

**CITY OF FOREST GROVE
COMMITTEE FOR COMMUNITY INVOLVEMENT
Meeting was held via WebEx
December 1, 2020**

Chairperson: David Anderson

(Vice- Chair) Pamela Sprague

(Secretary) Tom Cook

Lowell Greathouse

Student Advisor: Vacant

Council Liaison: Malynda Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ **Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.**

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Tom Cook, Council Liaison Malynda Wenzl, City Staff Bryan Pohl, Lowell Greathouse, David Anderson, Hope Kramer (guest)

Absent: Pam Sprague

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1. Call to Order and approval of minutes: Called to order at 5:34 p.m.

2. Annual Town Meeting Discussion. Still being planned as a virtual meeting.

- Discussion concerning the ATM virtual platform. After considering all the options, the committee discussed that the only real practical option was using Zoom and also live stream the video via TVCTV. Motion made to approve the use of Zoom and TVCTV. Seconded. Passed.
- Discussion of the agenda. Lowell posted Agenda 4.0. Only one real change: drop the “COVID 19” by the police chief. Committee felt that it was not necessary as public info is available. One change was to have chat questions answered after each of the presenters, rather than waiting till the end. After two presenters and Q and A, short break followed by questions to panel.
- Live chat for questions to be submitted.
- Platform should have pre-register sign-up. Will ask for name only, other info is optional. Questions can be submitted prior to ATM via e-mail. E-mail address to be set up by city.
- Publicity: utility flyers, press release, city web page and Facebook page, fire station reader board, Senior Center reader board, banner, and use of Next Door app.

3. City Councilor report:

Councilor Wenzl updated committee on retirement of Fire Chief Kincade, postponement of Anna And Abby’s Park, Holiday in the Grove on Saturday.

5. Adjourn: 6:36