planting. Michael agreed to pick up the trees from the nursery and take them to Talisman Park. Dan will get a plaque to place at the trees honoring Councilor Thompson.

3. Annual Report to City Council: Commissioners finalized the annual report presentation to City Council scheduled on City Council's April 10th agenda. The annual Arbor Day proclamation is also scheduled for reading on April 10th.
 4. Emerald Ash Borer Update: Dan provided a brief update on the Emerald Ash Borer situation. Dan noted the Oregon Department of Agriculture has identified trees in Forest Grove already impacted by the borer or suspected of being affected.
- F. **Council Liaison Report:** Councilor Rippe briefed the Commission on the work Council is doing related to homelessness including considering time, place and manner requirements for camping within the City. Councilor Rippe also noted Council's subcommittee on boards and commissions reform will discuss the CFC and Parks and Recreation Board on April 24th.
- G. **Commissioner Communications:** Jeremy suggested the Commission should consider ways to refresh the Register Tree program to generate interest. Bruce mentioned the need to refresh the Urban Forest Management Plan. These ideas will be discussed further during future Commission meetings.
- H. **Staff Communications:**
- I. **Announce Next Meeting and Adjourn:** David made a motion, seconded by Michael to adjourn the meeting at 6:29 pm. The next Commission will be on April 19th.

Respectfully Submitted, Dan Riordan, Senior Planner
Staff Liaison to the CFC