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**CFC Meeting Minutes June 16, 2021
Zoom Community Auditorium**

Minutes approved by the CFC on September 15, 2021.

1. **Called to Order:** The meeting was called to order by Vice Chair Michael Howell at 5:50 p.m. when a quorum was present

Present: Michael Howell, Bruce Countryman, David Hunter, Declan Lynch, Jen Warren

Absent: Mark Nakajima, Jeremy Sapp, Lance Schamberger

Staff Present: Dan Riordan

- 1.A. **Approval of Minutes:**

David moved/Jen seconded and passed a motion to accept the May 12, 2021, meeting minutes.

2. **CFC Discussion:**

- a) **Public hearing to consider request to remove one Oregon white oak tree listed on the Register of Significant Trees at 2014 16th Avenue:** After a quorum was established, the Commission considered the property owner's request to remove one Oregon white oak tree listed on the Register of Significant Trees. The tree is located at 2014 16th Avenue. Dan provided an overview of the decision criteria from the Development Code. Dan also presented the options available to the Commission.

The property owner submitted a report, prepared by a certified arborist, that indicated the tree should be removed due likelihood of tree failure and danger to persons and property.

Jen made a motion, seconded by Declan, to approve the property owner's request for removal of the Oregon white oak tree listed on the City's Register of Significant Trees located at 2014 16th Avenue.

David recused himself since David prepared by the Arborist's assessment.

The motion passed unanimously.

- b) **Finalize Public Outreach Video:** Kristy noted the latest version of the public

outreach video is available for Commissioner review and asked if any Commissioners have comment. Kristy noted the background music will be changed to avoid potential copyright issues.

- c) 21st Avenue Festival Street and Streetscape Project Update: Dan provided a brief update on the downtown 21st Avenue Festival Street and Streetscape project noting a business outreach meeting was conducted in May. The next step is to brief the Urban Renewal Agency Board at their next meeting.
 - d) Motion to Approve Summer Recess: David offered a motion seconded by Bruce to approve a summer recess taking the months of July and August off. The motion passed unanimously.
- 3. **Council Liaison Report**: Kristy shared a link with the Commission to the Committee for Community Involvement's quarterly town meeting recently held on June 10th. The topic was "Assisting Our Houseless Neighbors". Kristy also mentioned the Community Policing Advisory Committee held a pilot focus group with the community and four police officers including the Police Chief. In addition, Kristy noted the Project Turnkey funding came through and Centro Cultural purchased the Forest Grove Inn for a group living facility for houseless persons. Kristy's concluded her report with an update on the Thatcher Road/Gales Creek Road intersection redesign project noting there will be a virtual open house in July.
 - 4. **Staff Liaison Report**:
 - 5. **Commissioner Communications**: David noted he condemned the Rogers Park tree and the report is on file with the Parks and Recreation Department.
 - 6. **Adjournment and Announcement of Next Meeting**: David moved and Declan seconded a motion to adjourn the meeting at 6:15 p.m. The next meeting: September 15, 2021