



A place where families and businesses thrive.



CFC Meeting Minutes January 12, 2022 Zoom / Community Auditorium

1. **Called to Order:** The meeting was called to order by Chair Mark Nakajima at 5:31 p.m. Due to technical difficulties the meeting ended at 5:36 pm and reconvened at 5:51 p.m.

Present: Mark Nakajima, Bruce Countryman, David Hunter, Jeremy Sapp, Jen Warren, Kristy Kottkey

Absent: Michael Howell

Staff Present: Dan Riordan

Guest Present: Jeff Cooper via Zoom

2. **Public Comment:** Jeff Cooper, property owner within the City, approached the Commission to express his concerns about the number of large oak trees in the old town area that are leaning and hazardous to persons and property. Mr. Cooper presented ideas about ways the City could work with property owners and third parties to remove the trees and repurpose the timber. David Hunter commented the oak requires time to cure before it can be milled. David also expressed concern about involving the City with private property trees. Bruce Countryman noted the adopted Urban Forest Management Plan identifies problem trees as an issue to address. Bruce commented on whether taxpayers or homeowners should be responsible noting that it is costly to remove large mature trees.
3. **Consent Agenda:** Approve Meeting Minutes of November 10, 2021: David made a motion to approve the November 10, 2021 meeting minutes. Jeremy seconded the motion. The motion passed unanimously.
4. **Additions/Deletions:** Sesquicentennial Participation: The Commission discussed highlighting the historic Sequoia tree located at Pacific Avenue and B Street as the CFC contribution to the City's sesquicentennial celebration. Mark offered to contact to property owner about the idea. David offered to measure the tree's diameter to allow for calculating the tree's environmental benefits to the community.
5. **Discussion/Decision/Presentation Items:**
 - a) **Elect Officers for 2022:** David made a motion, seconded by Bruce to re-elect Mark as Chair and Michael as Vice Chair for calendar year 2022. The motion passed unanimously.
 - b) **Adopt Calendar Year 2022 Meeting Calendar:** The Commission approved the

calendar year 2022 meeting by consensus. The Commission agreed to continue meeting on the second Wednesday of the month at 5:30 p.m. The Commission will present the Commission's annual report to City Council in April.

- c) Tree City USA and Tree Growth Award Applications Submitted: Dan provided an update to the Commission on the status of the City's Tree City USA and Tree Growth Award applications. Dan noted the applications were submitted to the Oregon Department of Forestry in December for review and approval. Dan also mentioned the City qualified for the Tree Growth Award for 2021.
 - d) Downtown Street Trees Replanted: Dan updated the Commission on replacement of the street trees removed on Main Street between Pacific Avenue and 21st Avenue. The trees were replanted in early December by the Parks Department with assistance from the Public Works Department.
 - e) ODF Tree Plotter Inventory Project – City Participation? The Commission discussed the Oregon Department of Forestry's Tree Plotter Inventory project. ODF is encouraging cities to add existing street or park tree inventories into the state database. City participation could be a significant commitment in terms of time required to manage the project and conduct the inventory. Jeremy agreed to be the CFC lead for the project.
6. **Council Liaison Report:** Kristy updated the Commission on Council matters. Kristy noted the Annual Town Meeting (ATM) for 2022 will be held on February 12th. The ATM topic is "Are We Hitting the Mark?" The purpose of this year's ATM is to get information from the community to help inform City Council goals. Kristy also mentioned the recent annexation north of David Hill Road and west of Highway 47, TV Highway safety improvement planning project and the Council's subcommittee on homeless encampments.
7. **Commissioner Communications:** David noted he received 22.5 continuing education credits. David also mentioned that tree tags were discussed at a recent arborist conference.
8. **Announcement of Next Meeting:** The next meeting date is February 9, 2022
9. **Adjournment:** The meeting adjourned at 6:36 p.m.

Respectfully Submitted,

Dan Riordan
Staff Liaison to the CFC