



Community Forestry Commission  
Community Auditorium  
1915 Main Street, Forest Grove, OR  
October 17, 2018, 5:30 pm  
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**President – Mark Nakajima**

**Members Present:** Chair Nakajima, David Hunter, Bruce Countryman, Michael Howell, Solomon Clapshaw

**Members Absent:** Lance Schamberger, Jen Warren, Dave Wiley

**Staff Present:** Dan Riordan

**Council Liaison:** Ron Thompson

**Student Advisor:** Solomon Clapshaw

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**Citizen New Member / Introduction:** The meeting was called to order by Chair Nakajima at 5:30 pm.

**Minutes Approval:** David Hunter moved, and Michael Howell seconded the motion to approve the September 19, 2018, minutes as written. The motion passed on a unanimous vote.

**OLD BUSINESS:**

**1. Arbor Day 2019 Planning** – Dan distributed an email from Ashley Roth, owner of the Forest Grove community Facebook page about her proposed tree planting event in April. After polling the community page there appears to be general consensus they would like to do a park planting event with a potluck. Ms. Roth noted she supports David Hunter's idea to hold the event at Lincoln Park. Dan will facilitate a meeting with Ms. Roth and Parks Department staff to work out the details.

**2. Town Center Street Tree Community Enhancement Project** – Dan reported the closing date for letters of interest for the Town Center street tree project closed on October 12th. The request for letter of interest was sent to nine firms and one response was received from Oregon Tree Care. The Commission reviewed the letter of interest and reached consensus that it appears responsive. Dan will check references and process the contract if everything checks out.

**3. Reuter Farm Park Oak Tree Replanting** – Dan reported that Bradshaw Nursery in Verboort has three 1.5" caliper Oregon White Oaks available for planting at Reuter Farm Park. The cost is \$90 per tree. Dan noted funds are available in the budget to purchase the trees. The

Commission reached consensus to order three oak trees to plant at Reuter Farm Park. Chair Nakajima noted the Soil and Water Conservation District has oak trees available and there is interest in planting trees at Thatcher Park woods. Chair Nakajima will invite Mitch Taylor to the next Commission meeting to provide more information.

## **NEW BUSINESS**

1. **Review Tree City USA Recertification Application for 2018** – Dan provided the Commission with the draft 2018 Tree City USA recertification application for review. Dan asked the Commission to review the application and provide suggested changes at the November meeting. Dan noted the application is due by December 15<sup>th</sup>.

## **MEMBER UPDATE:**

Chair Nakajima mentioned he serves on the Economic Development Commission and there was discussion at the last meeting that a Council subcommittee is looking at boards and commissions. Chair Nakajima noted the subcommittee is standardizing bylaws and membership as possible reforms.

David Hunter mentioned he attended the Society of American Foresters conference held in Portland the first week of October. David briefed the Commission about the conference field tour to the Eagle Creek burn area. David also mentioned he plans to attend the American Society of Consulting Arborists conference in San Diego in late-November.

## **LIAISON UPDATE:**

Councilor Thompson provided an overview of the Society of American Foresters Conference held in Portland the first week of October. Councilor Thompson briefed the Commission about the conference sessions he attended over several days.

**NEXT MEETING:** The Commission agreed to reschedule the November meeting from November 21<sup>st</sup> to November 14<sup>th</sup> due to the Thanksgiving holiday.

**MEETING ADJOURNMENT:** David Hunter moved, and Michael Howell seconded the motion to adjourn the meeting. The meeting was adjourned at approximately 6:16 pm.

Respectfully submitted,

Dan Riordan, staff liaison