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**Community Forestry Commission
Meeting Minutes**

**March 10, 2021
Zoom Virtual Meeting
Community Auditorium**

Minutes are unofficial until approved by the B/C.

1. **CALLED TO ORDER:** Chair Nakajima called the meeting to order at 5:36 p.m.

ROLL CALL: Bruce Countryman, David Hunter, Declan Lynch, Jeremy Sapp, Mark Nakajima, Jen Warren

ABSENT: Michael Howell, Lance Schamberger

STAFF PRESENT: Dan Riordan

2. **PUBLIC COMMENT:** None.

3. **CONSENT AGENDA:** None

4. **ADDITIONS/DELETIONS:** None.

5. **DISCUSSION/DECISION/PRESENTATION ITEMS:**

Arbor Day Community Outreach Project: The Commission discussed preparing an outreach video to inform the community about tree related issues. The video will also serve as a way to commemorate national Arbor Day and Oregon's Arbor month of April. The Commission discussed possible topics for the video including property owner responsibility for tree limbs hanging over fences, street tree maintenance and correct ways to prune trees. The Commission reached consensus to prepare a short video for review at the next Commission meeting.

Annual Report Presentation to City Council: Dan reminded the Commission that the annual presentation to City Council on Commission accomplishments during Calendar Year 2020 is scheduled on April 12th. This is the same City Council meeting that the annual Arbor Day proclamation will be on the Council's agenda. Dan asked the Commission for suggestions on accomplishments to highlight. Accomplishments for 2020 include receiving Tree City USA recognition for the 30th consecutive year, preparing the annual proclamation commemorating national Arbor Day and Oregon's Arbor Month for the City Council's April 13, 2020 meeting, updating the Commission's bylaws for approval by City Council and submitting the annual Tree City USA recertification application for Calendar Year 2020 to the Arbor Day Foundation.

6. **B/C COMMUNICATIONS:** None. Deferred to April

7. **STAFF COMMUNICATIONS**: None. Deferred to April
8. **COUNCIL LIAISON REPORT**: None. Deferred to April
9. **ANNOUNCEMENT OF NEXT MEETING**: The next meeting will be held on April 21, 2021.
10. **ADJOURNMENT**: The meeting adjourned at 6:02 p.m.