



A place where families and businesses thrive.

**Committee for Community Involvement (CCI)
Meeting Minutes**

**January 3, 2023
Zoom Community Auditorium**

***Minutes are unofficial until approve by CCI.
CCI approved the minutes as presented/amended.***

1. Called to Order

The meeting was called to order at 5:35PM.

Present: Lowell Greathouse,, Joyce Phillips (staff), Heather Finnigan, Tom Cook, Councilor, Paul Downey, Staff Liaison, Donna Gustafson, Madigan Shepherd

Absent: Hope Kramer, Malynda Wenzl

2. Public Comment: None

3. Consent Agenda: Hope asked to add to minutes that a specific description of what each person/speaker that would be presenting in future ATM/QTM. Minutes from December 6, 2023 approved.

4. Additions/Deletions: None

5. Discussion Items

- a) **Welcome new members** – Madigan Shepherd, Jai Hefflin (sp?) Farewell to Evelyn Orr.
- b) **ATM.** Discussion around topic: “City Service Fair” or “Land Use Fair.” Will be decided by next meeting. Discussion of how to “poll” attendees. Survey asking: Where do you see the city in near future, 5 years and 10 years?
Concept: “Open House” concept...with short presentation of what this ATM is about. Possibly break into groups. No virtual attendance. Discussion about that CCI would like to know what content would be shared at each “booth”...and provide an opportunity to allow public to submit questions.
Question: Do we invite FGSD? Staff will follow up.
Discussion that the content would focus on 3 areas: residential, commercial, and educational. Possibly Parks and Recreation.
Date: Early May...the 6th or the 13th. City will pick a date.
- c) **CCI Master Plan.** Lowell shared the document he created. “Forest Grove 101” tools to use in how to participate in the community version 2.0. Discussion: should this also

include how to get involved in the community through non-governmental agencies such as non-profits and service clubs. Lowell said he will create “spreadsheet” for volunteer organizations.

- d) **Staff Update.** Paul Downey updated on current state of staffing, the Loop Trail and Parks and Recreation.
- e) **Future Agenda.** Next meeting: Election of committee officers: chair, vice-chair and secretary. Reconsider meeting length.

6. Council Update: None

6. Adjournment and Announcement of Next Meeting: The meeting adjourned at 6:28PM. The next CCI meeting will be held on Tuesday, March 7, 2023 at 5:30 PM.

Respectfully submitted,
Tom Cook, Secretary