



A place where families and businesses thrive.



CFC Meeting Minutes October 19, 2022

<i>Approved by CFC on November 16, 2022</i>
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- A. **Called to Order:** The meeting was called to order by Chair Mark Nakajima at 6:03 pm.

Members Present: Bruce Countryman, David Hunter, Kristy Kottkey (via Zoom), Mark Nakajima, Jeremy Sapp

Members Absent: Michael Howell

Staff Present: Dan Riordan

Guests Present: Aaron Meeuwsen (in Community Auditorium audience)

- B. **Public Comment:** None

- C. **Additions/Deletions:** None

- D. **Action Items:**

1. Approve meeting minutes of September 21, 2022: David made a motion, seconded by Bruce, to approve the minutes as presented. The motion passed unanimously.

- E. **Discussion Items**

1. Emerald Ash Borer Update: Dan noted the Oregon Emerald Ash Borer Task Force continues to meet. Dan explained the Task Force includes representatives from several state agencies including the Oregon Department of Agriculture and Oregon Department of Forestry as primary lead agencies. Dan mentioned the Task Force is secured funding from the State for conducting ash tree inventories. The Task Force is finalizing a consistent methodology for conducting the inventories. Dan also noted, the Task Force is preparing final recommendations for disposal of wood infected by the borer including burning.

Councilor Kottkey informed the Commission that she attended a discussion with Clean Water Services (CWS) about the presence of the borer in the area and how it might affect natural areas. Councilor Kottkey suggested starting a discussion about how the CFC could communicate and coordinate with CWS.

2. Rogers Park Oak Street Failure & Hazard Tree Inventory: Dan reported that a large branch from one of the oak trees in Rogers Park failed causing damage in the park. Dan noted funds have been budgeted to hire a professional arborist to conduct a hazard tree inventory including City parks and trees near overhead powerlines. The City Light and Power and Parks and Recreation departments will manage the inventory process. Dan noted a request for proposals is being prepared for release.

3. Ron Thompson Commemorative Tree Dedication: Councilor Kottkey reported that she spoke with Donna Thompson, wife of the late-City Councilor Ron Thompson about the idea of dedicating a tree in honor of Ron who was a long-time Council Liaison to the CFC. Kristy noted that Ms. Thompson was very supportive of the idea and the whole family approves. The Commission discussed planting a tree near the Thatcher Park parking area. David offered to pay for a plaque to place at the tree. Mark will get in touch with Ms. Thompson to discuss selecting a tree type to plant. David noted that a Magnolia would be a good choice since Ron was from Louisiana.

Council Kottkey also suggested dedicating a bench at one of the Grove Link stops to Ron since Ron was volunteered as a Grove Link driver. Councilor Kottkey noted she will bring that idea to City Council for consideration.

4. Commission Work Plan for 2023 Needed for Tree City USA Recertification: Discussion deferred to November meeting.

5. CFC Membership: Dan reported that Jen Warren has indicated she regrettably must resign from the Commission due to employment commitments. Commission members expressed their appreciation for the leadership provided by Jen during her term on the Commission and that she will be missed.

F. Council Liaison Report:

Councilor Kottkey informed the Commission that City Council is discussing a process to formalize recruitment of high school students for the designated student liaison position on some of the boards and commissions.

G. Commissioner Communications:

H. Announce next meeting and adjourn: David made a motion, seconded by Jeremy, to adjourn the meeting at 6:17 p.m. The next Commission meeting will be on November 16th.

Respectfully Submitted,

Dan Riordan, Senior Planner
Staff Liaison to the CFC