



*A place where families and businesses thrive.*

**Committee for Community Involvement (CCI)  
Meeting Minutes**

**September 6, 2022  
Zoom Community Auditorium**

**CCI approved the minutes as presented/amended.**

**1. Called to Order**

The meeting was called to order at 5:30PM.

Present: Evelyn Orr (Chair), David Anderson/Jennifer Thomas, Lowell Greathouse, Hope Kramer, and Elizabeth Stover (staff), Heather Finnigan and Tom Cook. Absent: Councilor Malynda Wenzl Lucie Carriker has submitted letter of resignation due to graduating.

**2. Public Comment:** none

**3. Consent Agenda:** Consent agenda approved. Minutes from August 2, 2022 approved.  
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**4. Additions/Deletions:** None

**5. Discussion Items**

**a) Next QTM: Topic Homelessness**

- Format: 1<sup>st</sup> to speak: Washington County representative  
2<sup>nd</sup> to speak: Homeless Subcommittee Representative  
3<sup>rd</sup> to speak: Shawn Caldwell, Forest Grove Foundation update  
On the panel to answer questions: City Manager, Police Chief, Parks And Recreation.  
Suggestion that the city address update on B Street homeless camp.
- Evelyn will create an outline flow of the QTM.
- Promotion: Information will go out with the next billing cycle. Evelyn will create the info for the flyer.
- Discussion about the Q&A portion of the QTM. Consensus that because this is a “hybrid” meeting...that people will step up to the microphone for those that are online can hear and see question.
- Heather volunteered to be moderator. Lowell will provide advice/backup to Heather. Tom will man the computer for questions submitted via Zoom.
- Evelyn brought up refreshments. Funding provided by the city.
- Hope volunteered to be the “hostess” or “greeter” at the front door.
- Date: The date will be October 25<sup>th</sup> or 27<sup>th</sup>. TBD.
- Discussion about recording every QTM/ATM and have available for the public to view online. Hope made a motion to record every CCI meeting. Discussion about the

cost/benefit and the best use of resources. Lowell discussed if there is a better way to disseminate the information from CCI. Perhaps have the “highlights” of the meetings printed in the newsletter. Lowell made a motion to revise previous motion to bring up this issue at the “Master Plan” session for CCI. Motion seconded and passed.

**b) Communication Plan**

- Elizabeth Stover updated CCI current status.

**c) CCI Master Plan**

- Planning Session has been scheduled for September 23<sup>rd</sup>, 12:00-2:00 at the civic auditorium.

**d) Chalk Art for CCI.** Meet September 17 at 0930.

**8. Adjournment and Announcement of Next Meeting:** The meeting adjourned at 6:43PM. The next CCI meeting will be held on Tuesday, October 4 at 5:30 PM.

Respectfully submitted,  
Tom Cook, Secretary