



**CITY OF FOREST GROVE
COMMITTEE FOR COMMUNITY INVOLVEMENT
WEBEX COMMUNITY AUDITORIUM, 1915 MAIN STREET
TUESDAY, MARCH 2ND, 2021 - 5:30 P.M.**

David Andresen (Chair)

Lowell Greathouse (Vice Chair)
Fernando Lira
Stephanie Rose
Student Advisor: Lucie Carriker

Tom Cook (Secretary)
Evelyn Orr
Hope Kramer
Fernando Lira

Council Liaison: Councilor Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

→ **Citizen Communications** – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

NOTICE: VIDEO CONFERENCE MEETINGS

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City of Forest Grove will be conducting the meeting remotely by video conferencing. The public is encouraged to observe the meeting through technology. The meeting will be recorded and live by Tualatin Valley Community Television (TVCTV) Government Access Programming **Channel 21**. Please visit http://tvctv.org/?page_id=550 to view the recorded meeting. Computers and hot spots are available for check out at the City of Forest Grove Library located at 2114 Pacific Avenue, Forest Grove, OR 97116. Written testimony is recommended, and must be submitted by March 2nd, 2021, 3:00 p.m. via email to Community Development Director Bryan Pohl (bpohl@forestgrove-or.gov) or sent to PO Box 326, 1924 Council Street, Forest Grove, Oregon 97116.

Present: Tom Cook (late), Council Liaison, Malynda Wenzl, City Staff Bryan Pohl, Lowell Greathouse, David Anderson, Hope Kramer, Lucie Carriker, Evelyn Orr, Fernando Lira, Stephanie Rose, Kristy Kottkey.

Call to order and approval of minutes. Call to order at 5:32. Motion/seconded and passed to accept the minutes of February 2021.

Community Communication Inbox.

A. Question: is the auditorium is open or not. No it is not. The goal is to have signage in the auditorium directing people to online access to the meetings. It would be best for the signage to direct people to the library because people there know how to use the necessary tech.

B. Accessibility of Zoom meetings for the deaf or non-English speakers. Malynda Wenzel offered knowledge gleaned from teaching middle school online. Automatic closed captions make interesting interpretations. We want to be as inclusive as technology will allow.

C. Answering questions and including public in meetings. There is a risk of putting too much onto individual staff members. Dave Anderson understands that the questions should go to the staff or be funneled back to Chief Riemann. Lowell Greathouse supports making questions and answers available online for transparency's sake, but recognizes most people won't take advantage of it.

Councilor Kottkey is in favor of finding a creative solution. Hope Kramer empathizes with people who don't get the answers they want. Bryan Pohl posits focusing on existing questions at future ATMs, referring back to prior discussion about holding quarterly ATMs.

Dave Anderson suggested that questions can be delivered to Councilor Kottkey who will determine which ones she can answer and which ones Chief Reimann can answer. Evelyn Orr suggested transcribing future ATM's.

1. CCI Discussion:

A. Discussion on future outreach efforts with Councilor Kristy Kottkey.

- Dave led a discussion of the idea of "sub-committees" within CCI. Concern about public meeting laws. Decided that if two members meet to simply "brainstorm" ideas...this is not a violation of meeting laws.
- Discussion around two concerns: how to get "grassroots" input to CCI and the City council, AND at the same time to disseminate information by the city to the community. The issue is how to balance between those two concepts.
- Discussion around having more frequent ATMs. Evelyn brought up the idea of 3-4 a year, with topic aligning with the stated goals of the city. So that CCI is in sync with what the city's focus.
- Councilor Kottkey liked the idea of quarterly ATMs with different speakers. She emphasized that each CCI member and council members should personally invite 25 new people to the ATMs.
- Lowell stated that the balance should be between "How do you make an ATM "official" and at the same time have a "grassroot" movement to it? Lowell stated that CCI could facilitate future ATM from the following perspectives:
 1. To present topics that the council wants input from community.
 2. How to create a balance between "official structure" and also have a "safe space" to hear input.
 3. Disseminating city information.
- Malynda shared that the council would like to see CCI support other boards and commissions: how to improve communication between them.
- Lowell and Evelyn stated that they would work with Kristy to brainstorm how to gain greater network for community input.

2. Council Liaison Report – Councilor Wenzl Nothing to share.

3. Adjourn – 6:32 Next Meeting: **April 6th, 2021**

Please call Bryan Pohl at (503) 992-3224 or e-mail at bpohl@forestgrove-or.gov if you cannot attend.