



A place where families and businesses thrive.



CFC Meeting Minutes September 21, 2022

<i>Approved by CFC on October 19, 2022</i>

- A. Called to Order:** The meeting was called to order by Chair Mark Nakajima at 5:31 pm.

Present: Mark Nakajima, Chair; Michael Howell, Vice Chair; Bruce Countryman; David Hunter; Councilor Kottkey via Zoom

Absent: Jeremy Sapp, Jen Warren

Staff Present: Dan Riordan

Guests Present:

- B. Public Comment:** None

- C. Additions/Deletions:** None

- D. Action Items:**

1. Approve meeting minutes of June 8, 2022: David made a motion, seconded by Bruce to approve the minutes minor typo corrections. The motion passed unanimously.

- E. Discussion Items**

1. Emerald Ash Borer Found in Forest Grove: Dan informed the Commission that in the Emerald Ash Borer (EAB) was discovered in Oregon was at Joseph Gale Elementary School. The sighting was in June and is the first the EAB has been spotted in Oregon. Dan noted the Oregon Department of Agriculture in partnership with other state agencies and stakeholders is taking the lead on a response to the situation. City staff have been invited to the State's EAB Task Force meetings as a stakeholder.

2. Sesquicentennial CFC Participation: Dan presented the tree tag prepared for placement at the Giant Sequoia at Pacific Avenue and B Street. Commemorating the Giant Sequoia is the Commission's contribution the sesquicentennial events occurring this year to honor the City's founding in 1872. Research indicates the Giant Sequoia was planted around the time of the City's founding. The tree tags will be placed at the tree in October.

3. Commemorative Tree Program: Dan handed out information about the Commission's original tree commemoration program from the mid-1990s. The Commission discussed restarting the program. The Commission also discussed dedicating one of the trees planted at Thatcher Park for the City's annual Arbor Day celebration on honor of late City Councilor Ron Thompson and long-time Council liaison to the Commission.

- F. **Council Liaison Report:** Councilor Kottkey informed the Commission that she attended the Clean Water Services (CWS) tour on September 29th and they had a presentation on the EAB. Councilor Kottkey asked if CWS staff would be willing to come to a Commission meeting to have a discussion. Councilor Kottkey also provided the Commission with a link to the Oregon State University Research Center with information about what homeowners can do about EAB. Councilor Kottkey suggested the information be put in the City's newsletter or on the City's website. Councilor Kottkey also suggested the Commission discuss other outreach ideas.
- G. **Commissioner Communications:**
- H. **Announce next meeting and adjourn:** David made a motion, seconded by Michael to adjourn the meeting at 6:35 pm. The motion passed unanimously. The next Commission meeting will be on October 19th.

Respectfully Submitted,

Dan Riordan, Senior Planner
Staff Liaison to the CFC