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**CFC Meeting Minutes May 12, 2021
Zoom Community Auditorium**

<i>Minutes are unofficial until approved by the CFC. Minutes were approved without amendment</i>
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1. **Called to Order:** Chair Nakajima called the meeting to order at 5:34 p.m.

Present: Bruce Countryman, David Hunter, Declan Lynch, Jeremy Sapp, Mark Nakajima, Jen Warren

Absent: Michael Howell, Lance Schamberger

Staff: Dan Riordan

- 1.A. **Approval of Minutes:**

David moved/Bruce seconded and passed a motion to accept the April 21, 2021, meeting minutes.

2. **CFC Discussion:**

- A. Arbor Day Community Outreach Project: The Commission continued discussing the Arbor Day outreach video to inform the community about tree related issues including tree branches growing over property/fence lines. Kristy sent out an updated video for review. Mark noted he likes the flow of the video. Declan concurred.
- B. Mountain View Lane and Heather Drive Water Intertie Project: Dan informed the Commission about a City water intertie project near the Sequoia tree at Mountain View Land and Heather Drive. The Public Works Department will build a structure to house the valves. Public Works would like to know the Commission's perspective on measures to protect the Sequoia during construction. David recommended that the contractors avoid trenching and instead bore under the tree. Dan stated he will pass that comment onto the Public Works Department.

3. **Council Liaison Report:** Kristy updated the Commission on several items mentioned during the City Council meeting including the first Quarterly Town Meeting sponsored by the Committee for Community Involvement to be held on June 10th at 6:30 pm. The topic will be a community discussion on assisting our houseless neighbors. Kristy also mentioned she will email links pertaining to the Quarterly Town Meeting, letter from the Police Chief about investigations, off duty conduct and police response, City Council Goals and Objectives, and City Livability Survey results.

4. **Staff Liaison Report:** Dan informed the Commission that a business/stakeholder meeting about the 21st Avenue Festival Street Project will be held at 9:00 am to 11:00 am on Monday, May 24th. Dan also noted the Commission may need to hold a public hearing in June about removal of an Oregon white oak tree listed on the Register of Significant Trees.
5. **Commissioner Communications:**
6. **Adjournment and Announcement of Next Meeting:** Meeting adjourned at 5:59 p.m. The next meeting: June 16, 2021